

CITY OF SCHERTZ







FY 2025-26 APPROVED BUDGET

SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY

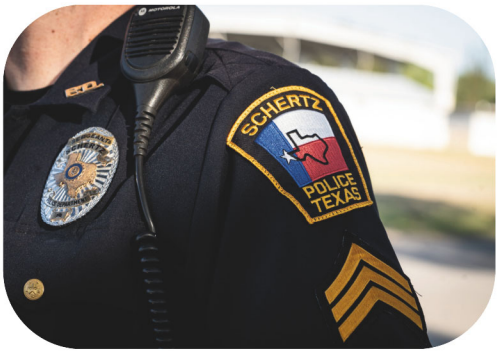

SCHERTZ




ENGINEER
AVE
SCHERTZ






SCHERTZ
POLICE
TEXAS

CITY OF SCHERTZ
FISCAL YEAR 2025-26
BUDGET COVER PAGE

The City Council hereby ratifies the budget will raise more total property taxes than last year's budget by $1,597,093 or 5.8% increase, and of that amount, $1,205,226 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Mayor Pro Tem Tim Brown, Councilmember Michelle Watson, Councilmember Ben Guerrero, Councilmember Robert Westbrook, Councilmember Allison Heyward

AGAINST: Councilmember Mark Davis, Councilmember Paul Macaluso

PRESENT AND NOT VOTING: N/A

ABSENT: N/A

PROPERTY TAX RATE COMPARISON	2025-26	2024-25
Property Tax Rate:	$0.5118/100	$.04900/100
No-new-revenue	$0.5064/100	$.04805/100
No-new-revenue Maintenance & Operations Tax Rate:	$0.3326/100	$0.3301/100
Voter-approval Rate:	$0.5350/100	$0.4990/100
Debt Rate:	$0.1681/100	$0.1574/100
Total debt obligation for the City of Schertz secured by property taxes:	$149,815,055	$115,753,507

ORDINANCE NO. 25-T-033

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SCHERTZ, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Schertz submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Schertz Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been in all things complied with; and

WHEREAS, a Public hearing was held by the City Council of the City of Schertz on the 2nd day of September 2025; and

WHEREAS, after a full and final consideration, the City Council is of the opinion the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted 2025-26 budget as required by state law;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2025, be and is hereby in all things approved and adopted.

Section 2. This tax rate will not raise more taxes for Maintenance and Operations than last year's tax rate.

Section 3. The tax rate will effectively increase and will raise taxes for maintenance and operations on a $100,000 home by approximately $2.30.

Section 4. There is hereby levied and assessed and there shall be collected for the tax year 2025 for the general use and support of the Municipal Government of the City of Schertz, Texas a total ad valorem tax of Fifty-One and Eighteen Cents ($0.5118) on each One Hundred Dollars ($100.00) of valuation of property – real and personal – within the corporate limits of the City of Schertz, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

Section 5. The City Council of the City of Schertz, Texas, does hereby levy or adopt the tax

rate on $100.00 valuation for this city for tax year 2025 as follows:

0.3437 for the purpose of maintenance and operation
0.1681 for the payment of principal and interest on debt
0.5118 total tax rate

Section 6. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of the ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 7. This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

Section 8. Ad valorem taxes for the year are due and payable on October 1, 2025 and shall become delinquent after January 31, 2026. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Taxes that remain delinquent on and after July 1, 2026, incur an additional penalty of 15% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

Section 9. Taxes are payable at the office of the counties of Comal, Bexar and Guadalupe.

PASSED AND APPROVED on the 2nd day of September, 2025.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

ORDINANCE NO. 25-T-032

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF SCHERTZ, TEXAS; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Schertz is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Schertz submitted a budget proposal to the City Council prior to the beginning of the fiscal year, and in said budget proposal set forth the estimated revenues and expenditures and made the detailed classification as required by the City Charter of the City of Schertz, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, a Public Hearing is held by the City Council of the City of Schertz, Texas on the 19th day of August 2025; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The budget of the expenditures of the City of Schertz for the ensuing fiscal year beginning October 1, 2025, and ending September 30, 2026, be, and the same is, in all things, adopted and approved as the said City of Schertz budget for the Fiscal Year beginning the first day of October 2025, and ending the thirtieth day of September 2026.

Section 2. The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document:

2025-2026 Budget

General Fund	$54,486,933
Tax I&S Fund	11,545,212
Water & Sewer Fund	36,726,604
Capital Recovery - Water	1,000
Capital Recovery - Sewer	14,353
Drainage Fund	2,823,740
EMS Fund	17,234,721
SEDC	16,701,463
Special Events Fund	55,000
PEG Fund	64,000
Hotel Occupancy Fund	170,322
Park Fund	100,000
Tree Mitigation	85,000
Roadway Impact Fee Area1	5,000
Roadway Impact Fee Area2	105,000
Roadway Impact Fee Area3	5,000
Roadway Impact Fee Area4	3,000
Library Fund	21,500
Historical Committee	14,250
Total:	$140,162,098

Section 3. A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Guadalupe, Comal, and Bexar Counties, Texas, as required by law.

Section 4. This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Schertz, Texas (2006), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 5. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 6. This ordinance shall be in full force and effect from and after its final passage, and it is so ordained.

PASSED AND APPROVED on the 19th day of August, 2025.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

CITY OF SCHERTZ, TEXAS
ADOPTED ANNUAL BUDGET

FISCAL YEAR 2025-26

OCTOBER 1, 2025 - SEPTEMBER 30, 2026



RALPH GUTIERREZ
MAYOR



BENJAMIN GUERRERO
COUNCILMEMBER
PLACE 4



MARK DAVIS
COUNCILMEMBER
PLACE 1



ROBERT WESTBROOK
COUNCILMEMBER
PLACE 5



MICHELLE WATSON
COUNCILMEMBER
PLACE 2



ALLISON HEYWARD
COUNCILMEMBER
PLACE 6



PAUL MACALUSO
COUNCILMEMBER
PLACE 3



TIM BROWN
COUNCILMEMBER
PLACE 7

PREPARED BY

STEVE WILLIAMS, CITY MANAGER
BRIAN C. JAMES, DEPUTY CITY MANAGER
SARAH GONZALEZ, ASSISTANT CITY MANAGER

JAMES P. WALTERS, FINANCE DIRECTOR
JESSICA DYCUS, ASSISTANT FINANCE DIRECTOR
MIKE WALKDEN, FINANCIAL ANALYST

August 19, 2025

Honorable Mayor Gutierrez and Members of the City Council
City of Schertz, Texas
1400 Schertz Pkwy
Schertz, Texas 78154

Subject: Transmittal of the Fiscal Year 25-26 Proposed Budget

Dear Mayor Gutierrez and Members of the City Council:

It is my privilege to present the Proposed Budget for Fiscal Year (FY) 25-26 for the City of Schertz in accordance with the Texas Local Government Code, Texas Tax Code, and the City of Schertz City Charter. This document reflects our ongoing commitment to sound financial management, excellent service delivery, and the strategic priorities established by the City Council.

The combined FY 25-26 Adopted Budget totals $212,679,332, including an Operating Budget of $140,162,098 and a Capital Budget of $72,517,234. I believe this represents a balanced financial plan that maintains essential services, invests in infrastructure, and positions the City for continued organizational and community success. For FY 25-26, the Adopted Budget centers on five key priorities:

Staff Compensation – To attract and retain high-quality employees, the budget includes adjustments to maintain competitive compensation levels across all departments. This investment in our workforce recognizes the vital role City employees play in delivering exceptional service to our community.

Street Maintenance and Repair – Maintaining the safety and quality of our transportation infrastructure remains a core service priority. The budget dedicates additional resources to pavement preservation, street rehabilitation, and repair projects that enhance mobility and extend the useful life of our roadways.

Capital Improvement Program (CIP) – The budget continues to advance our multi-year Capital Improvement Program, funding critical projects that support growth, improve quality of life, and ensure the reliability of essential public assets. These investments reflect a balanced approach between current infrastructure needs and future community demands.

Increasing Staffing Levels – As service demands and community expectations grow, the budget strategically adds new positions in key departments to improve operational capacity, customer service, and responsiveness. These targeted staffing increases will enhance the City's ability to meet present and emerging needs effectively.

New and Remodeled Facilities – The budget supports planning, design, and construction efforts for new and remodeled facilities that improve service delivery, employee efficiency, and public accessibility. These projects underscore our commitment to maintaining functional, modern, and safe spaces for both employees and residents.

Economic Conditions and Fiscal Challenges

Developing the FY 25–26 budget required careful consideration of current and emerging economic conditions. Schertz continues to experience a strong and resilient local economy, even as broader state and national trends present uncertainty. As of August 2025, the City's unemployment rate stands at 4.5%, slightly higher than the San Antonio rate of 4.3%.

Sales tax revenues continue to remain steady, with future performance depending largely on the continuation of strong retail development along the I-35 corridor, as well as consumer confidence and regional economic stability. It should be noted that in FY 24-25 that the City received two large payment adjustments from the State resulting in overall collections that significantly exceeded the City's multi-year average. These one-time adjustments were removed from the City's revenue forecast for FY 25-26 to ensure a balanced and realistic financial plan.

A key fiscal challenge continues to be the Disabled Veteran's Homestead Exemption (DVHS) program, which provides qualifying veterans with a full exemption from property taxes. Although the City experienced lower growth in DVHS exemptions this year—8.6% compared to the 22.0% three-year average—the total exempt property value now exceeds $1.08 billion, representing approximately $5.5 million in foregone revenue annually, or 19% of total property tax collections.

Staff continues to advocate for legislative changes to increase the state's aid program for cities with disproportionately high concentrations of DVHS exemptions. However, since 2020, no adjustments have been made, and the state program currently funds only 17.5% of total requests statewide. To address this ongoing challenge, the City has incorporated the DVHS exemption's impact into the Five-Year Financial Forecast, aligning projected service and program growth with property tax limitations to ensure continued fiscal

responsibility and long-term sustainability.

Through disciplined financial planning and collaboration among departments, the FY 25-26 Adopted Budget maintains the City's strong fiscal foundation while addressing pressing service and infrastructure priorities. I extend my sincere appreciation to the Mayor and City Council for your leadership, and to our dedicated staff for their professionalism and commitment to the community. Together, we will continue to strengthen Schertz as a vibrant, well-managed, and forward-looking community.

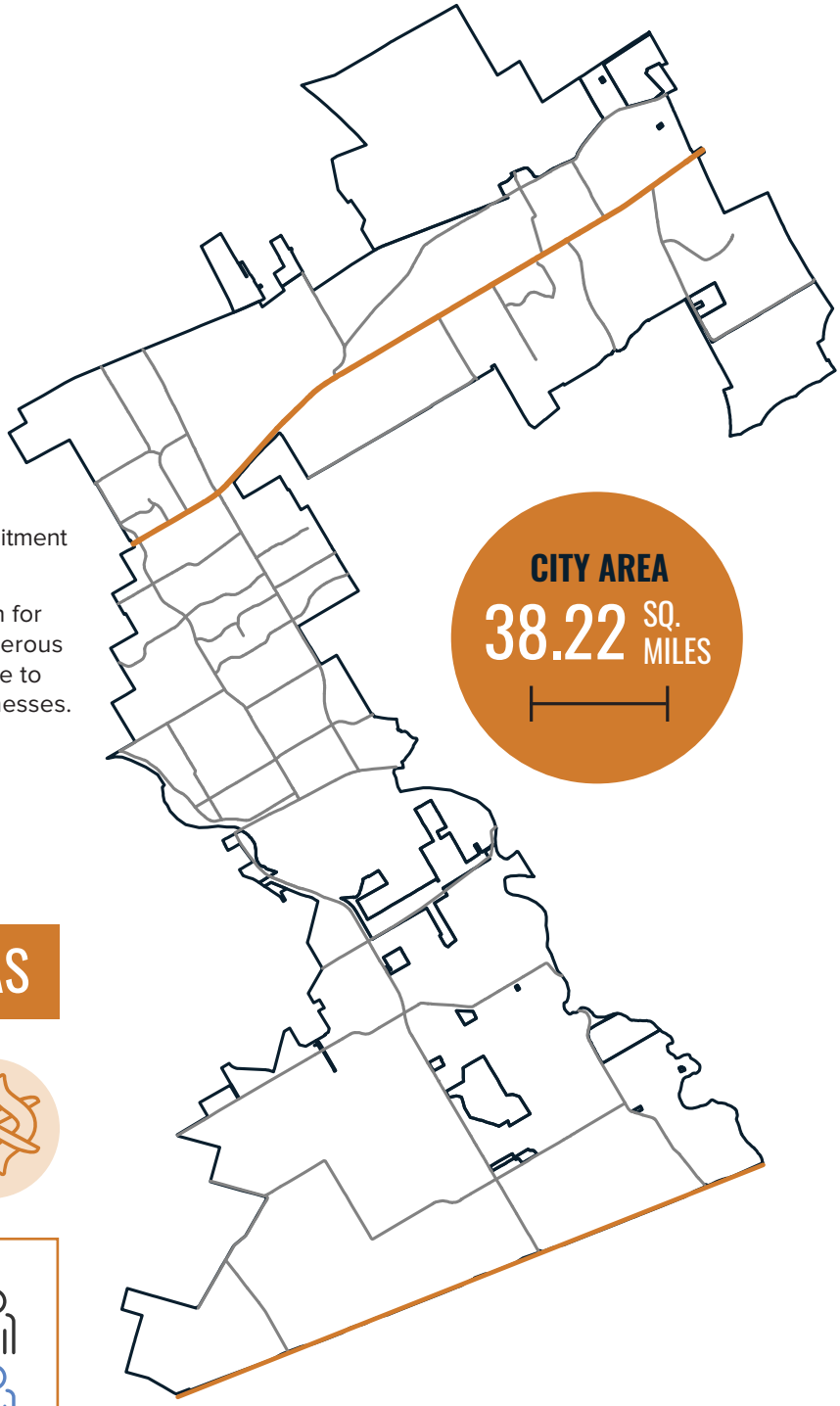
Respectfully submitted,

Steve Williams
City Manager
City of Schertz

CITY PROFILE
AND DEMOGRAPHICS

The City of Schertz is a premier community located along the I-35 and I-10 corridors. Nestled between two of the fastest-growing metros in the country, Schertz has been nationally recognized for its family atmosphere, foresight and innovation, and commitment to economic prosperity and workforce opportunities.

A welcoming community for all, Schertz is also known for its high quality of life, safe neighborhoods, and prosperous business industries. Founded in 1958, Schertz is home to over 43,000 residents and hundreds of thriving businesses.



CITY AREA
38.22 SQ. MILES

BY THE **NUMBERS**



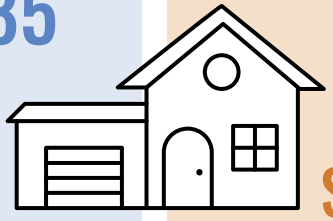
SCHERTZ, TEXAS

FOUNDED IN
1958

43,969
RESIDENTS

NUMBER OF HOUSEHOLDS: 15,585

MEDIAN AGE: 39



MEDIAN HOUSEHOLD INCOME:
$100,325

MEDIAN HOME VALUE:
$323,972.05

53%
HAVE A **COLLEGE DEGREE**

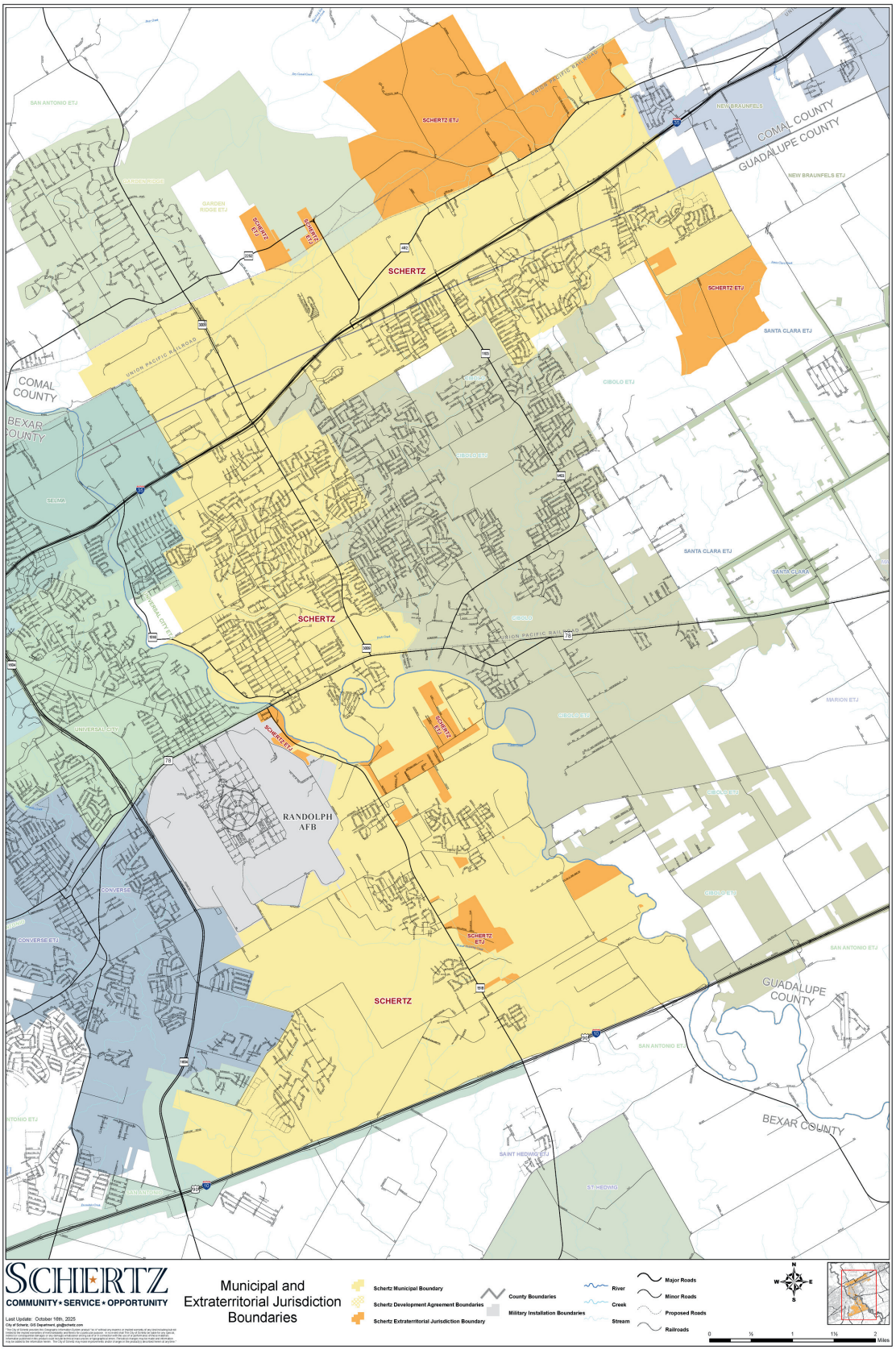

SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY
Municipal and Extraterritorial Jurisdiction Boundaries
Schertz Municipal Boundary
Schertz Development Agreement Boundaries
Schertz Extraterritorial Jurisdiction Boundary
County Boundaries
Military Installation Boundaries
River
Creek
Stream
Major Roads
Minor Roads
Proposed Roads
Railroads
SCHERTZ ETJ
SCHERTZ
RANDOLPH AFB
COMAL COUNTY
GUADALUPE COUNTY
BEXAR COUNTY
NEW BRAUNFELS
NEW BRAUNFELS ETJ
SANTA CLARA ETJ
SANTA CLARA
CIBOLO ETJ
MARION ETJ
SAN ANTONIO ETJ
CONVERSE
CONVERSE ETJ
UNIVERSAL CITY
SELMA
SAINT HEDWIG
ST HEDWIG
UNION PACIFIC RAILROAD
Miles

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BUDGET STRUCTURE

GENERAL FUND
The City's primary governmental operating fund. Allocates property taxes, sales taxes, fees, fines, and other revenue sources to provide basic City services, such as Police, Fire, Street Maintenance, Park Maintenance, Building Inspections, Support Services, and others. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes.

INTEREST & SINKING FUND
This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt.

ENTERPRISE FUNDS
Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The major revenue source for these enterprise funds is the revenue generated from the customers who receive the services provided. Expenses for these services are paid for through revenue generated from services provided.

- **WATER & SEWER**

Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department.

- **CAPITAL RECOVERY WATER**

The Capital Recovery program is designated to support the future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond-supported programs to a minimum.

- **CAPITAL RECOVERY SEWER**

The Capital Recovery program is designated to support the future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond-supported programs to a minimum.

- **EMERGENCY MEDICAL SERVICES (EMS)**

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 220 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge); and a small portion of unincorporated Bexar County.

- **DRAINAGE**

The Public Works Drainage Division is responsible for the maintenance and management of drainage channels, storm water inlets, floodways, road rights-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development that might affect drainage infrastructure.

SCHERTZ ECONOMIC DEVELOPMENT FUND
The mission of the City of Schertz Economic Development Corporation (SEDC) is to grow the Schertz economy through Projects.

BUDGET STRUCTURE

SPECIAL REVENUE FUNDS
Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes.

- **SPECIAL EVENTS**

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz.

- **PUBLIC, EDUCATIONAL, and GOVERNMENT (PEG) ACCESS FUND**

The PEG Fund is dedicated to providing communication infrastructure in the City. This will allow the City to better reach the citizens with the necessary information.

- **HOTEL/MOTEL TAX**

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. These revenues are used to support Schertz as a destination location.

- **PARK FUND**

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System.

- **TREE MITIGATION**

The tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan.

- **ROADWAY AREA 1-4**

The Roadway Impact Fee program is designated to support the future growth of population and commercial roadway demands while keeping bond-supported programs to a minimum.

- **LIBRARY FUND**

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services.

- **HISTORICAL COMMITTEE**

This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

OUR VISION

COMMUNITY. SERVICE. OPPORTUNITY.

OUR MISSION

LEADING, IMPROVING, AND SERVING A LIVABLE, SUSTAINABLE AND FINANCIALLY SOUND COMMUNITY

OUR CITY CORE VALUES

1. **DO THE RIGHT THING**
2. **DO THE BEST YOU CAN**
3. **TREAT OTHERS THE WAY YOU WANT TO BE TREATED**
4. **WORK COOPERATIVELTY AS A TEAM**

OUR GOALS

- Sustainable Government
- Safe and Livable Community
- Infrastructure Investment
- Sense of Community
- Thriving Economy

STRATEGIC PLAN

The City of Schertz is facing continuous growth, new challenges, and increasing expectations of service and performance. What we do today will shape how we will be and how we will function as a fully developed community in the next twenty to thirty years. As a result, the City of Schertz developed this Strategic Plan to provide overall direction in achieving our desired future state. By regularly referencing the document, we can better align City Council, Boards and Commissions, and City Staff toward a common goal while providing for a more balanced approach. The continued use of this document will increase alignment and help maintain a steady course despite possible economic changes, limited financial resources, evolving leadership, or other changing environments.

These strategic goals were created jointly by the City Council and Staff and officially adopted on September 3, 2024. Staff and council outlined various areas that would be important for Schertz to continue to grow and meet the needs of its residents and stakeholders. Different ideas were discussed, and the following Goals and Objectives came together that reflected the overall priorities for Schertz.

Goal: Sustainable Government

Objectives:

- Protect the city's financial stability, integrity, and credibility
- Recruit, develop, and retain a qualified, competent, and diverse municipal workforce
- Identify the areas where improvements are needed through the use of data, technology, and innovative approaches
- Ensure governmental transparency

Goal: Safe and Livable Community

Objectives:

- Safeguard public safety
- Improve property conditions and overall appearance of the city
- Promote environmental stewardship and health
- Maintain and expand the parks and trails network system

Goal: Infrastructure Investment
Objectives:

- Develop and maintain roadways, sidewalks, and transportation infrastructure
- Develop and maintain water, wastewater, and drainage infrastructure
- Provide an adequate water supply now and in the future
- Support strategic investment in city facilities

Goal: Sense of Community
Objectives:

- Actively engage and communicate with our residents and stakeholders
- Host events that create a sense of place and community
- Grow quality of life programs and facilities

Goal: Thriving Economy
Objectives:

- Support strategic development
- Support revitalization of targeted areas
- Support business retention and recruitment
- Effectively plan and manage land use

Each department lists specific operating procedures that reference these goals and objectives and state a measurable goal. These department goals are listed in the department narrative sections under “Goals,” and a table showing the measure performance over time is listed in the “Activity Measures” table.

These goals are set by each department head and reviewed by the City Manager’s Office and Finance during the budget development process. Each department’s measurable performance to support its Strategic Goal is a key metric in determining the effective utilization of city resources.

ORGANIZATIONAL CHART

City of Schertz Residents

City Council

- **Prosecuting Attorney**
-  **Municipal Court Judge** Darrell Dullnig
-  **City Manager** Steve Williams
-  **City Secretary** Sheila Edmondson
- **City Attorney**

-  **Deputy City Manager** Brian James
  -  **Economic Development** Scott Wayman
  -  **Planning & Community Development** Lesa Wood
  -  **Public Works** Larry Busch
  -  **Engineering** Kathy Woodlee
  -  **Internal Services** Dawniecia L. Hardin
-  **EMS Chief** Jason Mabbitt
  -  **Police Chief** Jim Lowery
  -  **Fire Chief** Greg Rodgers
-  **Assistant City Manager** Sarah Gonzalez
  -  **Parks & Recreation** Lauren Shrum
  -  **Public Affairs** Krystal Haynes
  -  **Human Resources** Jessica Kurz
  -  **Finance** James Walters
  -  **Library** Lizzi Bertoia

SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY

★ Council Appointed Officials ★

★ Executive Team ★

★ Directors ★

FUND DESCRIPTIONS & FUND STRUCTURE

The City's financial structure is made up of Funds, Departments, and Accounts. Funds are a group of specific expenditures that are looked at and balanced with revenue assigned to that fund. Funds in Schertz can be categorized into 3 distinct types: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Expenditures in each fund can be grouped further into Departments. Departments are a group of expenditures to support a specific service offering. The Fire Department or Police Department are good examples. Each belongs to the General Fund but has different services that are tracked separately from each other.

In each department are Accounts, where individual financial transactions are recorded. Whenever revenue is generated or expenditure is made, they are recorded in an account that belongs to a department in a fund. Each account has its own budgeted amount and is used to track a department's spending and revenue generation.

All funds and departments here are included in the Annual Comprehensive Financial Statement.

Governmental Funds

Governmental Funds are used for most government activities, primarily supported by taxes, to ensure money is spent properly and that financial obligations are met.

General Fund – The General Fund is a grouping of general government services primarily funded by Maintenance and Operations (M&O) property taxes (which is part of the overall tax rate) and sales taxes.

Departments are:

- Non-Departmental
- City Council
- City Manager
- Municipal Court
- Customer Relations
- Planning & Zoning
- Legal Services
- Economic Development
- City Secretary
- Public Affairs
- Engineering
- Police
- Fire Rescue
- Inspections
- Streets
- Parks
- Swim Pool
- Event Facilities
- Library
- Information Technology
- Human Resources
- Finance
- Purchasing & Asset Management
- Fleet Service
- Building Maintenance
- City Assistance
- Court Restricted
- Projects

FUND DESCRIPTIONS & FUND STRUCTURE

Debt Service Fund – The Debt Service Fund makes the City's debt payments that are funded by a portion of property taxes called the Interest and Sinking (I&S) tax rate, which is part of the overall City's tax rate.

Special Revenue Fund – Special Revenue Funds are different funds that have specific and restricted revenue sources that can only be used in very specific ways. These restrictions usually come from state or federal regulations, from local ordinances, or from another agency that is supplying the revenue. Common revenue sources can be specific taxes, fees, grants or donations. These funds can be shown combined in certain areas of the Annual Comprehensive Financial Statement.

Special Revenue Funds:

- Special Events
- Public, Education, and Governmental (PEG) Fund
- Hotel Occupancy Tax
- Parkland Dedication
- Tree Mitigation
- Roadway Impact Fee Area 1
- Roadway Impact Fee Area 2
- Roadway Impact Fee Area 3
- Roadway Impact Fee Area 4
- Library Fund
- Historical Committee
- Justice Forfeiture – not appropriated
- Treasury Forfeiture – not appropriated
- State Forfeiture – not appropriated
- Grant Fund – not appropriated

Capital Projects Funds – are funds that track capital projects, large expenditures that are outside normal operations that can take longer than a fiscal year to complete. These can be buildings, roads, parks, recreation facilities, or drainage improvements. The Capital Projects Funds are funded by debt issuances and contributions from the General Fund or another applicable Special Revenue Fund.

FUND DESCRIPTIONS & FUND STRUCTURE

Proprietary Funds

Proprietary Funds are used by governments to manage activities that are like commercial businesses, where services are provided to the public through fees for said services. These funds are intended to be self-supporting.

Water & Sewer (W&S) Fund – is a fund that operates the municipal utility providing water, wastewater (sewer), and solid waste disposal (garbage and recycling). It is funded by fees directly related to those services. It is comprised of the following:

- Departments
- Non-Departmental
- Utility Billing
- W&S Administration
- Projects

Capital Recovery Water Fund – is a fund that collects impact fees for new development or new connections into the City's water system. These impact fees can only be spent on projects identified and approved in the Capital Impact Fee Plan.

Capital Recovery Sewer Fund – is a fund that collects impact fees for new development or new connections into the City's sewer system. These impact fees can only be spent on projects identified and approved in the Capital Impact Fee Plan.

Emergency Medical Services (EMS) Fund – is a fund that provides EMS services to Schertz and other surrounding communities. Fees are generated by providing services to other governmental entities, residents, and businesses.

Drainage Fund – is a fund that provides drainage maintenance and expansion services and is funded by a drainage fee included on the utility bill.

Fiduciary Funds

Fiduciary Funds are used to account for resources held by a government in a trustee or agency capacity for others and cannot be used to support the government's own programs. These funds are crucial for managing resources where the government has an obligation to safeguard and manage financial assets for the benefit of external parties.

Employee Benefits Trust is the only Fiduciary Fund in the City. This fund is not appropriated in the adopted budget. This fund receives medical insurance premiums from the City and employees to be paid to providers.

BUDGET PROCESS

STRATEGIC PLANNING

At the beginning of the budget process, the City Council, City Management, and Department heads gather at a pre-budget retreat in March to discuss priorities and goals for the upcoming fiscal year budget. These discussions include priorities requested by Citizens in the bi-annual Citizen Satisfaction Survey, as well as verbal and written requests received by the council and departments.

BASIS OF BUDGETING

This budget was developed and will be implemented and monitored on a modified accrual basis in accordance with generally accepted accounting principles (GAAP), with revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. Accounting records for the City's water and sewer utility and other proprietary activities are maintained on the accrual basis with revenues recorded when earned and expenses recorded when a liability is incurred, regardless of the timing of related cash flow.

For the Annual Comprehensive Financial Report (ACFR), the Governmental Funds are also reported under the full accrual method as well as the modified accrual, while the Proprietary Funds are recorded as full accrual. Full accrual will adjust for long-term debt, depreciation, and amortization, while modified accrual recognizes the full cost of the assets at the time of purchase. As examples, vehicles and equipment purchases of over $5,000 would be removed from the income statement and replaced with depreciation, and principal debt payments would not show as expenditures for full accrual.

REVENUE PROJECTION

The Finance Department staff, along with department leaders, develop revenue projections in April based upon trend analysis, anticipated changes in the local, state, and national economies, and discussions with other agencies. Revenue projections are used to determine the financial limitations for the development of the budget.

BUDGET DEVELOPMENT

In April, departments are given a target number. The target number is their original adopted budget for the current fiscal year, less personnel expenses and any one-time expenditures, such as capital purchases. Departments are able to move funds between accounts to develop their base budget as long as their overall base budget does not exceed the target.

BUDGET PROCESS

If a department believes it needs additional funding, it will submit a supplemental request. These requests should be made after a review of existing contracts, vendors, and costs is completed to see if the current funding can cover all the operating needs. Supplemental requests can be for capital items, new personnel, expanded services, or to cover cost increases in existing services, and can be one-time funding or a recurring change to the base budget. These requests must identify the benefits of filling the request as well as how these requests support the Strategic Plan.

The City Manager's Office reviews the revenue projections, proposed fee changes, the base budget, and supplemental requests in June. The supplemental requests are reviewed with the requesting department and are prioritized against other requests in the same Fund.

On July 25th, the City receives the Certified Tax Roll from the appraisal districts and calculates the tax rates in the method required by the state statutes. On the first Friday in August, Staff and City Council meet in a special budget workshop to review the tax rates and the prioritized supplemental request lists. Based on the discussion, the City Manager submits to City Council a proposed operating budget for consideration.

NOTICES/PUBLIC HEARINGS/BUDGET ADOPTION

At the first Council Meeting in August, Council will set a preliminary maximum tax rate for consideration. This rate will be published in the paper and on the City's website in the method required by the State statutes. The final adopted tax rate may be lower than the preliminary maximum, but if Council wants to adopt a higher rate, new notices must be published.

Public hearings are held at the second August Council Meeting to inform the public about the proposed budget and tax rate and give citizens the opportunity to comment. Both the Budget and Tax Rate can be voted on at the conclusion of the pubic hearings. The approved budget and tax rate take effect on October 1st.

BUDGET AMENDMENTS

Budget Amendments are made by ordinance and will generally come to the council every 3 months if needed. Additional amendments can be done as needed throughout the year to meet the requirements of stakeholder needs, agreements, or at the Council's direction.

Amendments will identify the need for the amendment as well as the funding source. The amendment will transfer approved budgets from one department to another in the same fund, where the overall budget remains the same or will increase the overall budget by using fund balance or identifying additional revenue that is projected to be above original estimations.

FY 2025-2026
BUDGET CALENDAR

DATE REQUIRED		ACTION	RESPONSIBLE DEPARTMENTS
March 27th	>	Department Head Pre Budget Retreat	City Managers/Department Heads
March 28th	>	Council Pre Budget Retreat	City Managers/Council/Department Heads
April 1st	>	Distribute Budget Preperation Documents	Departments & Finance
	>	Begin working on Year-End Projections	Departments
April 30th	>	Complete and turn in Year-End Projections to Finance	Departments
May 1st - June 1st	>	Departments Work on Budget Submittals	Departments
	>	Departments work on CIP Additions/Adjustments	Departments
	>	Departments meet with Finance for budget submittal review	Departments & Finance
June 1st	>	Complete the Budget Submittals	Departments
	>	EDC budget numbers for their board to approve	Departments
June 23-26	>	City Manager, Executive Team, Finance, & Department review budget submittals	City Managers, Finance, & Department

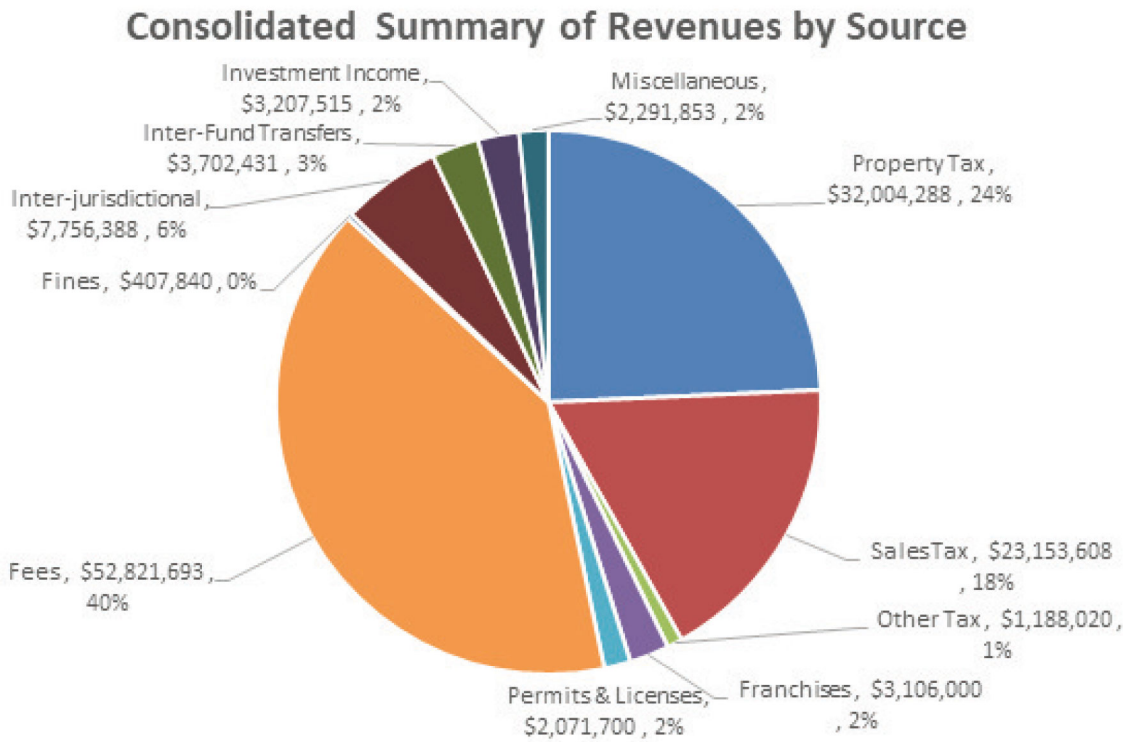
FY 2025-2026
BUDGET CALENDAR (CONT.)

DATE REQUIRED		ACTION	RESPONSIBLE DEPARTMENTS
June 30th	>	Departments Turn in Fee Schedule Revisions	Departments
July 18th	>	Departments Turn in Narratives to Finance	Departments
July 25th	>	Review Tax Rates with City Manager	City Manager & Finance
July 31st	>	Department Head Budget Retreat	Department Heads, City Managers, Council, Finance
August 1st	>	Council Budget Retreat	City Managers/Council
August 5th	>	Schedule Public Hearings on the Budget & Tax Rate	Council
	>	Set Preliminary Tax Rate	Council
August 19th	>	First Public Hearing on Budget	Citizens & Council
	>	First Public Hearing on Tax Rate	Citizens & Council
	>	Vote on the Budget	Citizens & Council
September 2nd	>	Second Public Hearing on Tax Rate	Citizens & Council
	>	Vote on the Tax Rate	Citizens & Council
October 1st	>	New Budget in effect	
November 17th	>	GFOA Application Due	

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS

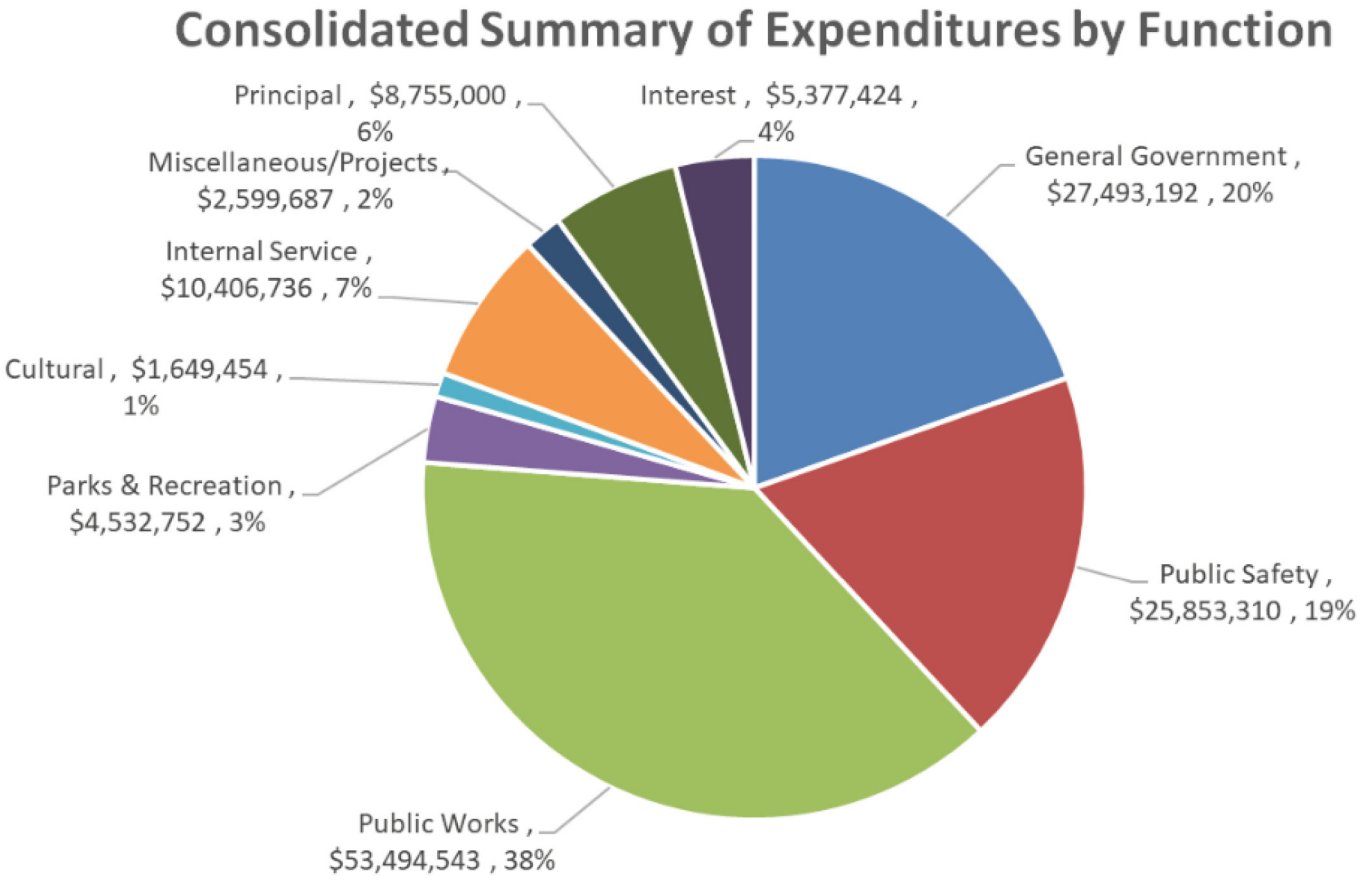
City Wide

Total revenue expected in the FY 2025-26 is expected to be $131,711,336, with 42% coming from Property Tax and Sales Taxes received by the General Fund, Interest & Sinking (Debt) Fund, and the Schertz Economic Development Corporation. Direct Utility Charges for Garbage, Water, and Sewer make up 25%. The final third of the resources comes from other fees, permits, investments, and miscellaneous

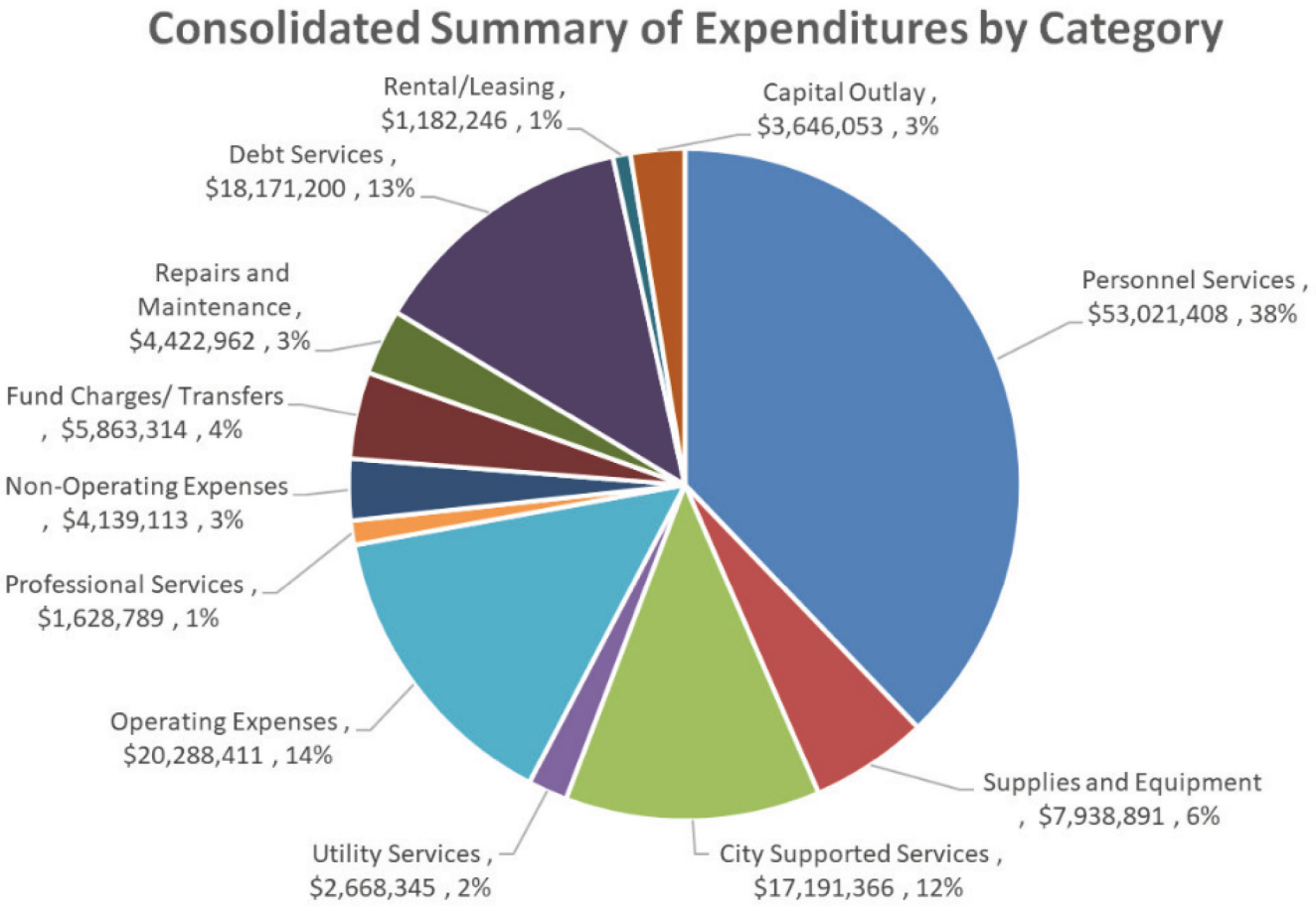


*Miscellaneous revenue includes grants, other taxes, fines, forfeitures, inter-jurisdictional funds, fund transfers, and franchise payments.

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS



BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS



FY 2025-26 PROJECTED BUDGET SUMMARY

	FY 2023-24 ACTUAL	FY 2024-25 BUDGET	FY 2024-25 ESTIMATE	FY 2025-26 ADOPTED
REVENUE SUMMARY				
General Fund	$ 48,887,827	$ 50,437,654	$ 52,632,269	$ 52,815,416
Interest & Sinking Fund	9,438,915	9,710,920	9,461,000	10,475,000
Water & Sewer Fund	38,494,886	32,860,415	33,076,624	35,391,478
Drainage Fund	3,971,548	1,566,283	1,572,283	2,316,283
EMS Fund	13,328,955	15,070,944	15,147,089	17,060,386
SEDC Fund	8,757,676	8,343,000	10,365,000	8,928,608
Water Impact Fee	1,611,558	1,226,400	1,226,400	1,226,400
Sewer Impact Fee	1,381,216	801,000	801,000	801,000
Special Events Fund	73,800	55,000	54,645	55,000
PEG Fund	63,969	64,000	64,000	64,000
Hotel Occupancy Fund	1,003,704	1,226,500	1,226,500	1,226,500
Parkland Dedication Fund	455,112	154,750	154,750	154,750
Tree Mitigation Fund	618,108	149,250	149,250	149,250
Roadway Impact Fee Area 1	514,261	355,300	355,300	355,300
Roadway Impact Fee Area 2	224,319	227,650	227,650	227,650
Roadway Impact Fee Area 3	961,498	425,250	425,250	425,250
Roadway Impact Fee Area 4	362	3,315	3,315	3,315
Library Board Fund	23,192	21,500	22,500	21,500
Historical Committee Fund	120	14,250	14,250	14,250
TOTAL REVENUES	$ 129,811,024	$ 122,713,381	$ 126,979,075	$ 131,711,336
EXPENDITURE SUMMARY				
General Fund	$ 50,195,818	$ 54,918,657	$ 54,693,807	$ 54,486,933
Interest & Sinking Fund	8,522,861	10,193,020	10,241,633	11,545,212
Water & Sewer Fund	39,964,008	35,011,333	35,085,799	36,726,604
Drainage Fund	1,337,184	1,635,862	1,386,058	2,823,740
EMS Fund	14,541,599	15,371,822	15,269,617	17,234,721
SEDC Fund	1,430,315	16,668,840	16,551,955	16,701,463
Water Impact Fee	29,071	19,000	19,000	1,000
Sewer Impact Fee	1,924,811	583,000	33,000	14,353
Special Events Fund	54,404	55,000	69,645	55,000
PEG Fund	65,286	64,000	64,000	64,000
Hotel Occupancy Fund	180,258	208,722	291,698	170,322
Parkland Dedication Fund	-	100,000	100,000	100,000
Tree Mitigation Fund	81,429	85,000	85,000	85,000
Roadway Impact Fee Area 1	-	5,000	5,000	5,000
Roadway Impact Fee Area 2	57,305	259,536	105,000	105,000
Roadway Impact Fee Area 3	-	5,000	5,000	5,000
Roadway Impact Fee Area 4	-	3,000	3,000	3,000
Library Board Fund	23,465	21,500	21,500	21,500
Historical Committee Fund	4,122	14,250	14,250	14,250
TOTAL EXPENDITURES	$ 118,411,936	$ 135,222,542	$ 134,044,962	$ 140,162,098

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS

The FY 2025-26 budget was put together using these resources and follows the 5 budget priorities set by council and staff, including, in no specific order:

- Staff Compensation – To attract and retain high-quality employees, the budget includes adjustments to maintain competitive compensation levels across all departments. This investment in our workforce recognizes the vital role City employees play in delivering exceptional service to our community. Street Maintenance & Repair to improve the safety of those who drive on our roads and to improve the general appearance of the City
- Street Maintenance and Repair - Maintaining the safety and quality of our transportation infrastructure remains a core service priority. The budget dedicates additional resources to pavement preservation, street rehabilitation, and repair projects that enhance mobility and extend the useful life of our roadways.
- Capital Improvement Program (CIP) - The budget continues to advance our multi-year Capital Improvement Program, funding critical projects that support growth, improve quality of life, and ensure the reliability of essential public assets. These investments reflect a balanced approach between current infrastructure needs and future community demands.
- Increasing Staffing Levels - As service demands and community expectations grow, the budget strategically adds new positions in key departments to improve operational capacity, customer service, and responsiveness. These targeted staffing increases will enhance the City's ability to meet present and emerging needs effectively.
- New and Remodeled Facilities - The budget supports planning, design, and construction efforts for new and remodeled facilities that improve service delivery, employee efficiency, and public accessibility. These projects underscore our commitment to maintaining functional, modern, and safe spaces for both employees and residents.

Citywide, the budget funds the Merit program for non-uniformed public safety personnel and the Step program for non-uniformed. These programs move employees within their pay range but do not affect the starting wages of new employees. Non-uniformed employees will be eligible for a 0-4% increase based on performance, and uniformed public safety employees could receive a 4% increase based on the tenure schedule. These changes are planned to take effect midyear and cost $784,000.

Staff also proposed a change in medical insurance provider, along with a plan change that prevents any increase in premiums for 2026, allowing for additional expenditures to be placed on other funding requests.

Street maintenance and improvements are scheduled and prioritized based on road conditions and the funding available. Large projects are identified individually due to the size and scope of the project, and are more challenging to raise funding for. Smaller maintenance-type projects are grouped together for contract and funding purposes. Projects in this group fall into the Streets Preservation and Maintenance program, or SPAM.

The General Fund has $650,000 budgeted for street maintenance and staff plans to utilize $53,889,496 of existing bond funds, SEDC contributions, and grants to complete the following:

- 2024 SPAM list of roads
- Lookout Road reconstruction
- Main Street improvements
- Lower Seguin Road reconstruction
- 2025 SPAM projects
- Kramer Farm Subdivision rehabilitation
- Boenig Drive rehabilitation

New street projects to start based on available funding include 2026 SPAM streets, Northcliffe's Country Club Blvd, and Savannah Drive.

The Capital Improvements Program (CIP) that includes Streets, Parks, Facilities, Water/Wastewater, and Drainage projects is updated and adopted by Council along with the budget. Streets, Parks, and Facilities are funded by property and sales taxes, while Drainage, Water, and Wastewater are funded by fees related to those services. Staff selects and schedules projects to minimize fluctuations to the tax rate. These assets included land, buildings, roads, bridges, and water and sewer infrastructure. The City of Schertz gathers information via traffic counts and water & sewer usage regularly to monitor aging infrastructure and plan for future capital projects.

Water/Wastewater and Drainage projects and debt are funded by the Water, Sewer, and Drainage fees, respectively. These fees are reviewed and 5-year rate plans are adopted by Council in order to fund operations and the CIP projects. These rate plans are often updated annually in order to utilize the most accurate information and minimize rate increases.

The full CIP can be found at the end of this budget document.

For equipment, vehicles, small land purchases, and other assets or improvements over $5,000 that are too small to be in the CIP, the City budgets these capital expenditures in each of the operating funds from which the assets will be used and funded by annual revenues or reserves. However, there are some purchases done by lease agreements when staff determine it is beneficial for the city to do so.

The City added 26 positions for FY 2025-26. These included 10 for the General Fund, 6 for the Water & Sewer Fund, 4 for the EMS Fund, and 6 for the Drainage Fund.

The General Fund added 6 Firefighters to complete the staffing at the upcoming Fire Station 4, an Assistant City Secretary to assist with the existing operations, a Senior Center Supervisor with the transition of the Senior Center operations to the City, and an Athletics Coordinator and Recreation Specialist with the transition of the Maske Road Soccer Complex operations to the City.

The Water & Sewer Fund added another crew, which consists of 3 Worker I's, a Worker II, and a Crew Leader. Also added was an additional Worker I that could act as a floater position to assist any crew that is short that day.

The EMS Fund added 4 EMTs to operate the Medic 8 and Medic 9 ambulances during peak hours to ensure lower response times and additional public safety.

The Drainage Fund added another crew that includes 3 Worker I's, a Worker II, and a Crew Leader to increase maintenance of existing drainage ways to reduce the threat of flooding. Also added was a Floodplain Manager to help with mandated drainage reporting to state and federal agencies as well as to manage the long-term plans to increase the drainage system capacity in the City and reduce the risk of flooding and loss of life and property.

Overall, staff identified several challenges in meeting these budget goals. They include the loss of property value in residential homesteads in Guadalupe County, funding not keeping pace with growth in service demand for the Schertz Emergency Medical Services (EMS), and a Drainage Fee that does not raise the amount of funds required to maintain the existing drainage channels and extend or create new channels necessary to protect the city.

To address these identified challenges, the budget proposal looks to make up the decrease in property values by delaying some capital replacement until FY 2026-27. These replacements that were delayed have all been reviewed and approved by Fleet, as staff reviews the existing replacement timelines to be more efficient. The EMS Director has approached each of their contracted service areas and has negotiated additional funding to help make up the existing operating deficit. The Drainage Fee is proposed to increase to cover the additional personnel required to maintain the existing drainage system and plan for expansions.

From the original Proposed Budget to the Adopted, Council approved a 1% increase in the pay table that would affect all employees' wages, effective October 2025. The final budget also includes a one-time additional $415,000 for traffic safety projects and sidewalk improvements. These programs were funded by a tax rate increase of 1.1% to $0.5118 per $100 of valuation.

BUDGET FY 2025-26

MESSAGE & HIGHLIGHTS

Overall, Fund Balances for the City are planned to decrease $8,450,762 or 34.2% from the FY 2024-25 year end projections. The largest contributor to this decrease is the Schertz Economic Development Corporation (SEDC) through their funding of Capital Improvement Program (CIP) projects of Lookout Road improvements, the Community Circle Park development and other development incentive agreements.

The General Fund and the Water & Sewer Fund plan to decrease their fund balance using one-time expenditures. This decrease is to meet the goal of keeping 26% of annual operating expenditures in reserve. The General Fund is expected to hit 26% at the end of FY 2025-26, and the Water & Sewer Fund would reach that point by FY 2028-29 after additional contributions to the CIP.

The Tax Interest & Sinking (I&S) Fund is planned to decrease by 85.7% to use its fund balance for tax rate stabilization. After FY 2025-26, annual debt payments decrease by $1,021,620 which opens up potential future debt capacity and rebuilds the reserves.

Projected Fund Balances

	Fund Balance 10/01/2024	Estimated Revenues 2024-25	Estimated Expenditures 2024-25	Estimated Beginning Balance 10/01/2025	FY 2026 Adopted Revenues	FY 2026 Adopted Expenditures	Budgeted Ending Balance 9/30/2026	% Change from 10/01/2025 to 9/30/2026
General Fund	$ 18,982,169	$ 52,632,269	$ 54,693,807	$ 16,920,631	$ 52,815,416	$ 54,486,933	$ 15,249,113	-9.9%
Tax I&S Fund	2,029,913	9,461,000	10,241,633	1,249,280	10,475,000	11,545,212	179,068	-85.7%
Water & Sewer Fund	35,020,400	33,076,624	35,085,799	33,011,225	35,391,478	36,726,604	31,676,099	-4.0%
Drainage Fund	952,928	1,572,283	1,386,058	1,139,153	2,316,283	2,823,740	631,696	-44.5%
EMS Fund	(206,671)	15,147,089	15,269,617	(329,199)	17,060,386	17,234,721	(503,534)	53.0%
SEDC Fund	32,995,834	10,365,000	16,551,955	26,808,879	8,928,608	16,701,463	19,036,024	-29.0%
Special Events	172,545	54,645	69,645	157,545	55,000	55,000	157,545	0.0%
Public, Ed., & Gov. Fund	135,581	64,000	64,000	135,581	64,000	64,000	135,581	0.0%
Water Impact Fee	6,935,340	1,226,400	19,000	8,142,740	1,226,400	1,000	9,368,140	15.0%
Sewer Impact Fee	744,308	801,000	33,000	1,512,308	801,000	14,353	2,298,955	52.0%
Hotel Tax Fund	3,439,858	1,226,500	291,698	4,374,660	1,226,500	170,322	5,430,838	24.1%
Park Fund	542,123	154,750	100,000	596,873	154,750	100,000	651,623	9.2%
Tree Mitigation Fund	1,235,372	149,250	85,000	1,299,622	149,250	85,000	1,363,872	4.9%
Roadway Impact Fee Area 1	1,575,748	355,300	5,000	1,926,048	355,300	5,000	2,276,348	18.2%
Roadway Impact Fee Area 2	848,062	227,650	105,000	970,712	227,650	105,000	1,093,362	12.6%
Roadway Impact Fee Area 3	2,224,220	425,250	5,000	2,644,470	425,250	5,000	3,064,720	15.9%
Roadway Impact Fee Area 4	6,765	3,315	3,000	7,080	3,315	3,000	7,395	4.4%
Library Board	75,962	22,500	21,500	76,962	21,500	21,500	76,962	0.0%
Historical Committee	25,430	14,250	14,250	25,430	14,250	14,250	25,430	0.0%
All Funds	$ 107,735,888	$ 126,979,075	$ 134,044,962	$ 100,670,001	$ 131,711,336	$ 140,162,098	$ 92,219,239	-34.2%

CONSOLIDATED BUDGET SUMMARY BY FUND GROUP

	General Fund	Interest & Sinking Fund	Water & Sewer Fund	Drainage Fund	EMS Fund	SEDC Fund	Special Revenue Funds	Grand Total
REVENUE SUMMARY								
Property Tax	$ 21,734,288	$ 10,270,000	$ -	$ -	$ -	$ -	$ -	$ 32,004,288
Sales Tax	15,485,000	-	-	-	-	7,668,608	-	$ 23,153,608
Other Tax	88,020	-	-	-	-	-	1,100,000	$ 1,188,020
Franchises	2,692,000	-	350,000	-	-	-	64,000	$ 3,106,000
Permits & Licenses	2,065,700	-	-	6,000	-	-	-	$ 2,071,700
Fees	2,429,489	-	33,896,500	2,260,000	11,511,704	-	2,724,000	$ 52,821,693
Fines	407,840	-	-	-	-	-	-	$ 407,840
Inter-jurisdictional	2,349,706	-	-	-	5,406,682	-	-	$ 7,756,388
Inter-Fund Transfers	3,493,398	-	180,000	18,283	-	-	10,750	$ 3,702,431
Investment Income	950,000	105,000	520,000	32,000	-	1,260,000	340,515	$ 3,207,515
Miscellaneous	1,119,975	100,000	444,978	-	142,000	-	484,900	$ 2,291,853
TOTAL REVENUES	52,815,416	10,475,000	35,391,478	2,316,283	17,060,386	8,928,608	4,724,165	131,711,336
Beginning Fund Balances	16,920,631	1,249,280	33,011,225	1,139,153	(329,199)	26,808,879	21,870,032	100,670,001
Total Available Resouces	**$ 69,736,047**	**$ 11,724,280**	**$ 68,402,703**	**$ 3,455,436**	**$ 16,731,187**	**$ 35,737,487**	**$ 26,594,197**	**$ 232,381,337**
EXPENDITURE SUMMARY								
General Government	$ 8,998,128	$ 4,200	$ 1,603,726	$ -	$ -	$ 16,701,463	$ 185,675	$ 27,493,192
Public Safety	25,853,310	-	-	-	-	-	-	$ 25,853,310
Public Works	3,036,616	-	30,281,466	2,823,740	17,234,721	-	118,000	$ 53,494,543
Parks & Recreation	4,347,752	-	-	-	-	-	185,000	$ 4,532,752
Cultural	1,558,704	-	-	-	-	-	90,750	$ 1,649,454
Internal Service	10,406,736	-	-	-	-	-	-	$ 10,406,736
Miscellaneous/Projects	285,687		2,250,000				64,000	$ 2,599,687
Debt Service:								
Principal	-	7,055,000	1,700,000	-	-	-	-	$ 8,755,000
Interest	-	4,486,012	891,412	-	-	-	-	$ 5,377,424
TOTAL EXPENDITURES	54,486,933	11,545,212	36,726,604	2,823,740	17,234,721	16,701,463	643,425	140,162,098
Ending Fund Balance	15,249,113	179,068	31,676,099	631,696	(503,534)	19,036,024	25,950,772	92,219,239
Total Fund Commitments	**$ 69,736,047**	**$ 11,724,280**	**$ 68,402,703**	**$ 3,455,436**	**$ 16,731,187**	**$ 35,737,487**	**$ 26,594,197**	**$ 232,381,337**

CONSOLIDATED BUDGET SUMMARY BY FUND GROUP

	General Fund				Water & Sewer Fund			
	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted
REVENUE SUMMARY								
Property Tax	$ 20,154,342	$ 21,021,377	$ 20,320,542	$ 21,734,288	$ -	$ -	$ -	$ -
Sales Tax	13,397,896	14,300,000	16,338,000	15,485,000	-	-	-	-
Other Tax	84,541	88,020	88,035	88,020	-	-	-	-
Franchises	2,290,689	2,630,000	2,630,000	2,692,000	474,755	350,000	350,000	350,000
Permits & Licenses	2,627,370	2,065,700	1,928,280	2,065,700	-	-	-	-
Fees	2,328,446	2,006,139	2,216,028	2,429,489	30,709,430	31,549,500	31,549,500	33,896,500
Fines	369,172	357,840	409,575	407,840	-	-	-	-
Inter-jurisdictional	1,177,343	2,013,368	1,819,228	2,349,706	-	-	-	-
Inter-Fund Transfers	3,478,490	3,685,520	3,685,520	3,493,398	157,500	180,000	180,000	180,000
Investment Income	1,250,091	1,150,000	1,015,000	950,000	3,292,860	520,000	520,000	520,000
Miscellaneous	1,729,448	1,119,690	2,182,061	1,119,975	3,860,341	260,915	477,124	444,978
TOTAL REVENUES	$ 48,887,828	$ 50,437,654	$ 52,632,269	$ 52,815,416	$ 38,494,886	$ 32,860,415	$ 33,076,624	$ 35,391,478
EXPENDITURE SUMMARY								
Personnel Services	$ 34,526,358	$ 36,276,194	$ 36,927,422	$ 37,784,001	$ 2,864,064	$ 3,506,291	$ 3,575,857	$ 4,283,340
Supplies and Equipment	2,270,177	2,555,093	2,641,313	2,355,266	2,731,514	4,868,312	4,861,500	4,891,500
City Supported Services	1,496,826	1,537,666	1,685,811	1,542,666	100	100	100	100
Utility Services	1,773,992	1,809,257	1,854,057	1,894,948	487,483	563,000	563,000	585,222
Operating Expenses	3,540,026	4,107,705	4,524,262	4,657,306	12,048,985	12,158,837	12,172,650	14,031,955
Professional Services	665,347	621,524	626,801	602,036	167,961	397,000	397,000	397,000
Non-Operating Expenses	-	-	-	-	2,751,366	300,000	300,000	300,000
Fund Charges/Transfers	1,074	1,828,818	1,523,924	28,818	12,501,879	4,783,062	4,783,062	4,001,857
Repairs and Maintenance	2,961,337	2,121,855	2,721,153	3,221,945	228,360	512,750	512,750	562,750
Rental/Leasing	584,449	594,000	594,390	936,247	342,537	179,793	177,692	109,692
Capital Outlay	2,376,231	3,491,471	3,090,254	1,463,700	9,824	1,112,000	1,112,000	933,000
Debt Service	-	-	-	-	5,829,936	6,630,188	6,630,188	6,630,188
TOTAL EXPENDITURES	$ 50,195,818	$ 54,943,583	$ 56,189,387	$ 54,486,933	$ 39,964,008	$ 35,011,333	$ 35,085,799	$ 36,726,604

CONSOLIDATED BUDGET SUMMARY BY FUND GROUP

	EMS Fund				SEDC Fund			
	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted
REVENUE SUMMARY								
Property Tax	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales Tax	-	-	-	-	6,698,059	7,083,000	8,705,000	7,668,608
Other Tax	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Permits & Licenses	-	-	-	-	-	-	-	-
Fees	8,883,162	10,511,704	10,508,794	11,511,704	-	-	-	-
Fines	-	-	-	-	-	-	-	-
Inter-jurisdictional	4,206,348	4,383,740	4,348,881	5,406,682	-	-	-	-
Inter-Fund Transfers	-	-	-	-	-	-	-	-
Investment Income	-	-	-	-	1,868,124	1,260,000	1,660,000	1,260,000
Miscellaneous	215,203	142,000	289,414	142,000				
TOTAL REVENUES	$ 13,304,712	$ 15,037,444	$ 15,147,089	$ 17,060,386	$ 8,566,183	$ 8,343,000	$ 10,365,000	$ 8,928,608
EXPENDITURE SUMMARY								
Personnel Services	$ 8,986,816	$ 9,312,982	$ 9,218,279	$ 9,899,972	$ 15,723	$ 28,675	$ 22,300	$ 24,575
Supplies and Equipment	551,765	540,900	571,042	540,900	49,252	61,175	58,275	61,175
City Supported Services	-	-	-	-	577,517	15,513,600	15,509,400	15,513,600
Utility Services	184,933	151,000	148,000	152,200	443	1,075	700	975
Operating Expenses	853,031	956,893	926,249	1,017,943	230,572	393,935	290,950	398,135
Professional Services	107,876	110,000	106,000	158,000	9,924	61,300	61,250	61,300
Non-Operating Expenses	3,296,388	2,966,054	2,966,054	3,829,113	-	-	-	-
Fund Charges/Transfers	485,272	609,686	609,686	610,166	546,883	609,080	609,080	641,703
Repairs and Maintenance	13,400	13,000	13,000	103,267	-	-	-	-
Rental/Leasing	(3,412)	136,307	136,307	136,307	-	-	-	-
Capital Outlay	65,530	575,000	575,000	786,853	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 14,541,599	$ 15,371,822	$ 15,269,617	$ 17,234,721	$ 1,430,315	$ 16,668,840	$ 16,551,955	$ 16,701,463

CONSOLIDATED BUDGET SUMMARY BY FUND GROUP

	Other Funds				Grand Total			
	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted	FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Estimate	FY 2025-26 Adopted
REVENUE SUMMARY								
Property Tax	$ 8,917,461	$ 9,505,920	$ 9,250,000	$ 10,270,000	$ 29,071,803	$ 30,527,297	$ 29,570,542	$ 32,004,288
Sales Tax	-	-	-	-	20,095,955	21,383,000	25,043,000	23,153,608
Other Tax	849,265	1,100,000	1,100,000	1,100,000	933,806	1,188,020	1,188,035	1,188,020
Franchises	63,969	64,000	64,000	64,000	2,829,413	3,044,000	3,044,000	3,106,000
Permits & Licenses	14,550	6,000	10,000	6,000	2,641,920	2,071,700	1,938,280	2,071,700
Fees	6,246,862	4,234,000	4,235,000	4,984,000	48,167,900	48,301,343	48,509,322	52,821,693
Fines	-	-	-	-	369,172	357,840	409,575	407,840
Inter-jurisdictional	-	-	-	-	5,383,691	6,397,108	6,168,109	7,756,388
Inter-Fund Transfers	104,407	29,033	29,033	29,033	3,740,397	3,894,553	3,894,553	3,702,431
Investment Income	682,322	477,515	485,515	477,515	7,093,396	3,407,515	3,680,515	3,207,515
Miscellaneous	3,461,021	584,900	584,545	584,900	9,266,013	2,107,505	3,533,144	2,291,853
TOTAL REVENUES	$ 20,339,857	$ 16,001,368	$ 15,758,093	$ 17,515,448	$ 129,593,467	$ 122,679,881	$ 126,979,075	$ 131,711,336
EXPENDITURE SUMMARY								
Personnel Services	$ 613,853	$ 601,542	$ 604,292	$ 1,029,520	$ 47,006,815	$ 49,725,684	$ 50,348,150	$ 53,021,408
Supplies and Equipment	34,915	28,650	26,700	90,050	5,637,623	8,054,130	8,158,830	7,938,891
City Supported Services	87,519	289,536	150,000	135,000	2,161,962	17,340,902	17,345,311	17,191,366
Utility Services	31,980	35,000	32,500	35,000	2,478,831	2,559,332	2,598,257	2,668,345
Operating Expenses	89,151	147,072	147,113	183,072	16,761,765	17,764,442	18,061,223	20,288,411
Professional Services	89,364	242,100	141,100	410,453	1,040,472	1,431,924	1,332,151	1,628,789
Non-Operating Expenses	154,567	10,000	5,000	10,000	6,202,321	3,276,054	3,271,054	4,139,113
Fund Charges/Transfers	2,469,011	1,130,770	663,746	580,770	16,004,119	8,961,416	8,189,498	5,863,314
Repairs and Maintenance	75,909	300,000	207,500	535,000	3,279,006	2,947,605	3,454,403	4,422,962
Rental/Leasing	-	-	-	-	923,575	910,100	908,389	1,182,246
Capital Outlay	116,066	278,400	228,400	462,500	2,567,651	5,456,871	5,005,654	3,646,053
Debt Service	8,517,861	10,188,820	10,237,433	11,541,012	14,347,796	16,819,008	16,867,621	18,171,200
TOTAL EXPENDITURES	$ 12,280,195	$ 13,251,890	$ 12,443,784	$ 15,012,377	$ 118,411,936	$ 135,247,468	$ 135,540,542	$ 140,162,098

Consolidated Budget Summary

Expenditures by Category and Department

Total for FY 2025-26

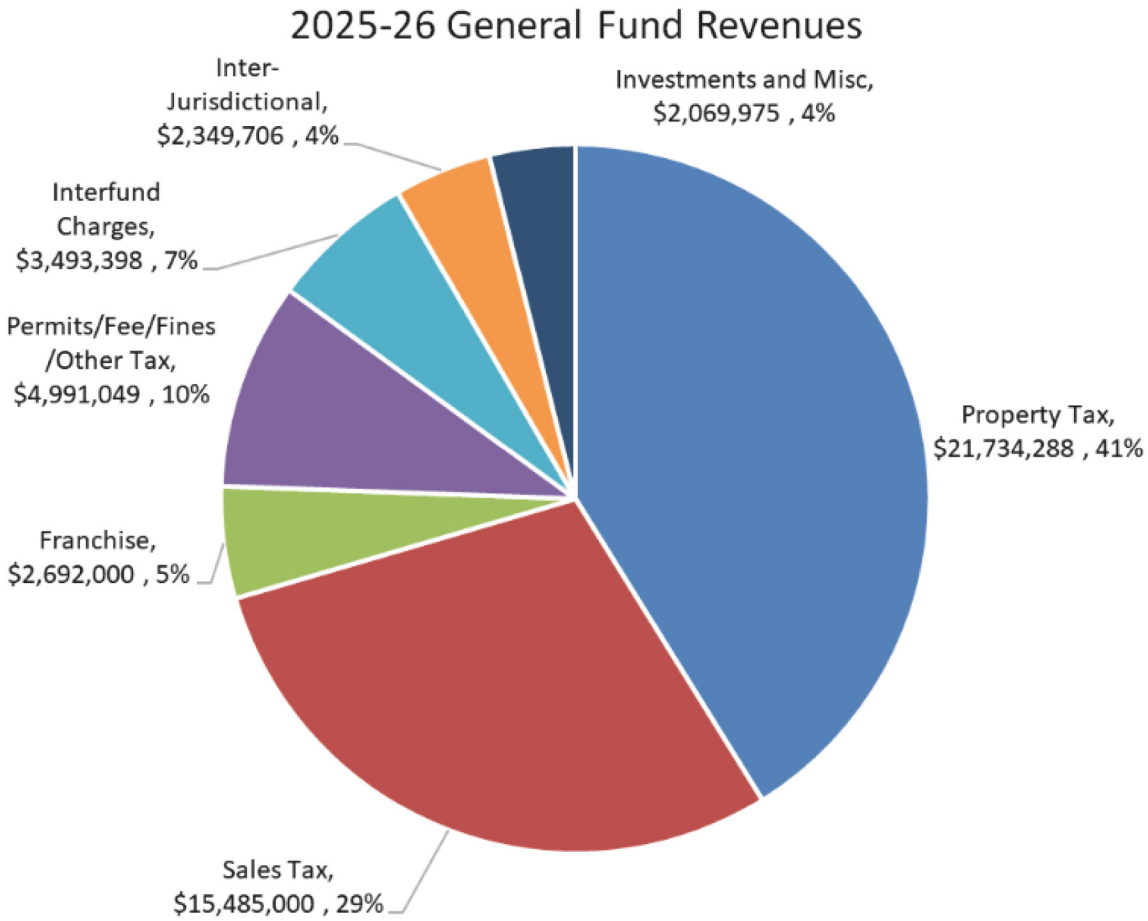
	Personnel Services	Supplies and Equipment	City Supported Services	Utility Services	Operating Expenses	Professional Services	Non-Operating Expenses	Fund Charges/ Transfers	Repairs and Maintenance	Debt Services	Rental/Leasing	Capital Outlay	Grand Total
101 Non Departmental	$ -	$ 12,500	$ 15,679,100	$ -	$ 2,273,429	$ 38,553	$ -	$ 28,818	$ 25,000	$ 11,541,012	$ -	$ 40,000	$ 29,638,412
150 City Council	109,839	1,000	-	-	102,800	2,000	-	-	-	-	-	-	215,639
151 City Manager	1,026,058	1,470	-	-	4,960	-	-	-	-	-	-	-	1,032,488
152 Municipal Court	376,400	1,500	-	-	5,660	66,000	-	-	2,500	-	-	-	452,060
153 Customer Relations-311	95,889	150	-	-	-	-	-	-	-	-	-	-	96,039
154 Planning & Zoning	459,961	2,300	-	-	250	100	-	-	-	-	-	-	462,311
155 Legal Services	-	-	-	-	10,000	80,000	-	-	-	-	-	-	90,000
156 Economic Development	559,589	-	1,200,000	-	-	-	-	-	-	-	-	-	1,759,589
164 City Secretary	338,221	2,870	-	-	31,954	-	-	-	-	-	-	-	373,045
170 Public Affairs	407,975	72,900	-	-	132,948	85,250	-	-	-	-	-	-	699,073
173 Engineering	1,283,659	5,700	-	8,500	800	50,000	-	-	-	-	-	-	1,348,359
176 Business Office	790,826	341,400	-	13,000	413,500	-	-	-	-	-	-	45,000	1,603,726
256 Police	12,354,004	287,779	5,000	239,366	78,205	88,686	-	-	76,147	-	892,857	5,600	14,027,344
257 Fire Rescue	8,905,278	136,652	-	135,555	43,026	70,000	-	-	95,245	-	26,900	340,125	9,752,781
258 Inspections	1,402,137	5,460	-	7,200	10,850	70,000	-	-	-	-	-	-	1,495,347
259 Neighborhood Services	526,138	10,400	-	6,500	1,200	3,000	-	-	30,000	-	-	-	577,238
280 Schertz EMS	9,899,972	540,900	-	152,200	1,017,943	158,000	3,829,113	610,166	103,267	-	136,307	786,853	17,234,721
302 Tree Mitigation	-	-	-	-	-	-	-	-	85,000	-	-	-	85,000
359 Streets	1,334,824	233,095	-	271,567	-	-	-	-	1,191,130	-	6,000	-	3,036,316
460 Parks	1,596,179	177,000	-	279,653	201,500	20,000	-	-	453,600	-	10,000	305,000	3,042,932
463 Swim Pool	-	33,000	-	36,345	-	-	-	-	597,023	-	-	-	666,368
464 Event Facilities	525,679	27,100	-	81,323	1,850	-	-	-	2,500	-	-	-	638,452
575 W & S Administration	3,492,514	4,550,100	100	572,222	13,618,455	397,000	300,000	1,751,857	562,750	6,630,188	109,692	888,000	32,872,878
579 Drainage	1,023,170	34,550	-	35,000	40,250	252,500	10,000	580,770	425,000	-	-	322,500	2,723,740
608 Kick Cancer	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000
609 Historical Committee	6,350	7,000	-	-	500	400	-	-	-	-	-	-	14,250
621 Hal Baldwin Scholarship	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000
665 Library	1,208,840	199,100	-	70,989	5,300	-	-	-	-	-	-	74,475	1,558,704
853 Information Technology	1,378,945	620,450	-	516,000	1,607,525	20,000	-	-	3,800	-	-	218,500	4,365,220
866 Human Resources	776,787	4,200	-	-	123,450	4,500	-	-	-	-	-	-	908,937
868 Finance	827,966	3,100	-	-	4,300	42,500	-	-	-	-	-	-	877,866
872 Purchasing & Asset Mgt	305,034	5,640	-	-	5,600	-	-	-	-	-	-	-	316,274
877 Fleet Service	871,681	266,050	-	12,500	-	-	-	-	308,000	-	-	260,000	1,718,231
878 Building Maintenance	1,112,918	155,350	-	229,450	-	-	-	-	462,000	-	490	260,000	2,220,208
900 Projects	-	45,000	-	-	-	119,000	-	2,250,000	-	-	-	-	2,414,000
901 City's Assistance	-	10,000	57,666	-	125,021	-	-	-	-	-	-	-	192,387
902 Sewer Projects	-	-	-	-	-	-	-	-	-	-	-	-	-
910 Court-restricted Funds	-	84,000	-	-	9,000	-	-	-	-	-	-	-	93,000
966 Economic Development	24,575	61,175	214,500	975	398,135	61,300	-	641,703	-	-	-	-	1,402,363
Grand Total	**$ 53,021,408**	**$ 7,938,891**	**$ 17,191,366**	**$ 2,668,345**	**$ 20,288,411**	**$ 1,628,789**	**$ 4,139,113**	**$ 5,863,314**	**$ 4,422,962**	**$ 18,171,200**	**$ 1,182,246**	**$ 3,646,053**	**$ 140,162,098**

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS

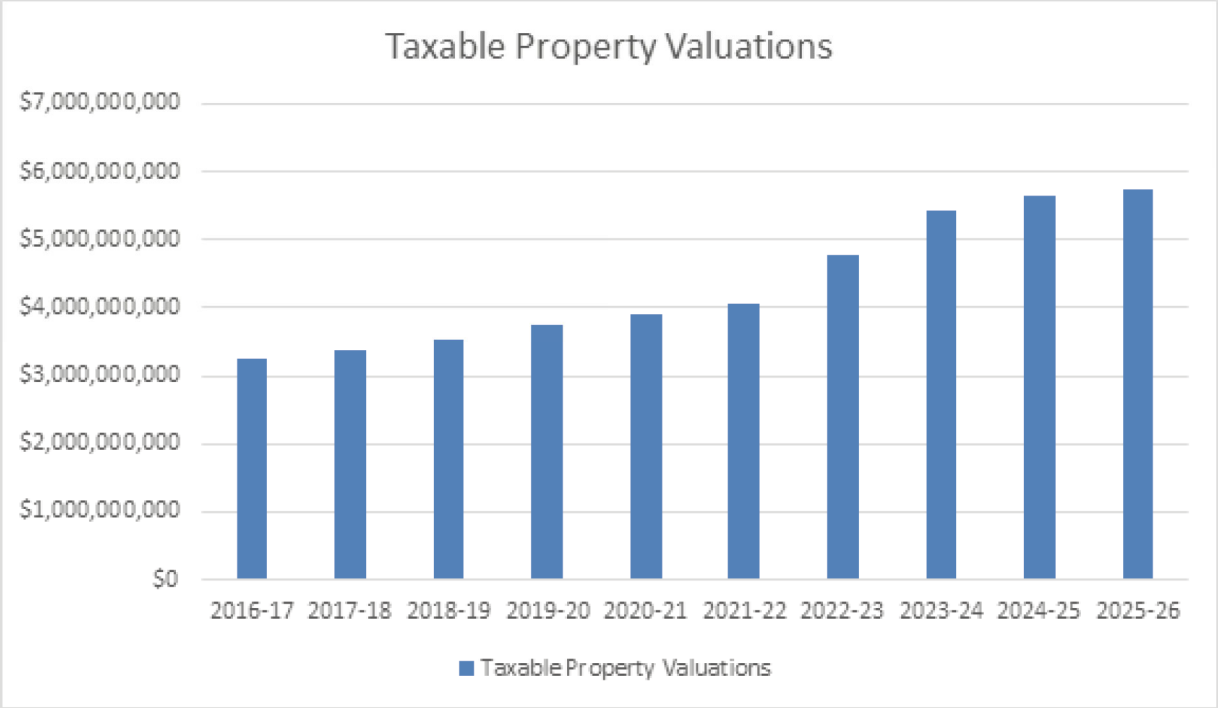
General Fund

The General Fund is primarily funded through taxes, with 41% coming from property taxes and 29% from Sales Taxes. The final 30% comes from other revenues, including overhead transfers between the different funds, direct charges for service, funding from other agencies to provide services, court fines, and investment income.

On an annual basis City Council must set a property tax rate which has a direct impact on the largest portion of the General Fund's resources.



BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS



Each year, the Appraisal Districts calculate the taxable value of properties within the City limits. For the City of Schertz, this value for FY 2025-26 was $5.6 billion and increased to $5.7 billion. The state has each City calculate a No-New-Revenue tax rate, which would raise the same amount of funding for the City on properties that were on the previous year's calculation. This means that no new properties were added and no new construction occurred, the City would receive the same total funding using this rate.

The other rate calculated is the Voter-Approval Rate. This is the maximum rate the City Council can adopt without additional voter approval. Council may set a rate higher than the Voter-Approval Rate, but that rate would then be voted on in the November election.

Tax Rates

FY 2024-25 Rate	$0.4900
No-New-Revenue	$0.5064
Voter-Approval Rate	$0.5350
Adopted Rate	$0.5118

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS

The Guadalupe County Tax Assessor valued the City's total taxable value at $5,734,815,455. This is a 3.1% increase or $171,800,770 over the last fiscal year. Without new value from annexations and development, the value of the existing properties decreased by $83,012,028. While commercial properties maintained and increased their taxable value, residential homesteads in Guadalupe County decreased on average by 6%, or $192,989,232.

This overall decrease in existing properties of $83,012,028, led by Guadalupe residential homesteads, caused the No-New-Revenue rate to increase higher than the previous year's rate in order to provide the same level of funding.

The General Fund Budget was submitted to Council to be funded at the No-New-Revenue rate of $0.5064; however, Council adopted a rate of $0.5118 per $100. This tax rate is further broken down to the Maintenance & Operations Rate (M&O) that funds the City's operations, and the Interest & Sinking Rate (I&S) that pays the City's debt. The changes in each rate are detailed below.

	Adopted 2025-26	**Adopted 2024-25**
General Fund (M&O)	$0.3437	$0.3326
Debt Service Fund (I&S)	$0.1681	$0.1574
Total	**$0.5118**	**$0.4900**

This M&O tax rate will help meet the City's Budget Priority Goals for staff compensation adjustments while making key improvements in cyber security technology and staffing key positions, while covering the increased cost of operations.

Other challenges related to property taxes are the increasing number of Disabled Veteran Homestead Exemptions (DVHS) with minimal aid from the State. This program, approved by the State of Texas, exempts approved disabled veterans from paying any property tax. Schertz and other communities next to military bases have a high concentration of veterans who retire to these communities after their service.

To date, there are 2,616 properties using this exemption, which is about 23% of total homesteads in Schertz. This equates to a reduction in taxable value of $1,084,723,026 or a reduction of $5.5 million in tax funding at the rate of $0.5064.

The State does have an aid program to help communities like Schertz, but has not properly funded the program since it started in 2016. On the last aid request, Schertz was eligible to receive $3,940,682, but only received $690,542 due to limited program funding.

This does affect service offerings of the City by operating at a reduced funding level while trying to prevent a growing tax rate. Staff focus on working hard with the resources available and make new funding proposals based on long-term impacts and available funds.

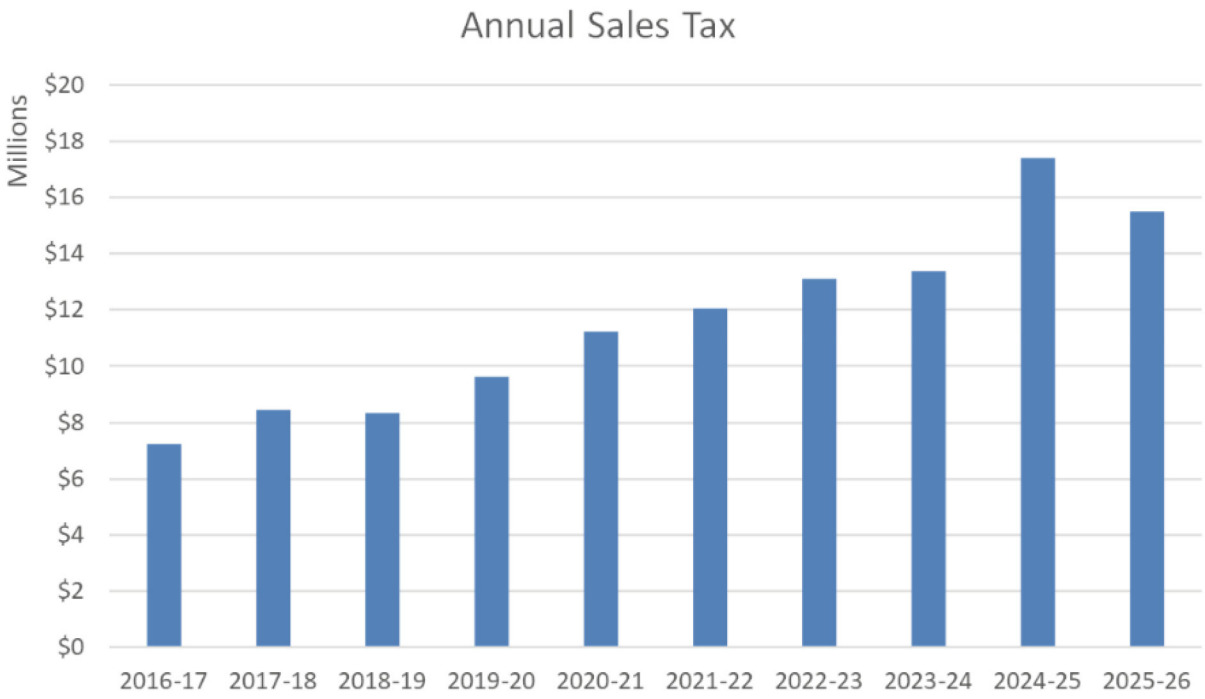
Staff will continue to petition the State Representatives to propose additional funding for the aid program.

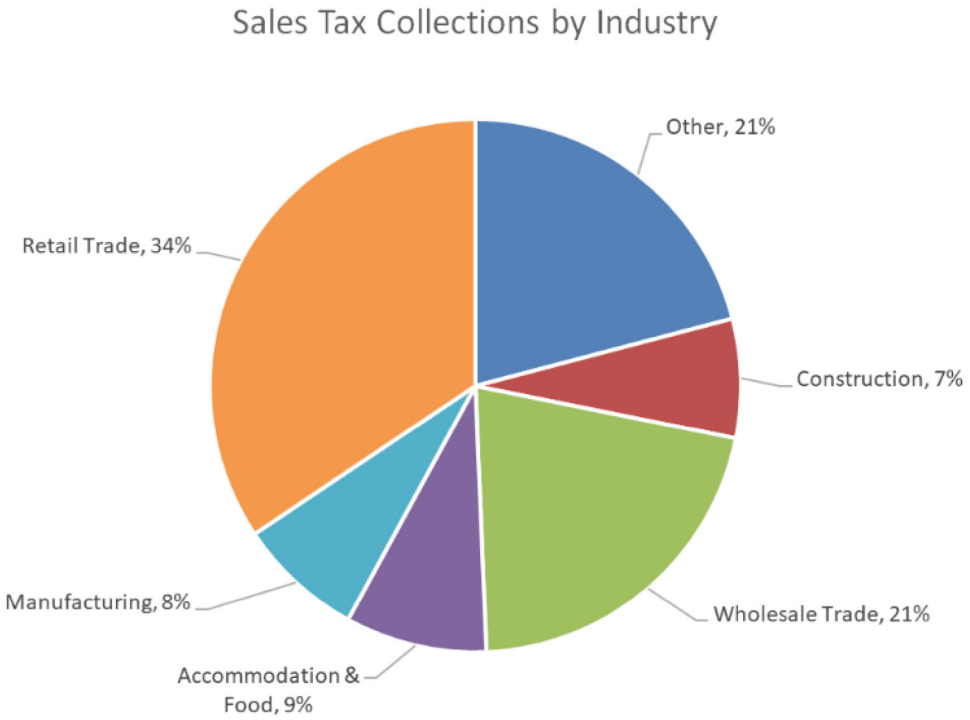
Sales taxes make up 29% of usable resources in the General Fund as the second-highest funding source. 1.5% of each sale of taxable goods and services in the City is returned to Schertz by the State. 1% of this goes to the General Fund, while 0.5% goes to the Schertz Economic Development Corporation.

Sales taxes in the City of Schertz have experienced strong growth in the past few years, but have leveled off in FY 2023-24. Schertz received a few large one-time sales tax payments due to a local company making large investments in its infrastructure. Once their project is completed, sales taxes are expected to drop back down to normal growth levels and not continue at that rate going forward.

Historic long-term growth has been at 7%. When removing the one-time payments received in FY 2024-25, staff believe the City is holding strong at the 7% growth rate and projected that rate into FY 2025-26. Potential upcoming sources of sales tax generation include the new shopping center at Schertz Station that could provide notable sales tax contributions in FY 2026-27.

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS





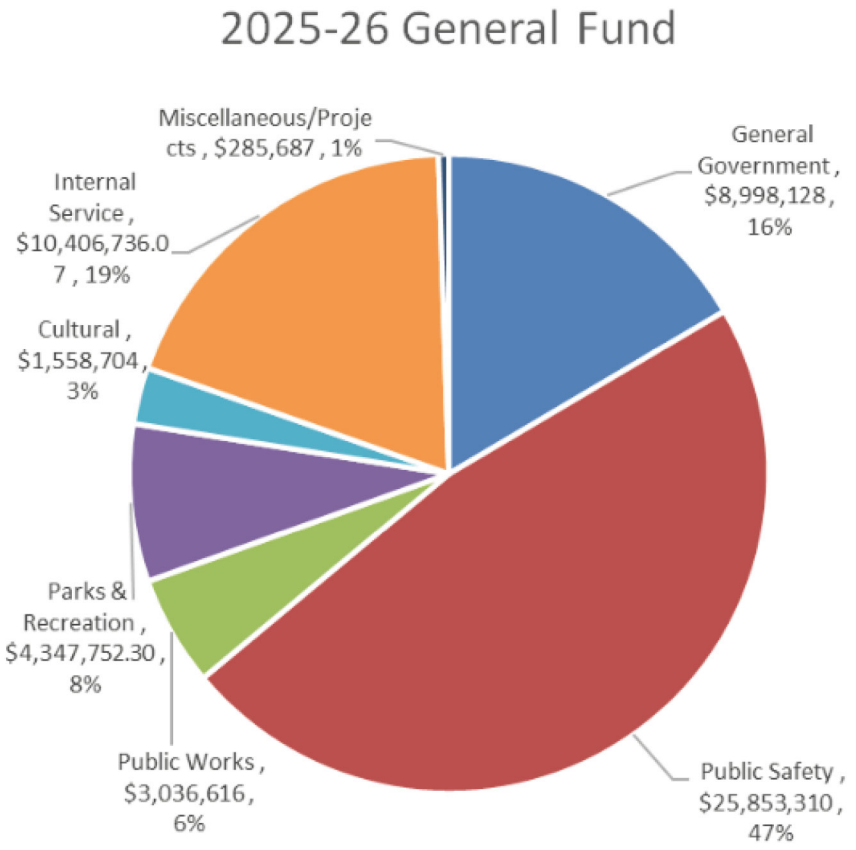
BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS

General Fund

The General Fund Budget is proposed at $54,486,933, which is a 0.8% decrease from the final adopted budget for FY 2024-25. The Budget for FY 2025-26 has lower capital expenditures, which offset some of the additional funding.

Budget Highlights:

- Merit/Step Program
- 6 Firefighters
- 1 Assistant City Secretary
- EMS Contract Update
- Cyber Security Upgrades
- Soccer Complex Operations, including an Athletics Coordinator and a Recreation Specialist
- Senior Center Operations, including a Senior Center Supervisor
- Other operational increases



Overall, the General Fund reserves are expected to decrease by $1,671,517 to $15,249,113, or be 26% of operating expenditures. The City's requirement for its reserves is to keep no more than 26%.

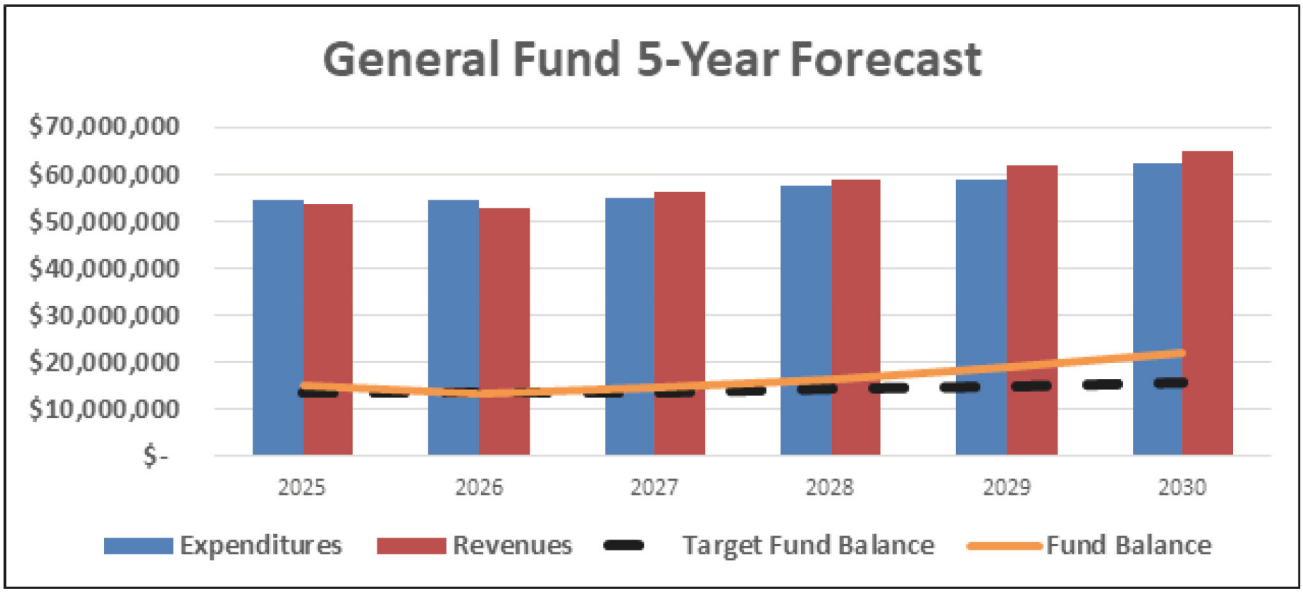
General Fund	
Revenue	$52,815,416
Expenditures	$54,486,933
Over/(Under)	($1,671,517)

Capital Expenditures

The General Fund capital expenditures, equipment, and vehicles over $5,000 in value are budgeted at $1,463,700.00 for FY 2025-26 and include the following items:

- Self-Contained Breathing Apparatus (SCBA)replacement for Fire
- Radio Replacement for Police
- Library vehicle
- Hardware for cybersecurity upgrades
- Additional security cameras
- PA system for the Library
- Park Improvements
- Vehicle Replacements
- Facility Improvements

BUDGET FY 2025-26
MESSAGE & HIGHLIGHTS



5-Year Forecast

The City forecasts out revenues and major inflationary cost impacts to see how budgetary decisions made today would affect the City in the future. Major revenue considerations are increasing property taxes by 5% each year, including 2% for valuation increases and 3% for new construction. Sales taxes are forecasted at the historic long-term average of 7% annual growth. Franchise and fees are estimated to grow at 1% based on historic averages, and permits and licenses are shown at 0% growth due to the cyclical nature and eventual end of new development.

Major expenditure growth comes from personnel to include a 1 to 2% cost of living adjustment each year, funding the merit and step programs, and a 9.8% medical insurance increase based on historic averages.

Capital replacement is also forecasted based on the useful life of equipment over $5,000, with the replacement of each vehicle and large equipment scheduled at the end of the useful life. The useful life is the expected length of time a vehicle or equipment can be used safely before it should be replaced.

Water & Sewer Fund

The Water & Sewer Fund's main revenues are from the sale of water, sewer charges, and solid waste fees (garbage). These three main sources make up 95% of revenue with the remaining 5% coming from investment income and other fees such as penalties, new meter sales, and water leases.

Water rates increased 2% by bringing total revenues to $14,790,000. Sewer rates increased 3% for a total estimated revenue of $10,500,000. This is estimated to be a $2.46 monthly increase on the average bill.

Garbage revenues increased from $6,555,000 to $8,200,000 under the new rates set with the transition to Frontier Waste.

Budget highlights for this fund include a new Water/Wastewater crew, including 3 Worker I's, a Worker II, and a Crew Leader. Also included is a second Worker I that will be assigned to fill vacancies on other crews due to turnover or leave use.

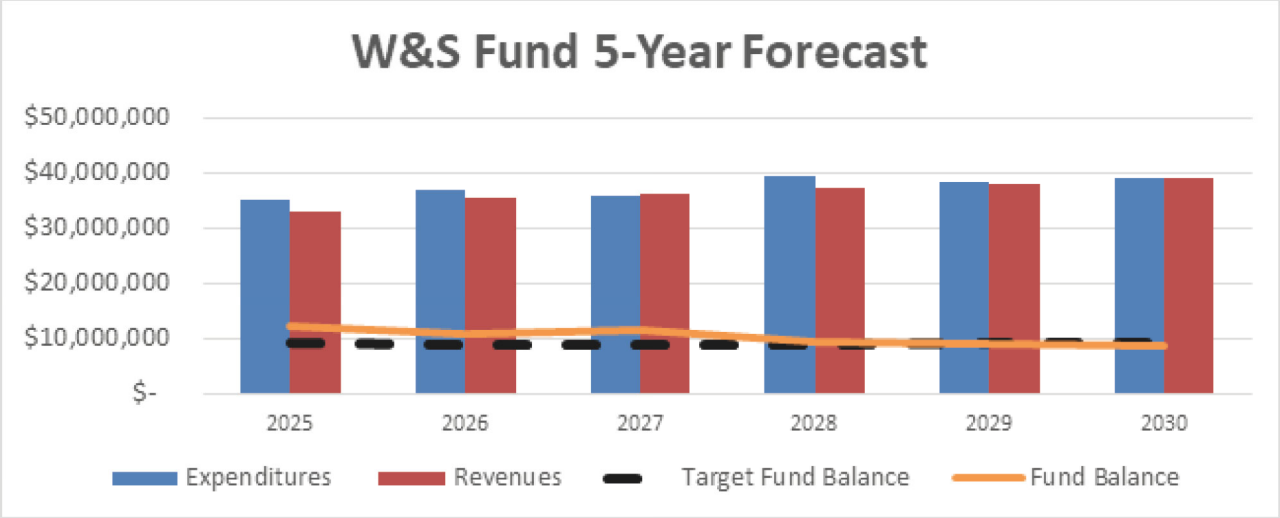
This fund is scheduled to make a $2,250,000 transfer to the Water & Sewer Capital Improvement Program (CIP) for major projects.

Water & Sewer Fund	
Revenue	$35,391,478
Expenditures	$36,726,604
Over/(Under)	($1,335,126)

Capital Expenditures

The Water and Sewer Fund capital expenditures, equipment, and vehicles over $5,000 in value are budgeted at $933,000 for FY 2025-26 and include the following:

- Hydrant valves
- Dump Truck
- Heavy-duty trailer,
- Hydrohammer for a mini excavator



5-Year Forecast

The Water & Sewer Fund is primarily funded through fees for services provided. The revenue generated from those service fees is estimated to grow 2.5%, or about the rate of City growth.

Major expenditure growth comes from personnel to include a 1 to 2% cost-of-living adjustment each year, funding the merit program, and a 9.8% medical insurance increase based on historic averages.

Capital replacement is also forecasted based on the useful life of equipment over $5,000, with the replacement of each vehicle and large equipment scheduled at the end of the useful life. The useful life is the expected length of time a vehicle or equipment can be used safely before it should be replaced.

The forecast also includes contributions to the Capital Improvement Program to pay for infrastructure projects and reduce the amount of debt needed to meet the needs of the City. In an effort to keep the fund balance equal to the target line, those contributions range from $1.6 million to $4.5 million over this time frame

Emergency Medical Services (EMS) Fund

The EMS Fund receives resources from Transportation Fees and from agencies that have contracted with the EMS to provide emergency service coverage. These two revenue sources make up 97% of revenue for the EMS fund, with the remainder generated from the EMT class, community support fees, and other miscellaneous sources.

In FY 2025-26, the funds received from other agencies to provide EMS support will increase with recent contract negotiations to provide additional funding for the EMS Fund, which has operated at a deficit for the past 2 years. These new contract terms will increase the funding amounts by 20% in FY 2025-26, 20% in FY 2026-27, and 5% in FY 2027-28. The first-year increase will add $1.5 million in additional revenue for the fund.

The EMS Fund also raised fees by $100 per transport for an additional $1 million in estimated revenue.

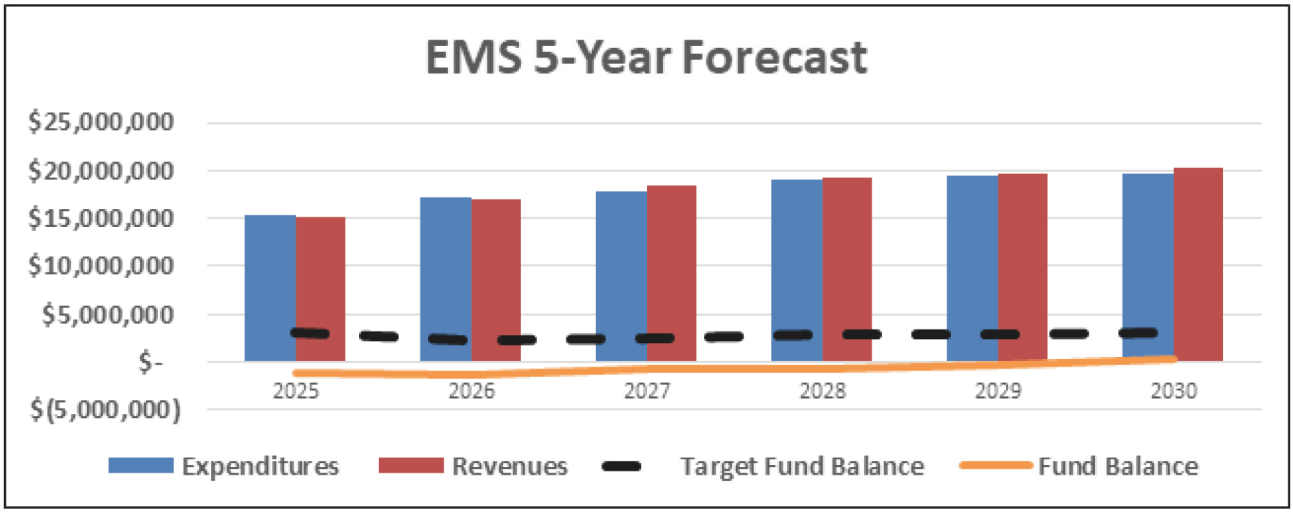
These two changes will help alleviate the deficit as well as fund 4 EMTs to staff 2 additional ambulances at peak call times to reduce response rates, provide for a billing server replacement service, and hire consultants to review operations and make suggestions for increased efficiencies.

EMS Fund	
Revenues	$17,060,386
Expenditures	$17,234,721
Over/Under	($174,335)

Capital Expenditures

The EMS Fund capital expenditures, equipment, and vehicles over $5,000 in value, are budgeted at $786,853.00 for FY 2025-26 and include the following:

- Replacement Ambulance
- Ambulance remount
- Replace other equipment



5-Year Forecast

The EMS Fund is primarily funded through fees for services provided. The revenue generated from those service fees is estimated to grow 2.5%, or about the rate of City growth. The other major revenue source is the inter-jurisdictional fees, which are programmed to match the amounts listed in the contracts over this time frame.

Major expenditure growth comes from personnel to include a 1 to 2% cost of living adjustment each year, funding the merit and step programs, and a 9.8% medical insurance increase based on historic averages. Also included is additional personnel to meet the growing call volume demands with the current levels of service.

Capital replacement is also forecasted based on the useful life of equipment over $5,000, with the replacement of each vehicle and large equipment scheduled at the end of the useful life. The useful life is the expected length of time a vehicle or equipment can be used safely before it should be replaced.

Drainage Fund

The Drainage Fund raises funds through the Drainage Fee set by Council to pay for drainage channel maintenance and expansion. This fee is placed on the Utility Bill and is based on how much impervious surface is located on each property. All residential properties are charged the same fee, while commercial properties are charged based on how much of an impervious surface they have. This calculation looks at the business's foundation, parking lot, and any other sidewalks or concrete structures on the property. This includes anything built that would contribute to water runoff and prevent natural absorption into the soil.

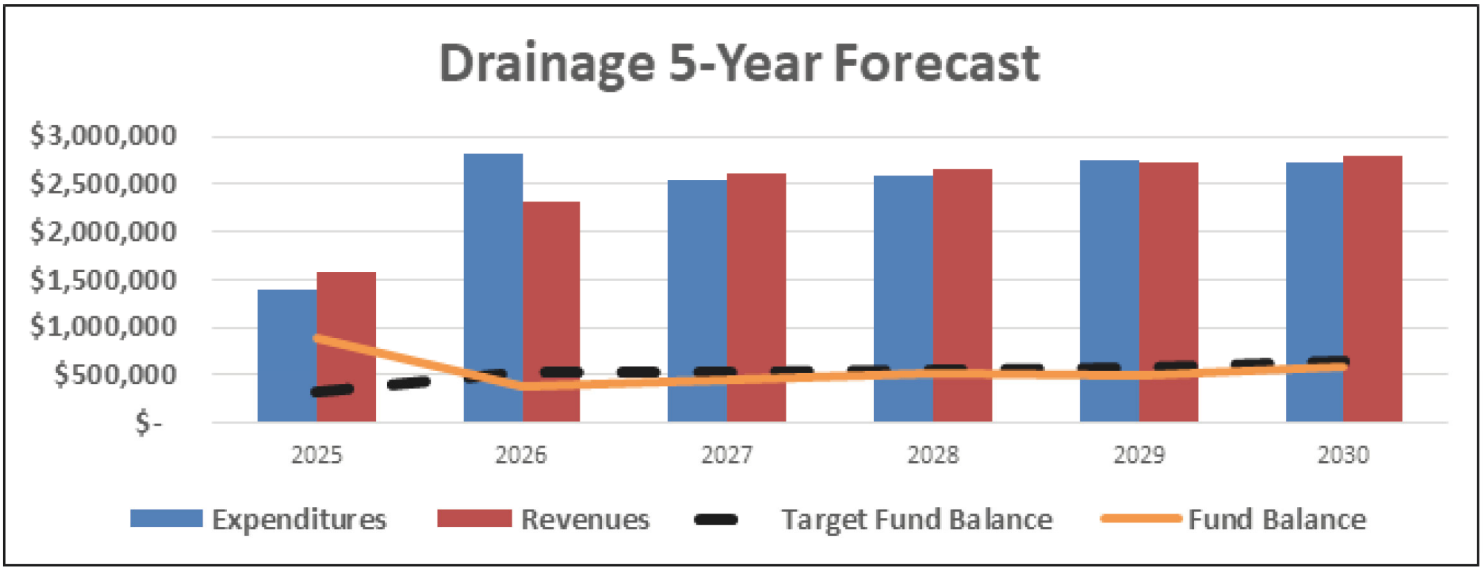
The drainage fee is proposed to go from $5.20 per home to $8.00, generating and additional $750,000 and a new Drainage Crew consisting of 5 new employees, a Floodplain Manager (to monitor and identify future drainage concerns while meeting all state reporting requirements), drainage channel cleaning and improvements for Cibolo Creek drainage and alongside the railroad on FM 78, a Master Drainage Plan study, and additional capital equipment to help keep the existing channels maintained.

Drainage Fund	
Revenue	$2,316,283
Expenditures	$2,823,740
Over/(Under)	($507,457)

Capital Expenditures

The Drainage Fund's capital expenditures, equipment, and vehicles over $5,000 in value, are budgeted at $322,500.00 for FY 2025-26 and include the following:

- Drainage channel improvements/land purchases
- Haul Trailer
- Dump Trailer
- UTV
- A work truck for the new Worker II



5-Year Forecast

The Drainage Fund is primarily funded through fees for services provided. The revenue generated from those service fees is estimated to grow by 2.5%, or about the rate of City growth, after the fee increase in 2026.

Major expenditure growth comes from personnel to include a 1 to 2% cost of living adjustment each year, funding the merit programs, and a 9.8% medical insurance increase based on historic averages.

Capital replacement is also forecasted based on the useful life of equipment over $5,000, with the replacement of each vehicle and large equipment scheduled at the end of the useful life. The useful life is the expected length of time a vehicle or equipment can be used safely before it should be replaced.

Additional Debt is scheduled for 2029 to enhance the drainage infrastructure and is shown when expenditures climb over revenues for the year.

Schertz Economic Development Corporation (SEDC)

The main source of revenue for the SEDC is also Sales taxes. The City collects 1.5% out of the 8.25% possible sales tax in Texas. 1% of this goes to the City's General Fund, and 0.5% goes to the SEDC.

The SEDC has a reserve of $34,136,240 which it uses to fund new business growth and development as well as community projects. This year the SEDC is schedule to fund $8,479,100 in already approved development agreements and $6,820,000 in park and street developments. These programs will reduce the reserve to $26,363,385.

SEDC Fund	
Revenues	$8,928,608
Expenditures	$16,701,463
Over/(Under)	($7,772,855)

Economic Outlook

In closing, staff have been keeping an eye on the economy and the Federal Reserve. The Federal Reserve has stated its concern about a possible slowdown of the economy and has anticipated lowering the Federal Funds Rate; however, economic data has remained strong enough to delay these actions. Schertz has seen steady economic indicators of low unemployment, continued commercial investment, and steady sales tax generation. New home construction slowed down in 2023, with the lowest new home construction permits being pulled, but it was back up to record levels in 2024. However, 2024 saw a reduction in home values in Guadalupe County, with new sales slowing down.

Staff believes home values peaked after the COVID rush that saw prices increase rapidly over a few years, and that the 2024 values are an adjustment to a normal year, as new home production starts to ramp back up.

Sales taxes continued to be strong at 7% growing faster than the population, with local companies making continued investments in their operations.

This budget was constructed with these factors in mind, with a conservative outlook, and will continue to monitor new construction and more state and federal indicators for any economic slowdowns, and will propose the appropriate measures to conserve the City's financial stability.

GENERAL FUND

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The General Fund is the City's primary governmental operating fund. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes, such as the Water and Sewer Fund or Special Revenue Funds. All general tax revenues, franchise fees, permits, interest income and any other fees that are not allocated by law or otherwise restricted to other funds are accounted for in this fund. It accounts for the majority of City services, like Police, Fire, Parks, Community Development, Library, and internal support services.

BUDGET HIGHLIGHTS

Revenue: Revenues for FY 2025-26 Budget are expected to increase 0.3% from the FY 2024-25 year-end estimate.

Expenses: The overall FY 2025-26 Budget decreased -0.4% from the FY 2024-25 year-end estimates. This includes wage increases of a 2% merit for non-public safety and a step increase for public safety, cyber security upgrades, hiring of the final 6 Firefighters to staff Fire Station 4 at the end of the year, replacing the Self Contained Breathing Apparatus (SCBAs) for the firefighters, replacing the radios for Police, and hiring of an Assistant City Secretary. Additional expenditures that will be covered by their fees include taking over operations of the Senior Center and the Maske Road Soccer Complex.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenues				
Taxes	$32,627,390	$33,636,779	$36,746,577	$37,307,308
Franchises	2,519,642	2,290,689	2,630,000	2,692,000
Permits & Licenses	2,077,758	2,627,370	1,928,280	2,065,700
Fees	1,983,521	2,328,446	2,216,028	2,429,489
Fines & Forfeitures	451,884	369,172	409,575	407,840
Inter-Jurisdictional	1,156,824	1,177,343	1,819,228	2,349,706
Fund Transfers	3,156,639	3,478,490	3,685,520	3,493,398
Investment Income	1,049,319	1,250,091	1,015,000	950,000
Miscellaneous	694,045	1,729,448	2,182,061	1,119,975
Total	*$45,717,022*	*$48,887,827*	*$52,632,269*	*$52,815,416*
Expenses				
General Government	$6,791,423	$7,851,524	$8,999,757	$8,998,128
Public Safety	20,320,040	24,563,745	27,019,535	25,853,310
Public Environment	2,278,233	2,502,887	3,053,297	3,036,616
Parks & Recreation	3,149,873	4,176,578	4,011,622	4,347,752
Cultural	1,277,826	1,429,405	1,486,102	1,558,704
Internal Service	7,859,785	9,360,743	9,707,829	10,406,736
Misc & Projects	1,138,805	310,936	415,666	285,687
Total	*$42,815,984*	*$50,195,818*	*$54,693,807*	*$54,486,934*
Change in Fund Balance	*$2,900,588*	*-$1,307,991*	*-$2,061,538*	*-$1,671,517*

Supplemental Requests - General Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost	Cumulative	Annual Recurring
Approved Requests				
City Secretary	Assistant City Secretary	$ 83,900	$ 83,900	$ 83,900
City Council	Increase City Election budget	$ 25,000	$ 108,900	$ 25,000
Non-Departmental	Utility Rate Inc	$ 38,944	$ 147,844	$ 38,944
Public Affairs	Postage Increase	$ 10,000	$ 157,844	$ 10,000
Non-Departmental	Credit Card Service Fees	$ 50,000	$ 207,844	$ 50,000
Non-Departmental	EMS Contract Inc	$ 158,255	$ 366,099	$ 189,906
Fire	SCBA Replacement	$ 307,125	$ 673,224	$ 10,000
Fire	Station 4 Ladder Truck FF's	$ 188,163	$ 861,387	$ 691,277
Non-Departmental	Merit/Step	$ 565,647	$ 1,427,034	$ 600,692
Information Technology	Upgrade City Firewalls	$ 152,000	$ 1,579,034	$ 30,000
Information Technology	Upgrade Sentinel1 License	$ 26,000	$ 1,605,034	$ 26,000
Information Technology	City wide Password Manager	$ 21,000	$ 1,626,034	$ 21,000
Information Technology	Storage for Synology NAS	$ 20,000	$ 1,646,034	$ -
Information Technology	Increase UCS memory.	$ 7,000	$ 1,653,034	$ -
Information Technology	Library PA system	$ 45,000	$ 1,698,034	$ -
Information Technology	New cameras and licenses	$ 33,100	$ 1,731,134	$ 3,600
Fire	Fire Hose and Nozzle	$ 8,500	$ 1,739,634	$ -
Parks	Soccor Complex	$ -	$ 1,739,634	$ -
Parks	Senior Center Programing	$ 4,169	$ 1,743,803	$ 4,169
Police	Police Radio Renewal Project	$ 342,857	$ 2,086,660	$ 342,857
Information Technology	Replace Network Switches	$ 92,000	$ 2,178,660	$ 40,000
Information Technology	Entrust Pro for MDT removal	$ 230,000	$ 2,408,660	$ 10,500
Information Technology	Upgrade Microsoft Licenses	$ 14,000	$ 2,422,660	$ 14,000
Information Technology	Additional Adobe Licenses	$ 2,400	$ 2,425,060	$ 2,400
City Manager	A2 Program	$ 3,000	$ 2,428,060	$ 3,000
Non-Departmental	1% ECI/COLA	$ 312,081	$ 2,740,141	$ 297,660
Streets	Sidewalk Repair & Installation	$ 100,000	$ 2,840,141	$ 100,000
	SubTotal	$ 2,840,141		$ 2,594,905
Not Funded				
Library	Administrative Assistant	$ 78,015	$ 2,818,156	$ 76,295
Engineering	Traffic Safety Projects	$ 315,500	$ 3,155,641	$ 315,500
Neighborhood Services	Job Progression - CEO II	$ 2,000	$ 3,157,641	$ 5,040
Planning & Zoning	Job Progression - Senior Planner	$ 4,500	$ 3,162,141	$ 4,500
Inspections	Job Progression – Permit Technician II	$ 4,147	$ 3,166,288	$ 4,147
Information Technology	R1900 Cradlepoint for FD/EMS	$ 50,000	$ 3,216,288	$ -
Parks	Permanent Holiday Lighting	$ 200,000	$ 3,416,288	$ -
Parks	50th Annual July 4th Jubilee	$ 75,000	$ 3,491,288	$ -
Fire	Fire Department Admin	$ 69,900	$ 3,561,188	$ 69,900
Building Maintenance	Air Show Tables and Chairs	$ 5,000	$ 3,566,188	$ 5,000
Neighborhood Services	Code Enforcement Officer	$ 111,022	$ 3,677,210	$ 77,495
Building Maintenance	Rising Operating Supply Costs	$ 70,000	$ 3,747,210	$ 70,000
Library	Outreach Librarian	$ 81,634	$ 3,828,844	$ 78,189
Streets	Streets Sign & Signal Tech	$ 73,426	$ 3,902,270	$ 73,426
Library	Noise Mitigation-Phase 2	$ 15,000	$ 3,917,270	$ -
Streets	Traffic Message Boards	$ 45,000	$ 3,962,270	$ 2,500
City Secretary	Increase Travel Training	$ 7,500	$ 3,969,770	$ 7,500
City Secretary	Replacing Bulletin Boards	$ 3,283	$ 3,973,053	$ -
Streets	City Signage Budget Increase	$ 10,000	$ 3,983,053	$ 20,000

Supplemental Requests - General Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost	Cumulative	Annual Recurring
Fire	E Rescue Tool Replacement Program	$ 80,000	$ 4,063,053	$ -
Parks	Park Maintenance Techs (2 FTE)	$ 216,768	$ 4,279,821	$ 116,768
Library	Add P/T Library Asst. Hours	$ 46,201	$ 4,326,022	$ 46,201
Fire	Special Ops Rescue Equipment	$ 115,252	$ 4,441,274	$ -
Parks	Park Development Manager	$ 109,192	$ 4,550,466	$ 106,623
Library	Library Materials	$ 15,000	$ 4,565,466	$ 15,000
Parks	Park Maintenance Crew Lead	$ 124,799	$ 4,690,265	$ 74,799
Engineering	Increased Training and Travel	$ 18,337	$ 4,708,602	$ 18,337
Parks	Marketing/Outreach Coordinator	$ 85,399	$ 4,794,001	$ 82,399
Parks	Assistant Director	$ 156,192	$ 4,950,193	$ 153,192
Building Maintenance	Admin Assistant	$ 62,216	$ 5,012,409	$ 64,082
Building Maintenance	HVAC service truck	$ 90,000	$ 5,102,409	$ 750
Building Maintenance	Electric Service Truck	$ 85,000	$ 5,187,409	$ 750
Engineering	Truck	$ 72,300	$ 5,259,709	$ 1,500
Streets	Two Additional Crew Trucks	$ 179,999	$ 5,439,708	$ 5,000
Streets	Aerial Bucket Truck	$ 85,000	$ 5,524,708	$ 2,500
Streets	Supervisor Truck	$ 65,000	$ 5,589,708	$ 2,500
Streets	Crash Attenuator Truck	$ 175,000	$ 5,764,708	$ 2,500
Public Affairs	Resident Satisfaction Survey	$ 20,000	$ 5,784,708	$ -
Customer Relations-311	Text Messaging Communication	$ 3,500	$ 5,788,208	$ 3,500
Public Affairs	Resident University/Academy	$ 1,000	$ 5,789,208	$ 1,000
Public Affairs	Social Media Management System	$ 4,000	$ 5,793,208	$ 4,000
Information Technology	Move Laserfiche to the cloud	$ -	$ 5,793,208	$ -
Streets	Street Worker I (4 FTE)	$ 262,412	$ 6,055,620	$ 262,412
Information Technology	Mobile A/V Equipment	$ 12,000	$ 6,067,620	$ -
Human Resources	Paid Parental Leave	$ 65,000	$ 6,132,620	$ 65,000
	SubTotal	$ 3,370,494		$ 1,838,305
	Grand Total	$ 6,210,635		

DEPARTMENT: 101 NON-DEPARTMENTAL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

This department accounts for expenses and payments that are not specific to an individual function/department. Items in this department include city insurance, appraisal district contracts, contingency, and the emergency medical services contract.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget remained the same from the FY 2024-25 year-end estimate.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimated	2025-26 Budget
Supplies and Equipment	$9,486	$8,854	$12,000	$9,000
City Support Services	1,210,482	363,715	423,145	280,000
Operating Expenses	1,241,253	1,439,298	1,942,853	2,151,107
Fund Charges/Transfers	19,189	1,074	50,632	28,818
Capital Outlay	90,215	75,351	48,000	0
Total	*$2,570,624*	*$1,888,292*	*$2,476,630*	*$2,468,925*

DEPARTMENT: 150 CITY COUNCIL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz City Council is made up of eight elected officials. City residents currently elect a Mayor and seven Council members at-large. Mayors Pro Tempore shall be appointed by a majority vote of the City Council every six months.

The Schertz City Council is the City's legislative body. It sets policies, approves budgets, determines tax rates and passes ordinances and resolutions to govern the City. Council also appoints citizen volunteers to 12 City advisory boards, committees, and commissions; and appoints and supervises the performances of the City Manager, City Secretary, City Attorney, and Municipal Court Judges.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26. Additional training budget is offset by lower election costs.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel	$65,991	$70,269	$69,525	$109,839
Supplies and Equipment	322	1,545	1,000	1,000
Operating Expenses	53,664	68,688	168,972	102,800
Professional Services	0	0	2,000	2,000
Total	*$119,977*	*$140,502*	*$241,497*	*$215,639*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Number of ordinances passed	61	150	65	65
Number of resolutions passed	130	142	140	140
Requests for Information	11	11	10	10
Number of Council Meetings	39	39	30	30
Requests for Agenda Items	7	7	10	10
Meeting Attendance rate	95	95	98	98

DEPARTMENT: 151 CITY MANAGER
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Manager serves under the policy direction of the City Council and provides the leadership for implementation of the City Council's policies to ensure residents, businesses, and visitors receive exceptional City services and that Schertz maintains a high quality of life. The City Manager's Office facilitates the coordination and implementation of City Council policy direction, provides administration of the organization, and develops methods for the effective and efficient delivery of services to the community.

GOALS FOR FY 2025-26

- Goal 1: Staff Compensation
- Goal 2: Street Maintenance & Repair
- Goal 3: Capital Improvement Program
- Goal 4: Increase Staffing Levels
- Goal 5: New/Remodeled Facilities

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel	$1,268,219	$1,133,903	$1,067,488	$1,026,058
Supplies and Equipment	1,464	661	1,470	1,470
Operating Expenses	1,786	2,697	2,177	4,960
Professional Services	0	0	0	0
Capital Outlay	0	0	85	0
Total	*$1,271,469*	*$1,137,261*	*$1,071,220*	*$1,032,488*
Authorized Positions	4	4	4	4

DEPARTMENT: 152 MUNICIPAL COURT
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Municipal Court represents the judicial branch of the City's government; the Mayor and City Council serve as the executive and legislative branches. The Municipal Court has jurisdiction over all Class C misdemeanors and City ordinances.

The court clerks are the administrative arm of the Municipal Court. The clerks are responsible for seeing that all the court's papers are accurate, orderly, and complete. The clerk's primary responsibilities include processing citations, summons, complaints, warrants, past due letters, and show cause hearing letters. The clerks maintain the court's docket and coordinate case scheduling. The clerks directly interact with the public, providing all services needed including explaining to defendants the court procedures and their options. Assist the judge with open records requirements, report convictions, driver's safety course and alcohol violations to the Texas Department of Public Safety. They also assist the Warrant Department and complete all required accounting reports.

GOALS FOR FY 2025-26

- The Municipal Court supports the Sustainable Government Strategic objective of protecting the city's integrity and credibility by providing accurate fine information and letters, with a goal of having 10 or less errors out of 300 court papers annually.
- The Municipal Court supports the Sustainable Government Strategic objective of protecting the city's integrity and credibility by responding to all inquiries within 1 business day.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$349,992	$365,992	$383,922	$376,400
Supplies and Equipment	1,428	5,103	1,500	1,500
Operating Expenses	1,752	1,212	5,660	5,660
Professional Services	59,061	47,310	66,000	66,000
Repair and Maintenance	2,022	1,485	2,500	2,500
Total	*$414,255*	*$421,102*	*$459,582*	*$452,060*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Traffic Citations Filed	3,290	1,794	1,327	900
State Law Citations Filed	1,003	600	450	300
Municipal Ordinances Filed	270	195	126	60
Cases Disposed	2,485	2,080	1,675	1,270
Document Error %	NA	NA	2%	2%
Inquiry Response Time	NA	NA	1 day	1 day
Authorized Positions	4	4	4	4

DEPARTMENT: PUBLIC AFFAIRS
DIVISION: 153 CUSTOMER RELATIONS/311
Fund: 101 General Fund

DEPARTMENT DESCRIPTION

311 Customer Care, a division under the Public Affairs Department, serves as the City's centralized point of contact for non-emergency service requests and general information. This division ensures prompt and professional responses to inquiries received via phone, email, and electronic platforms.

311 Customer Care connects residents with accurate information and facilitates service requests related to potholes, stray animals, streetlights, trash collection, special events, and other City services. Representatives create and dispatch work orders to the appropriate departments, monitor progress, and follow up to ensure timely and satisfactory resolution.

This division operates under the supervision of the Director of Public Affairs and is committed to providing excellent customer service to both internal and external stakeholders while supporting transparency, responsiveness, and community engagement.

GOALS FOR FY 2025-26

- The Customer Relations/311 Division supports the City Strategic Plan goal of having a Sense of Community by actively engaging and communicating with residents through timely responses to service inquiries, with a goal of resolving 80% of requests at first contact—meeting the benchmark for high-performing municipal 311 systems.
- The Customer Relations/311 Division supports the City Strategic Plan goal of having a Sense of Community through actively engaging and communicating with residents by improving responsiveness and accessibility, with a goal of maintaining a call answer rate of at least 95% and reducing the number of unanswered calls by 10% from the previous year—ensuring more residents receive real-time service.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel	$130,168	$150,130	$137,060	$95,889
Supplies and Equipment	214	380	150	150
Total	*$130,382*	*$150,510*	$137,210	$96,039

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Work Orders (initiated for other depts.)	554	566	550	600
Customer Care Inquiries (online)	1,762	1,579	1,650	1,700
Calls Received	16,395	12,153	14,555	16,000
Call Answer Rate	N/A	N/A	93.13%	95%
Calls Not Answered	1,182	962	1,000	800
Average Calls Per Day Received	68	49	58	64
Calls Transferred	N/A	N/A	7,800	7,000
Resolve Requests on First Contact	N/A	N/A	N/A	80%
Authorized Positions				
Full Time	2	2	1	1
Part Time	1	1	1	1

DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT
DIVISION: 154 PLANNING & ZONING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Planning & Zoning Division ensures quality development within the City limits and the Extraterritorial Jurisdiction through an efficient, consistent, unbiased, and effective development review process. Division responsibilities include reviewing and processing development projects, developing long-range plans and goals and creating development codes for a high quality of life and an attractive community. The division staff supports several boards and commissions including City Council, Planning and Zoning Commission, Board of Adjustment, and the Capital Improvements Advisory Committee.

GOALS FOR FY 2025-26

- The Planning and Zoning Division supports the Strategic Goal of Sustainable Government by identifying areas where improvements are needed through the use of data, technology, and innovative approaches by completing weekly updates to the "What's Developing in Schertz" website feature to provide timely and accurate data to residents and businesses about residential and commercial development in the City of Schertz.

- The Planning and Zoning Division supports the Strategic Goal of Sense of Community by actively engaging and communicating with the community on National Community Planning Month through proclamation, social media and in person through 12 events.

- The Planning and Zoning Division supports the Strategic Goal of a Thriving Economy by supporting strategic development and effectively planning and managing land use by enforcing the City of Schertz adopted rules and regulations in relation to development by receiving the American Planning Association (APA)- Texas Chapter– Richard R. Lillie, FAICP Planning Excellence Recognition each year.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget - Expenses	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$332,999	$415,441	$463,444	$459,961
Supplies and Equipment	6,258	1,130	2,300	2,300
Operating Expenses	62	111	250	250
Professional Services	-10	0	100	100
Fund Charges/Transfers	0	0	0	0
Capital Outlay	0	27,153	0	0
Total	*$339,309*	*$443,834*	*$466,094*	*$462,611*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Attendance at After-hours Meetings	49	44	32	30
APA Consecutive Award	9	10	11	12
Community Engagement	1	2	7	12
Planning Applications Processed	55	58	64	64
Zone Changes, Specific Use Permits, and Annexations	20	137	24	27
Authorized Positions	4	4	4	4

DEPARTMENT: 155 LEGAL SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Attorney is the legal advisor to the City Council and City Council's appointees, boards, commissions, committees, and staff. In addition, the City Attorney represents the City in all court cases where the City has an interest. Responsibilities of the City Attorney include providing legal advice to City Council, appointees, managers, boards, commissions, and committees in all legal matters; providing litigation and legal transaction services for the City and its enterprises; representing the City and its enterprises in employment matters; and reviewing, updating and maintaining the City Code.

GOALS FOR FY 2025-26

- To provide expert legal counsel on proposed ordinances.
- To attend all city council meetings, planning and zoning, and other meetings as needed and provide timely legal advice on proposed ordinances and related items.
- To represent the City in litigation.
- Prepare legal documents for City contracts and agreements.
- To provide counsel on strategic issues that will be of the most benefit to the City.

BUDGET HIGHLIGHTS

No changes in 2025-26

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Operations Expenses	$9,821	$5,341	$10,000	$10,000
Professional Services	59,412	133,298	80,000	80,000
Total	*$69,233*	*$138,639*	*$90,000*	*$90,000*

DEPARTMENT: 156 ECONOMIC DEVELOPMENT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Economic Development Corporation's mission is to strengthen the Schertz economy by attracting and retaining businesses, investing in infrastructure, and promoting and enhancing the quality of life for residents and businesses through innovative measures resulting in a sustainable and vibrant community. These efforts will be further enhanced with the completion of a new Comprehensive Economic Development Strategic Plan.

GOALS FOR FY 2025-26

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by supporting local businesses through annual business visits that provide needed information for expansion and retention projects by visiting 125 local companies in FY26.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by hosting workforce events that provide opportunities for over 200 companies to showcase local job opportunities to over 1,300 job seekers.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by participating in a minimum of 15 recruitment trips and working with the prospects to bring new capital investment and create primary jobs for the community.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by funding infrastructure and expansion projects in FY26 for 13 performance agreements that lead to capital investment and job creation in the community.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by providing funding for revitalizing targeted areas including Lookout Road, Abbey Road Upsize, and Park Improvements.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget - Expenses	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$0	$373,804	$543,724	$559,589
City Supported Services	0	1,108,111	1,200,000	1,200,000
Total	*$0*	*$1,481,915*	*$1,743,724*	*$1,759,589*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Business Visits	18	40	100	125
Job Fair Attendees	0	0	1,199	1,300
Recruitment Events	8	12	14	14
New Prospects	35	45	43	100
Performance Agreements	15	18	17	13
Road/Park Projects	1	2	2	3
Authorized Positions	4	4	4	4

DEPARTMENT: 164 CITY SECRETARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The position of City Secretary is a statutory position required by State law and the City Charter. The City Secretary's Office functions as a primary contact for citizens seeking information regarding the community, supports the City Council in the fulfillment of their duties and responsibilities as elected officials and provides daily assistance to all city administrative departments. The City Secretary serves as a member of the City Management Team and oversees the election administration, recording all laws, resolutions, and ordinances, alcohol beverage permits, open records requests, record management and preservation and provide direct support to City Council.

GOALS FOR FY 2025-26

- The City Secretary's Office supports the Strategic Plan's Goal of Sustainable Government by ensuring governmental transparency with providing the minutes after every council meeting within 48 hours of the meeting to ensure open communication with residents.

- The City Secretary's Office supports the Strategic Plan's Goal of Sustainable Government by ensuring governmental transparency with responding to all open records request within 5 days by improving responsiveness with a new JustFOIA software program.

- The City Secretary's Office supports the Strategic Plan's Goal of Sustainable Government by ensuring governmental transparency with a state-compliant records management system.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget increases 29.4% from the FY 2024-25 year-end estimate due to adding new Assistant City Secretary position.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimated	2025-26 Budget
Personnel Services	$195,205	$218,750	$251,676	$338,221
Supplies and Equipment	1,947	2,540	2,870	2,870
Operating Expenses	1,848	26,026	31,994	31,954
Total	*$199,000*	*$247,316*	*$286,540*	*$373,045*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimated	2025-26 Budget
Ordinances Processed	61	61	150	70
Resolutions Processed	130	142	140	140
Council Meetings	39	39	30	25
Open Records Requests	571	600	650	650
Ordinances & Resolutions executed with 72 hours	98%	80%	95%	95%
Documents recorded within 48 hours	98%	85%	95%	95%
Council meeting minutes transcribed within 48 hours	98%	85%	95%	95%
Alcohol Permits processed within expiration month	97%	85%	90%	95%
Authorized Positions				
Full Time	2	2	2	3
Part Time	0	0	1	1

DEPARTMENT: 170 PUBLIC AFFAIRS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Public Affairs Department serves as the communications and engagement hub for the City of Schertz, fostering transparency, trust, and connection between local government and the community. The department is responsible for creating and delivering accurate, timely, and accessible information to both internal and external audiences. Through strategic use of the city's official website, Schertz Magazine, social media, email, videos, media relations, advertising, and printed materials, Public Affairs works to inform residents, highlight city programs and services, and maintain a consistent and positive public image of Schertz.

The department supports approximately 44,000 residents and more than 400 city employees and elected officials, also managing the city's 311/Customer Care operations. Public Affairs leads brand management efforts, creates marketing and visual content, and captures key city events to showcase Schertz's unique identity. Notably, Schertz Magazine—delivered to 15,000+ households monthly—is the community's top information source according to recent citizen surveys.

GOALS FOR FY 2025-26

- The Public Affairs Department supports the City Strategic Plan goal of having a Sense of Community through actively engaging and communicating with residents and stakeholders by maintaining a strong presence on social media, with a goal of publishing at least 975 posts annually and achieving at least 400,000 impressions across the City's main social media accounts by the end of FY 2025–26.
- The Public Affairs Department supports the City Strategic Plan goal of Sustainable Government through ensuring transparency and sharing timely information by improving the reach and effectiveness of the City e-newsletter, with a goal of achieving a 60% open rate and a 4% click rate by the end of FY 2025–26.
- The Public Affairs Department supports the City Strategic Plan goal of having a Sense of Community through actively engaging and communicating with residents and stakeholders by publishing timely and relevant city news content, with a goal of producing at least 150 news items by the end of FY 2025–26.
- The Public Affairs Department supports the City Strategic Plan goal of having a Sense of Community through actively engaging and communicating with residents and stakeholders by increasing the City's total digital reach, with a goal of achieving at least 700,000 website sessions

and growing the City's social media following to 19,500 by the end of FY 2025–26.

- The Public Affairs Department supports the City Strategic Plan goal of having a Sense of Community through actively engaging and communicating with residents and stakeholders by producing high-quality visual content to support City communications, with a goal of creating at least 600 graphics and producing at least 15 long-form videos by the end of FY 2025–26.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$338,316	$361,690	$355,153	$407,073
Supplies and Equipment	59,148	61,510	67,400	72,900
Operating Expenses	125,005	120,774	149,448	132,948
Professional Services	89,589	88,412	99,250	85,250
Total	*$612,058*	*$632,386*	*$671,251*	*$699,073*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
News Items Created	158	75	125	150
Social Media Posts (Main City Accounts)	1,080	914	975	975
Social Media Followers (Main City Accounts)	14,797	16,252	17,800	19,500
Social Media Reach/Impressions (Main City Accounts)	92,800	252,100	400,000	400,000
Schertz.com sessions	737,251	566,111	700,000	700,000
Percentage open rate for e-newsletter	43%	49%	56%	60%
Percentage click rate for e-newsletter	2%	2%	3%	4%
Videos Produced	N/A	N/A	19	15
Graphics Created	N/A	N/A	500	600
Authorized Positions	3	3	4	4

DEPARTMENT: 173 ENGINEERING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Engineering Department collaborates with other departments, citizens, developers, and other agencies in order to effectively plan and implement infrastructure improvement and development for the organized growth of the City.

The Engineering Department reviews applications for public and private land development for conformance with adopted engineering standards, policies, codes, and infrastructure master plans.

The Transportation Safety Advisory Commission (TSAC) is staffed by the Engineering Department. TSAC is a Commission that hears input from citizens about traffic and transportation safety concerns; considers transportation issues; and makes recommendations to City Council regarding traffic and transportation safety and other related matters throughout the City.

GOALS FOR FY 2025-26

- The Engineering Department supports the City's strategic goal of a Safe and Livable Community by ensuring environmental stewardship and health through an effort to gain higher compliance with erosion and sedimentation control of commercial and residential construction sites. The goal for FY25-26 is to achieve a compliance rate of 70% or more.
- The City's Strategic Goal of Infrastructure Investment is a primary mission of the Engineering Department.
    - The objective of development and maintenance of roadways and transportation infrastructure is supported by the goal of efficiently managing the City's Street Preservation and Maintenance (SPAM) Program by having projects fully complete by the end of the fiscal year.
    - Ensuring compliance with engineering and construction standards supports the objective of the development of water, wastewater, and drainage infrastructure by having reduced the review time of applications for planning and permits by 10%.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$995,485	$1,050,158	$1,230,173	$1,283,659
Supplies and Equipment	12,175	5,802	5,700	5,700
Utility Services	7,528	8,351	8,500	8,500
Operating Expenses	62	850	800	800
Professional Services	49,865	29,192	62,165	50,000
Capital Outlay	0	75,414	48,670	0
Total	*$1,065,115*	*$1,169,767*	*$1,356,009*	*$1,348,659*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Activ Capital Improvement Projects	17	22	20	16
Non-Construction Plan Reviews	50	51	78	80
Residential Subdivision Construction – number of projects (completed projects)	4	11	13	12
Infrastructure Added (residential), miles	12.01	1.62	9.25	10.50
Commercial Subdivision Construction – number of projects (completed projects)	2	7	8	12
Infrastructure Added (commercial), miles	1.40	2.29	2.75	3.25
Failed stormwater pollution prevention plan inspections	new	new	40%	30%
Planning application reviews completed on time	new	new	73%	83%
Authorized Positions	11	11	11	12

DEPARTMENT: 256 POLICE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Our culture is built upon community policing, transparency, and accountability. We also dispatch for the City of Cibolo, related to police, fire, emergency medical services, and animal services. The Uniform Services Division provides a visible presence, responding to calls, and ultimately delivering services to our community to address crime, traffic safety, and improving quality-of-life issues for our community members and visitors. Supporting the Uniform Services Division are the Central Investigation Division, the Support Services Division, and the Professional Services Division. Together, they collaborate with community stakeholders to deliver exceptional law enforcement services. Additionally, the School Resource Officer Program ensures a visible presence in schools to prevent and address campus crimes. And provide positive role models for our youth.

The Animal Services Division enforces state and city ordinances related to the care and treatment of animals, as well as rabies control and public health through disease and population management. Last year Animal Services received over 1,200 animals for intake.

Additionally, the Community Outreach Officer collaborates with residents to provide education and crime prevention programs while managing the Citizens Police Academy and the Citizens on Patrol initiative.

GOALS FOR FY 2025-26

- The Police Department supports the City's Strategic goal of safeguarding public safety by striving to reduce the overall crime rate reported to the FBI's National Incident-Based Reporting System (NIBRS) for Group A Offenses, which include Crimes Against Persons, Property, and Society, by 5%.

- The Police Department supports the City's Strategic goal of actively engaging and communicating with our community and stakeholders by increasing presence at National Night Out block parties and community presentation/events by 5% and increase social media followers and website visits.

These goal aligns with the city's strategic focus on safeguarding public safety by actively involving the community in safety awareness and crime prevention efforts, making it measurable through attendance metrics, and crime statical data.

BUDGET HIGHLIGHTS

The fiscal year 2025-26 budget has experienced a decrease of 7.5% compared to the year-end estimates of fiscal year 2024-25 due to decreased spending for supplies and equipment and capital, however, Rental/Leasing will increase $343K due to renewal of Police Radio Project.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$9,667,983	$11,191,199	$12,506,800	$12,354,004
Supplies and Equipment	445,134	544,382	946,059	287,779
City Support Services	0	0	5,000	5,000
Utility Services	204,056	203,549	243,200	239,366
Operating Expenses	54,835	59,518	78,205	78,205
Professional Services	76,340	112,544	88,686	88,686
Repairs and Maintenance	53,773	69,299	76,147	76,147
Rental/Leasing	0	546,345	550,000	892,857
Capital Outlay	463,806	967,622	565,160	5,600
Total	*$10,965,927*	*$13,694,458*	*$15,059,257*	*$14,027,644*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Crimes Against People	7.59	7.50	11.48	10.90
Crimes Against Property	13.77	12.78	15.94	15.14
Crimes Against Society	4.04	4.50	6.34	6.02
Overall Crime Rate (crimes reported per 1,000)	25.41	24.78	33.76	32.07
National Night Out	27	30	32	34
Community Presentations/Events	40	42	44	46
Authorized Positions				
Full Time	104	104	108	108
Part Time	19	19	19	19

DEPARTMENT: 257 FIRE DEPARTMENT
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Fire Department is responsible for preparing for, responding to, and resolving fire, rescue, medical, and environmental emergencies. This is accomplished through our Operations, Prevention, Emergency Management, and Administrative divisions of the organization. The Operations Division is responsible for emergency response, training, special operations, and supporting community risk reduction efforts. The Prevention Division performs all building plan reviews for new construction, remodels, inspections (new construction and fire/life safety), and leads our community risk reduction efforts. The Emergency Management Division leads our community through comprehensive effort to protect us from hazards through mitigation of potential risks, preparing for emergencies, responding and supporting incidents, while facilitating recovery (short and long term). The Administrative Division provides department policies for direction and access personnel's fiscal and operational resources, including emergency responders, clerical, record, keeping, and scheduling positions.

GOALS

- The Fire Department supports the Strategic Plan Goal of a Safe and Livable Community to safeguard public safety by responding to 90% of calls for service within 5 mins.
- The Fire Department supports the Strategic Plan Goal of Safe and Livable Community by ensuring that 100% of fire department personnel complete a minimum of 196 hours of required annual training, supporting the department's objective of achieving an ISO Class 1 rating.
- The fire department will annually review and update 100% of the Fire Department's Policies and Procedures to ensure compliance with all federal, state, and local requirements, supporting the Strategic Plan goal of creating a Safe and Livable Community.

Budget Highlights

The budget will decrease -1.9% from the FY 2025-26 year-end estimate. This decrease comes from reduction in capital outlay in 2025-26. The department will be adding 6 new firefighters to allow the staffing of Truck 4 and allow the crew to be prepared when Fire Station 4 opens.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$6,825,078	$8,283,650	$8,329,400	$8,905,278
Supplies and Equipment	174,230	167,797	165,226	136,652
Utility Services	121,682	114,000	133,693	135,555
Operating Expenses	39,676	28,443	43,100	43,026
Professional Services	61,191	64,504	70,000	70,000
Repairs and Maintenance	62,792	82,994	95,245	95,245
Rental/Leasing	28,055	26,719	26,900	26,900
Capital Outlay	443,838	260,781	1,001,500	340,125
Total	*$7,756,540*	*$9,028,889*	*$9,865,064*	*$9,752,781*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
% of Calls Responded to In Less than 5 mins	80%	90%	95%	90%
Number of Commercial Occupancies	1,030	1,297	1,500	1,650
Total staffing	46	49	53	56
Suppression staffing	39	42	45	48
Prevention staffing	2	2	3	3
Support staffing (command/training/admin)	5	5	5	5
Number of fire stations	3	3	3	3
Number of incidents	4,516	5,112	5,500	5,900
Community Contacts	9,850	10,000	10,750	11,500
Fire Inspections Conducted	520	402	425	550
Inspections Per Inspector	262/233	100/250	300/450	350/650
Plan Reviews Completed	260	260	340	400
Training Hours Provided	6144	6144	5320	6750
Average Drive Time (Minutes)	5.70	5.70	5.23	5.00
% of Buildings Preplanned	100%	100%	100%	100%
Training Hours/Employee	205	220	235	235
Authorized Positions	50	53	53	59

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 258 BUILDING INSPECTIONS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Building Inspections Division assists customers seeking permits and inspections for various residential and commercial construction projects. The Division is responsible for maintaining the health, safety, and welfare of the community through professional review of permits, building plans and performing inspections to ensure a safe and attractive community that is consistent with the City's adopted codes and ordinances while providing a courteous, professional and positive customer service experience.

GOALS FOR FY 2025-26

- The Building Inspections Division supports the Strategic Goal of Safe and Livable Community by completing life safety and building code plan reviews on all commercial and residential construction projects to ensure public safety and welfare by completing 90% of all building plan reviews before the required deadline.

- The Building Inspections Division supports the Strategic Goal of Safe and Livable Community by completing life safety and building code inspections on all commercial and residential construction projects to ensure public safety and welfare by performing 100% of all requested building inspections received by the department no later than 6:00 am within 1 business day.

- The Building Inspections Division supports the Strategic Goal of Sense of Community by actively engaging and communicating with the community on building safety in the Annual National Building Safety Month Campaign through proclamation, social media and in-person through 12 events.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$1,056,532	$1,261,620	$1,388,161	$1,402,137
Supplies and Equipment	9,486	4,282	5,460	5,460
Utility Services	8,118	9,270	7,200	7,200
Operating Expenses	248	284	887	10,850
Professional Services	20,250	27,450	70,000	70,000
Capital Outlay	46,612	0	49,000	0
Total	*$1,141,246*	*$1,302,906*	*$1,502,708*	*$1,495,647*
Activity Measures				
Building Safety Month – Events/Activities	8	11	11	12
% of Building Inspections completed by due date	100%	100%	100%	100%
% of Building Plan reviews completed before due date	89.48%	93.23	97.73%	90%
New Residential Construction permits issued	296	383	400	400
New Commercial Construction permits issued	12	25	30	30
All other permits	2,984	2,755	2,900	3,000
Inspections/Reinspection	12,405	14,120	25,000	20,000
Authorized Positions	14	14	14	14

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 259 Neighborhood Services
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Neighborhood Services Division is committed to working with the community to collaborate, engage, educate, protect and promote health, safety and keep Schertz a safe and attractive place while focusing on best practices, communication and addressing concerns. The division consists of Code Enforcement and Environmental Health.

GOALS FOR FY 2025-26

- The Neighborhood Services Division supports the Safe and Livable Community Strategic Goal of Sense of Community by hosting events that create a sense of place and community. This is achieved by fostering collaborative partnerships, working hand in hand with neighbors, and closing the gaps between needs and resources. The division will meet this goal by hosting and participating in 18 events or after hour pre-event meetings.

- The Neighborhood Services Division supports the Strategic Goal of Safe and Livable Community by improving property conditions and the overall appearance of the city by proactively enforcing the City of Schertz ordinances and regulations through property maintenance inspections to ensure a safe and attractive community by performing more than 3000 inspections, lending over 300 tools from the tool shed to Schertz residents and engaging over 160 volunteers to help residents gain compliance.

- The Neighborhood Services Division supports the Strategic Goal of Safe and Livable Community by focusing on promoting public health by using safety best practices and inspections to ensure compliance with state and local health codes that include, but not limited to, food establishments, all public and semi-public aquatic facilities, and responds to complaints, concerns and perform regular health inspections by performing over 400 inspections.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-26 Budget
Personnel Services	$423,553	$506,752	$523,406	$526,138
Supplies and Equipment	14,249	7,547	10,400	10,400
Utility Services	5,687	4,704	6,500	6,500
Operating Expenses	155	214	1,200	1,200
Professional Services	0	1,825	3,000	3,000
Repairs and Maintenance	12,681	16,450	30,000	30,000
Total	*$456,325*	*$537,492*	*$574,506*	$577,238

Activity Measures	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-26 Budget
Events Hosted & Programs Managed	4	4	4	4
Events Attended/After hour meeting	6	18	18	18
Tools Borrowed	255	492	300	350
LWYL – Residents assisted	150	108	136	100
Clean the Creek - Waste Removed	21,000 lbs.	6,000 lbs.	3,500 lbs.	2,000 lbs.
Volunteers	225 (2 events)	103	161	175
Violations	2,406	2,862	3,800	4,000
Signs Violations	1,385	1,269	2,500	2,000
Cases filed in Court	3	85	30	40
Health Inspections (Food, Temp, foster, pool)	265	247	440	450
Authorized Positions	6	6	6	6

DEPARTMENT: PUBLIC WORKS
DIVISION: 359 STREETS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Street Division provides high quality essential services in design, construction, inspection, and renovation of streets to provide safe and sustainable transportation infrastructure. The Streets division's service-oriented focus is to offer superior customer service while being fiscally sustainable. The division evaluates affordable and efficient options for providing street maintenance service including support for community events and service opportunities.

GOALS FOR FY 2025-26

- The Streets Division supports the Infrastructure Investment goal of developing and maintaining the City's transportation system by maintaining City streets with a goal of completing crack sealing at least 15% of City maintained roads.
- The Streets Division supports the Infrastructure Investment goal by developing and maintaining a sustainable approach to pothole and street repairs. The Streets Division's plan is to increase the amount of total permanent repairs to 75%.
- The Streets Division supports the Safe and Livable Community goal of safeguarding public safety by maintaining City Street signage. The Streets Division plans to maintain or replace 20% of street signage per year.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will decrease -0.5% over the FY 2024-25 year-end estimate due to decrease of capital outlay in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$996,132	$1,091,719	$1,237,425	$1,334,824
Supplies and Equipment	155,472	179,326	234,095	233,095
Utility Services	221,263	232,908	247,000	271,567
Repairs and Maintenance	409,093	1,013,643	770,838	1,191,130
Rental/Leasing	848	418	6,000	6,000
Capital Outlay	495,424	-15,126	557,439	0
Total	*$2,278,233*	*$2,502,887*	*$3,053,297*	*$3,036,616*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Street Sweeping Miles	9963	6,818	7000	7250
Asphalt Installed (Tons)	500	533	600	650
Pothole Repairs (Total)	692	930	1000	750
Pothole Repairs (% Permanent)	N/A	N/A	15%	30%
Street Repairs	N/A	45	75	90
Crack Sealing (Miles)	27	25.47	29.25	29.25
Crack Sealing (%)	14.4%	13.4%	15%	15%
Concrete Repairs (Curbs & Sidewalks (Hours))	749	1,638	3,000	3,500
City Miles Maintained	187	190	195	195
City Street Signs (Total)	N/A	7,085	7,100	7,150
Street Signs Maintained	N/A	N/A	N/A	20%
City Dept Signs Produced	N/A	N/A	N/A	50
Vehicle Graphics Installed	25	16	22	35
Traffic Control System Maintenance (Hours)	859	699	700	700
Authorized Positions	17	17	17	17

DEPARTMENT: 460 PARKS, RECREATION AND COMMUNITY SERVICES

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Parks, Recreation, and Community Services department oversees the maintenance and management of park land, to include the maintenance of municipal facilities, creek ways, swimming pools, splashpads, park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, landscaping, trees, and oversight of athletic field maintenance by sports associations (Buffalo Valley Youth Association and Schertz Youth Soccer Alliance). Acquires, designs, constructs, and renovates existing and additional park land and facilities. It provides citizen input and communication venues utilizing the Parks and Recreation Advisory Board, community surveys, and community meetings. It plans and implements special events, recreation programs, and parades.

GOALS FOR FY 2025-26

- To support the Sense of Community goal of the strategic plan by hosting events that create a sense of place and community, we will plan and implement various special events, parades, park grand openings, marketing campaigns, nature education programs, and youth and adult sports.
- To support the Safe and Livable Community goal of the strategic plan by promoting environmental stewardship and health, we will publish a Parks & Recreation FUN Guide three times a year to promote available programs to residents.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will increase 12.8% from the FY 2024-25 year-end estimate. This increase is due to transition of full operations for the Schertz Soccer Complex and Schertz Senior Center to Parks department.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$1,035,693	$1,322,151	$1,411,968	$1,596,179
Supplies and Equipment	117,568	169,085	128,200	177,000
Utility Services	345,701	356,919	271,000	279,653
Operating Expenses	195,178	209,719	221,593	201,500
Professional Services	22,694	12,911	20,000	20,000
Repairs and Maintenance	177,813	308,168	320,100	453,600
Rental/Leasing	15,533	10,493	10,000	10,000
Capital Outlay	154,043	432,440	314,000	305,000
Total	*$2,064,223*	*$2,821,886*	*$2,696,861*	*$3,042,932*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Total Acres of Park Land Managed	425.31	438.97	448	475
Total Acres of Land Managed Per FTE	76.89	76.89	79.17	79.17
Total Miles of Trails Managed	25	25	25.6	25.6
Special Events, Programs & Parades	49	84	150	200
Acres of Contractual Mowing	123.09	123.09	123.09	194.54
Hours of Volunteer Service	500	543	500	500
Hours of Athletic Association Service	1,200	1,200	1,200	1,200
Cost Benefit for Athletic Association Field Maintenance	$550,000	$550,000	$550,000	$550,000
Special Event Attendance	23,000	26,776	28,000	28,000
Program Participants	370	1,238	1,500	1,500
League Participants	320	510	550	550
Youth Sports Registrations (BVYA & SYSA)	3,800	3,800	3,800	3,800
Authorized Positions				
Full Time	15	15	15	15
Part Time	2	2	2	2

DEPARTMENT: PARKS, RECREATION, AND COMMUNITY SERVICES
DIVISION: 463 POOLS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The management and maintenance of two (2) outdoor pools and one splash pad including the maintenance of swimming facilities, pumping systems, and related aquatic programs designed to encourage safe use and professional management of these facilities. Provide contractual oversight of the management, programming, and maintenance of the Schertz Aquatics Center. Provide citizen input and communication venues utilizing the Parks and Recreation Advisory Board, surveys, and community meetings.

GOALS FOR FY 2025-26

- To support the Sense of Community goal of the strategic plan by creating a sense of place and community with the operations of the public pool with a goal of annual attendance of 11,600 entries.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Supplies and Equipment	$13,337	$39,358	$36,000	$33,000
Utility Services	40,316	63,789	35,000	36,345
Repairs and Maintenance	508,412	568,624	597,023	597,023
Total	*$562,064*	*$671,771*	*$668,023*	*$666,368*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Single Entry Pool Fees	$22,024	$22,024	$22,024	$22,000
Season Pool Pass Sales	$6,495	$6,495	$6,495	$4,000
Total Attendance Pickrell Pool	11,651	11,651	11,651	11,600
Total Attendance Schertz Aquatics Ctr	78,000	78,000	78,000	78,000
Cost per resident for Pool Operations (Includes Schertz Aquatics Center)	$14.25	$14.25	$14.25	$13.16

DEPARTMENT: PARKS AND RECREATION
DIVISION: 464 EVENT FACILITIES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Under the umbrella of Parks and Recreation, Event Facilities provides a place where guests can celebrate life events such as social or cultural activities. The Event Facilities are centrally located in Schertz for businesses and other organizations to hold meetings, training, and/or other specialized events. This department handles all aspects of event rental, and in cooperation with other department's plans, coordinates and executes each event from start to finish (initial deposit to event feedback).

GOALS FOR FY 2025-26

- To support the Sense of Community goal of the strategic plan by hosting events that create a sense of place and community; we will continue to focus on providing an affordable, friendly, and safe gathering place for special events by booking 1,100 events.
- To support the Sustainable Government goal of the strategic plan by identifying the areas where improvements are needed through the use of data, staff will strive for a 100% customer satisfaction rating.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$440,490	$543,478	$536,887	$525,679
Supplies and Equipment	8,037	14,997	27,500	27,100
Utility Services	74,998	69,818	77,964	81,323
Operating Expenses	62	436	1,887	1,850
Repairs and Maintenance	0	0	2,500	2,500
Capital Outlay	0	54,192	0	0
Total	*$523,587*	*$682,921*	*$646,738*	*$638,452*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Number of events booked	808	1020	1097	1100
Number of events cancelled	137	200	225	200
Number of facility tours	300	300	325	350
Number of web inquiries answered	209	300	925	1000
Revenue	$422,262	$390,000	$302,363	$440,589
Comp'd Value	$123,000	$38,000	$75,000	$75,000
Tradeshows/conventions	11	15	48	50
Customer satisfaction Rating	95%	90%	97%	100%
Authorized Positions				
Full Time	7	7	7	7
Part Time	1	1	1	1

DEPARTMENT: 665 LIBRARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Public Library supports life-long learning, literacy and recreation for library materials in print, audiovisual and digital formats for users of all ages. It encourages the love of reading and learning by providing story time, special event programs, and various other literacy-based programs for infants, children and teens, and enriches the lives of adults by providing instructional and recreational programming in high-interest areas such as technology, health and fitness, financial planning, and crafts. The library acts as a community hub by providing meeting and study spaces to individuals and community groups, and provides public access to technology including computers, the Internet, wi-fi and printers, as well as to online employment, business and educational resources. The library's primary service area includes more than 126,000 people in the Cities of Schertz, Cibolo and Selma, and Guadalupe County.

GOALS FOR 2025-26

- The Library supports the Strategic Goal of Sense of Community's objective of growing quality of life programs by increasing total circulation by enhancing patron engagement with the library's purchased eResources. The goal is to achieve a 10% increase in customer activity based on tracked sessions and checkouts over the next year.
- The Library supports the Strategic Goal of Sense of Community's objective of growing quality of life programs by emphasizing literacy programming and services, with a goal of increasing reading challenge completions by 8%.
- The Library supports the Strategic Goal of Sustainable Government's objective of recruiting, developing, and retaining a qualified, competent, and diverse municipal workforce by expanding our volunteer opportunities for adult volunteers with a goal of training and onboarding 15 new volunteers annually.
- The Library supports the Strategic Goal of Sense of Community's objective of actively engaging and communicating with our residents and stakeholders by increasing marketing of the library and its resources and actively connecting with patrons on social media, with a goal of increasing interactions on social media by 10%.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will increase 4.9% over the FY 2024-25 year-end estimate due to capital outlay in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$1,001,807	$1,154,460	$1,204,714	$1,208,840
Supplies and Equipment	201,130	196,026	201,100	199,100
Utility Services	71,955	74,167	75,000	70,989
Operating Expenses	2,934	4,751	5,288	5,300
Capital Outlay	0	0	0	74,475
Total	*$1,277,826*	*$1,429,405*	*$1,486,102*	*$1,558,704*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
eResource Sessions & Checkouts	47,303	54,702	48,000	52,800
Literacy Challenge Completions	556	628	575	625
Adult Volunteers Onboarded	N/A	N/A	10	15
Social Media Interactions	N/A	N/A	9,400	10,340
Registered Borrowers	29,612	28,734	30,600	31,000
Total Materials Collection	155,715	159,256	166,000	172,000
Total Circulation	359,425	396,794	400,000	410,000
Total Program Attendance	3,448	14,700	16,500	17,000
Cost per Person Served	$9.41	$10.50	$11.50	$11.93
Cost per Circulation	$3.18	$3.22	$3.54	$3.64
Circulation/Capita	2.95	3.26	3.25	3.28
Library Visits/Capita	1.29	1.6	1.71	1.70
Materials Expenditures/Capita	$1.07	$1.27	$1.35	$1.33
Authorized Positions				
Full Time	10	10	10	10
Part Time	11	11	11	11

DEPARTMENT: INTERNAL SERVICES
DIVISION: 853 INFORMATION TECHNOLOGIES (IT)
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Information Technologies (IT)Dept. is charged with maintaining, operating, and securing the City's information assets. These assets form the foundation upon which many of the City's core operations depend. Therefore, this foundation must be reliable, resilient, and responsive. To meet these expectations, the department focuses daily on customer service, education, and planning.

The IT department increases the business return on technology investments by creating and managing hardware and software through dedicated planning and alignment. IT is also dedicated to ensuring a great end user experience by designing, implementing, managing, and continually improving our processes.

IT is also tasked to protect the organization and its ability to perform its mission. We accomplish this through a comprehensive security program, managing our data, ensuring efficiency, effectiveness, and compliancy. We also strive to deploy programs designed to engage our staff and citizens in easy and convenient ways.

The City's Geographic Information System (GIS) enhances decision-making by providing visual analysis and mapping tools that improve efficiency and collaboration across departments.

GOALS FOR FY 2025-26

- The IT Division supports the Strategic Plan goal of Sustainable Government's identifying areas of improvement through the use of data and technology by maintaining a cyber security training program with a goal of keeping potential malware clicks to under 10%.
- IT will also strengthen the security of the City's networks by reducing potential attack surfaces, replacing outdated or unnecessary hardware/software, and introducing updated policies. Our goal is to achieve a reduced risk score from third-party assessment of 90 or better.

BUDGET HIGHLIGHTS

The Information Technology FY 2025-26 Budget increases 12.1% from the FY 2024-25 year-end estimate. The increase is due to contractual software increases, upgrades in licenses, and additional licenses.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$1,147,821	$1,343,640	$1,394,110	$1,378,945
Supplies and Equipment	211,283	228,232	494,650	620,450
Utility Services	393,771	417,976	516,000	516,000
Operating Expenses	974,499	1,184,896	1,465,525	1,607,525
Professional Services	103,799	44,859	20,000	20,000
Repairs and Maintenance	0	56	3,800	3,800
Rental/Leasing	1,295	0	0	0
Capital Outlay	51,696	159,268	0	218,500
Total	*$2,884,164*	*$3,378,927*	*$3,894,085*	*$4,365,220*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Average Monthly Hours to Complete Work Orders	1.25	1.5	1.25	1.25
Total Projects	45	62	67	67
Avg Monthly Project Hours	620	620	750	750
Total Emails Received	1,122,550	1,116,600	1,239,530	1,239,530
Total Sent Good Email	452,550	454,875	475,000	475,000
Total Teams Meetings	1,675	1,452	1,575	1,575
Total Teams Interoffice Chats	14,500	23,450	25,000	25,000
Malware Test Click rate	NA	NA	NA	5%
Cyber Security Risk Score	NA	NA	NA	90
% Work Order Completion				
0-1 Day	46%	46%	45%	55%
2-3 Days	8%	8%	12%	15%
4-6 Days	11%	11%	11%	10%
7-10 Days	7%	7%	9%	5%
>11 Days	28%	28%	23%	15%
GIS Time %s				
GIS Specific Projects	52%	52%	53%	55%
GIS Customer Assistance	8%	8%	9%	17%
Training/Conferences	0%	0%	8%	8%
Non-Department Projects	20%	20%	16%	8%
Administrative Overhead	20%	20%	14%	12%
Authorized Positions	9	9	9	9

DEPARTMENT: 866 HUMAN RESOURCES

FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Human Resources Department provides services and support in the areas of recruitment, selection, staffing, benefits administration, labor law compliance, performance management, employee development and relations, health and wellness, and policy administration.

GOALS FOR FY 2025-26

- Human Resources supports the City's Strategic Goal of Sustainable Government by recruiting, developing and retaining a qualified and competent and diverse municipal workforce. This is accomplished by delivering HR services, programs, and communications that add value for our prospective employees and current employees. Success of the goal is measured by:
- Recruitment: Compete for top talent with effective recruitment strategies and an efficient recruitment process. Ensure our compensation and performance management processes are designed and executed to align and maximize our people's performance with the goals of the organization.
    - Goal: Maintain a vacancy rate of 8% of less.
    - Goal: Increase number of applications received annually by 5% by reviewing and updating annually our recruitment marketing campaign materials and increasing employment awareness through the use of social media.
- Development: Support the talent development of our employees through professional and career development.
    - Goal: Host a minimum of six training sessions per year to develop professional and workforce skills, including technical, teamwork, compliance, leadership and other soft skills.
    - Goal: Increase interest and applications to the City's Emerging Leaders Program by 15% through educational and communications campaigns.
- Retention: Improve employee retention by leading efforts for adoption of strategies which promote a diverse workforce and create a great work climate.
    - Goal: Increase staff appreciation efforts by adding one new event.
    - Goal: Increase interest and applications to the City's Staff Excellence Awards Program by 15%.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$643,659	$713,034	$759,137	$776,787
Supplies and Equipment	1,588	3,381	3,000	4,200
Operating Expenses	104,574	107,803	108,423	123,450
Professional Services	520	63,222	0	4,500
Total	*$750,340*	*$887,441*	*$870,560*	*$908,937*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Total # Employees (Avg.)	430	430	430	460
Job Announcements	84	84	75	75
# Job Applications received	5,288	5,288	6,500	6,825
# Positions Filled	77	77	60	60
# Total Turnover	88	88	85	80
# Training Courses	15	15	10	15
# Emerging Leaders Applications	New	New	30	35
# Staff Excellence Awards Applications	New	New	26	30
Authorized Positions	5	5	5	5

DEPARTMENT: 868 FINANCE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Finance Department is tasked with managing the financial affairs of the city in accordance with federal and state regulations, local ordinances, and generally accepted accounting principles (GAAP). This department supervises a range of functions, including accounting, cash and investment management, debt management, fixed asset management, and the management of accounts payable and receivable. Additionally, it is the responsibility of the Finance Director to oversee both the Utility Billing Division and the Municipal Court Division, ensuring efficient operations in these areas.

GOALS FOR FY 2025-26

- The Finance Department committed to the Sustainable Government Strategic Goal of ensuring governmental transparency. To uphold this commitment, we will produce and publish a monthly investment portfolio report and a monthly financial statement. These reports will be submitted for review by both the Council and citizens and will be made publicly available on our official website by the end of the following month.

- The Finance Department supports the Sustainable Government Strategic Goal of identifying the areas where improvements are needed through the use of data, technology, and innovative approaches to improve services and reduce risk. By sending more payments through secure electronic funds transfers instead of mailed paper check by 30%, we are helping to prevent fraud and ensure taxpayer money is handled responsibly.

- The Finance Department supports the Sustainable Government Strategic Goal of protecting the city's financial stability, integrity and credibility through diversified investments and long-term financial planning. Financial planning is continuously reviewed, enabling the city to maintain investment portfolio above standard benchmarks like the 3 Month U.S. T-Bill. These efforts ensure responsible resource management and promote transparency for the city for future economic challenges and opportunities.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$696,232	$727,059	$819,293	$827,966
Supplies and Equipment	3,805	3,468	3,100	3,100
Operating Expenses	4,253	5,000	5,000	4,300
Professional Services	24,949	39,820	45,600	42,500
Total	*$729,239*	*$775,347*	*$872,993*	*$877,866*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Financial Statement posted online	N/A	N/A	N/A	50%
% of EFTs of payables	N/A	3%	16%	30%
City Portfolio Average Yield	4.62%	5.36%	4.57%	N/A
3 Month Treasury Bill Yield	5.01%	5.38%	4.40%	N/A
Authorized Positions	7	7	7	7

DEPARTMENT: HUMAN RESOURCES
DIVISION: 872 PURCHASING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Purchasing Department is responsible for managing the Purchasing, Inventory, Property Disposal, Contracts, Grants, Real Property Acquisitions, Risk Management, Worker's Compensation, Property Insurance, and Safety functions for the City.

GOALS FOR FY 2025-26

The Purchasing Department supports the City's Strategic Goal of Sustainable Government by maintaining integrity, transparency, and accountability in all procurement and risk management activities. Success of the goal is measured by:

- Training & Procurement: Delivering purchasing training and leveraging Service Agreements and Group Purchasing Organizations (GPOs) to ensure timely and cost-effective procurement of goods and services.
    - Goal: Engage with departments regularly to identify needs and recommend appropriate procurement methods, host quarterly Purchasing Training for all employees to ensure compliance and preparedness and maintain open and professional communication with departments and vendors to foster strong working relationships.
    - Goal: Increase use of GPO's by 5% to realize savings and maximize available rebates.
- Risk Mitigation: Conducting trend analysis to proactively identify and reduce risks affecting City personnel and assets.
    - Goal: Create and implement comprehensive city-wide Safety & Hazard Communication Plan and conduct annual physical asset audits.
- Asset Reallocation & Disposal: Maximizing return on investment through reallocation of reusable assets and structured surplus auctions.
    - Goal: Identify opportunities for asset re-purpose and reallocation.
    - Goal: Increase asset disposal revenues by 5-10% through new surplus initiatives.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$267,811	$234,730	$300,511	$305,034
Supplies and Equipment	7,845	8,263	3,600	5,640
Utility Services	793	0	0	0
Operating Expenses	6,245	7,631	17,000	5,600
Professional Services	241	0	0	0
Total	*$282,935*	*$250,623*	*$321,111*	*$316,274*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Bids and Proposals Published	44	24	20	30
Bids and Proposals Responses	127	57	38	100
GPO Contracts Used	*New*	*New*	*New*	75
Contracts Reviewed	211	97	75	100
Workers Comp Claims Processed	84	144	39	100
Training Classes Held	6	16	20	20
Authorized Positions	3	3	3	3

DEPARTMENT: INTERNAL SERVICES
DIVISION: 877 FLEET SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Fleet Services is responsible for the maintenance, repair, upgrading, and outfitting of all City-owned vehicles and equipment. Services include preventive maintenance, fluid and filter changes, state inspections, tire services, as well as troubleshooting, diagnosing, and repairing mechanical and electrical systems. The division also manages motor pool operations, oversees vehicle and equipment replacement schedules, and ensures consistent vehicle specifications and standardization across the fleet.

GOALS FOR FY 2025-26

- The Fleet Division supports the Strategic Plan goal of Sustainable Government by identifying opportunities for improvement through data and technology. By leveraging the work order system to track repair times, the division aims to return vehicles and equipment to departments within five business days of service initiation.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will increase 18.6% over the FY 2024-25 year-end estimate due to capital outlay for 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$694,010	$897,046	$862,355	$871,681
Supplies and Equipment	119,146	525,706	266,050	266,050
Utility Services	11,363	13,229	12,500	12,500
Repairs and Maintenance	316,166	429,485	308,000	308,000
Capital Outlay	72,133	79,346	0	260,000
Total	*$1,212,819*	*$1,944,812*	*$1,448,905*	*$1,718,231*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Total Work Orders Issued	2,132	2,659	2,700	2,742
% Work Orders Completed with in 5 Days	NA	NA	NA	100%
Total Hours Worked	4,937	3,918	10,299	10,557
% of all vehicles and equipment issues resolved without recall	97%	97%	98%	98%
Authorized Positions	7	8	8	8

DEPARTMENT: INTERNAL SERVICES
DIVISION: 878 Facility Services
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Facility Services supports and maintains City facilities. In addition, Facility Services provides set up for events such as Parks Events (Jubilee, Christmas Tree lighting, parades), Employee Memorial Ceremony, City Council, Planning and Zoning, various Boards and Commissions, Department meetings, Municipal Court, training seminars, elections, groundbreaking ceremonies, and other special events.

GOALS FOR FY 2025-26

- The Facility Services Division supports the Strategic Goal of Infrastructure Investment by supporting strategic investment in city facilities by performing routine scheduled maintenance of city facilities with a goal of reducing emergency work orders (keeping emergency and miscellaneous work orders to 1000 or less).
- The Facility Services Division supports the Strategic Goal of Infrastructure Investment by supporting strategic investment in city facilities by converting fluorescent lighting to LED lights and replacing old HVAC equipment with more energy efficient equipment, to reduce the watt usage in the City.
- The Facility Services Division supports the Strategic Goal of having a Safe and Livable city by managing the cleaning contract for city buildings and making sure routine cleanings are taking place, trash is being removed from buildings and emergency cleanings occur in a timely manner.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$897,424	$1,115,684	$1,149,335	$1,112,918
Supplies and Equipment	140,321	71,154	154,350	155,350
Utility Services	211,969	205,312	220,000	229,450
Operating Expenses	0	45	0	0
Repairs and Maintenance	697,915	471,133	515,000	462,000
Rental/Leasing	0	475	1,490	490
Capital Outlay	52,658	259,791	260,000	260,000
Total	*$2,000,288*	*$2,123,593*	*$2,300,175*	*$2,220,208*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Square footage maintained	301,656	301,656	301,656	301,656
City Buildings Maintained	27	27	27	27
Completed work orders	2,285	2,698	2,981	3,200
Internal Pest Control Services	22	35	41	41
Electrical Repairs	22	154	178	166
Plumbing Repairs	31	165	190	177
HVAC Repairs	27	93	107	100
Carpentry	17	161	188	175
Misc. / other	119	952	1,095	1,024
Emergency Work Orders	NA	50	27	27
Total Electric Usage for Facilities	NA	NA	NA	NA
Number of Missed Cleanings	NA	NA	NA	0
Authorized Positions	11	11	11	11

DEPARTMENT: 901 CITY ASSISTANCE
FUND: 101 GENERAL FUND

DEPARTMENTAL DESCRIPTION

The Senior Center is supported by contracting with the YMCA for programing and a vendor to support the meal program. The Senior Center provides a social environment for the local area seniors and a hot meal for them to enjoy.

The Patient Assistance program is an Interlocal Agreement between the City of Schertz and Guadalupe Valley Hospital. The Hospital agrees to provide prescription medication free of charge or at a low cost to citizens of Schertz who qualify for assistance under established guidelines. The Hospital agrees to maintain a part-time intake and information office in Schertz. Prescriptions will be filled and administered at the Hospital's Seguin facility. The City agrees to pay the hospital an agreed upon amount under the yearly contract. The Hospital agrees to provide written reports to the City and to provide the City with the complete budget for the Hospital's drug program. This contract is for $5,000.

The City of Schertz also provides assistance to the Guadalupe Children's Advocacy Center. The Center provides a warm, homelike environment for children who visit to be interviewed about physical or sexual abuse. The Children's Advocacy Center's primary emphasis is placed on the well-being of the child to prevent further trauma. This agreement is for $5,000

Transportation Assistance is provided through Alamo Regional Transit for senior citizens.

Starting in 2016-17 the City has entered into a support agreement with the Schertz Housing Authority to provide assistance in their mission of helping those in need find suitable living spaces.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will decrease $129,979 from the FY 2024-25 year-end estimate due to Parks department taking over operations at Senior Center.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Supplies and Equipment	$5,288	$18,270	$10,000	$10,000
City Supported Services	47,666	25,000	57,666	57,666
Operating Expenses	235,127	266,286	255,000	125,021
Total	*$288,081*	*$309,556*	*$322,666*	*$192,687*

DEPARTMENT: 910 COURT RESTRICTED FUNDS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The court security fee and court technology fees are revenues that are restricted on use. The court technology must only be used to purchase new or replacement devices to improve or maintain the efficiency of the Municipal Court. Approved purchases are computers, servers where court files are stored and computerized ticket writers. The court security fee can only be used to add or enhance security measures to the court room for the safety of staff and citizens.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will remain the same as the FY 2024-25 estimate.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Supplies and Equipment	$521	$1,380	$84,000	$84,000
Operating Expenses	0	0	9,000	9,000
Total	*$521*	*$1,380*	*$93,000*	*$93,000*

INTEREST & SINKING FUND

FUND: 505 INTEREST & SINKING FUND

DESCRIPTION

This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt. The Interest & Sinking (I&S) portion of the property taxes are directly deposited by the County Tax Assessor's Office into this fund.

BUDGET HIGHLIGHTS

Revenues: Revenues for FY 2025-26 Budget increased 9.7% from the FY 2024-25 estimate with higher property values and an increase in the I&S tax rate.

Expenses: The FY 2025-26 Budget will increase 11.3% from the FY 2024-25 year-end estimate following the existing debt payment schedule.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Taxes	$7,710,299	$8,917,461	$9,250,000	$10,270,000
Fund Charges/Transfers	3	104,407	0	0
Investment Income	105,397	195,912	111,000	105,000
Miscellaneous	181,935	221,135	100,000	100,000
Total	*$7,997,634*	*$9,438,915*	*$9,461,000*	*$10,475,000*
Expenses				
Professional Services	$4,200	$5,000	$4,200	$4,200
Debt Service	8,483,985	8,517,861	10,237,433	11,541,012
Refund Debt	0	0	0	0
Total	*$8,488,185*	*$8,522,861*	*$10,241,633*	*$11,545,212*
Over/-Under	*-$490,551*	*$916,055*	*-$780,633*	*-$1,070,212*

DEBT SUMMARY

The City's debt is rated AA+ by Standard & Poor Global Ratings on its $220,250,172 outstanding principal and interest payments.

General Government
Ad valorem taxes from the Interest and Sinking tax rate (I&S) are the primary source of revenue in the Interest & Sinking Fund. This fund is responsible for all debt payments covered by property taxes. The I&S tax rate was set at $0.1681 per $100 of valuation.

The State of Texas does not provide for a statutory debt limit for cities. The truth-in-taxation criteria specify that debt (interest and sinking) requirements must be met first, followed by operations. The property tax rate to meet these needs cannot exceed $2.50 per $100 of valuation.

Calculation of Legal Debt Margin

Taxable Assessed Valuation
$5,734,815,455

Constitutional Limit (% of assessed value)
2.5%

Maximum Constitutional Revenue Available
$143,370,386

Tax Rate to Achieve Maximum Revenue (per $100 of valuation)
$2.5000

Adopted Tax Rate
$0.5118

Available Unused Constitutional Max Tax Rate
$1.9882

DEBT SUMMARY

Summary of upcoming debt payments:

General Government

Year	FY 2026	FY 2027	FY 2028	FY2029	FY2030	FY2031	
2007ii	425,031	423,445	-				- to 2027
2014	1,021,425	1,018,575	1,022,175	1,014,375	1,022,588	-	- to 2030
2015	37,050	37,050	37,050	37,050	37,050	1,158,525	- to 2031
2016	374,206	375,556	374,606	373,366	371,638	374,350	- to 2036
2016-A	97,894	100,969	99,369	97,719	100,913	98,947	- to 2036
2016-B	102,313	104,950	102,325	104,613	101,813	103,925	- to 2036
2017	270,525	269,750	268,825	267,750	271,450	269,925	- to 2037
2017	264,050	263,425	262,650	266,650	265,425	264,050	- to 2037
2018	669,397	665,829	666,996	-	-	-	- to 2028
2018	297,388	297,888	297,888	297,388	297,513	299,488	- to 2038
2018	386,444	383,694	675,794	579,494	579,294	580,634	- to 2033
2019	375,975	197,175	196,675	197,063	193,075	193,650	- to 2039
2020	440,963	441,863	437,263	437,163	435,513	439,031	- to 2036
2021	470,800	469,900	470,500	467,750	464,700	463,600	- to 2032
2022	333,775	338,650	333,025	336,900	335,150	337,775	- to 2042
2022A	612,850	612,975	612,350	615,850	613,475	615,225	- to 2042
2022	1,379,225	1,380,600	1,380,225	1,378,100	1,379,100	1,378,100	- to 2042
2024	2,498,350	1,255,975	1,257,475	1,257,475	1,255,975	1,257,850	- to 2044
2025	1,483,354	1,881,125	1,869,500	2,295,875	2,299,250	2,299,875	- to 2052
Total	**$ 11,541,013**	**$ 10,519,393**	**$ 10,364,690**	**$ 10,024,578**	**$ 10,023,919**	**$ 10,134,950**	

CITY OF SCHERTZ
General Obligation Bonds, Series 2007 II

Original Issue Amount $6,000,000

General Fund

Purpose: Recreation Center, Streets, and Drainage

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
02/01/26	400,000	4.070%	16,585.25	416,585.25	
08/01/26			8,445.25	8,445.25	
09/30/26					425,030.50
02/01/27	415,000	4.070%	8,445.25	423,445.25	
09/30/27					423,445.25
	$ 815,000.00		$ 33,475.75	$ 848,475.75	$ 848,475.75

CITY OF SCHERTZ
General Obligation Refunding Bonds, Series 2014

Original Issue Amount $2,160,000

General Fund

Purpose: Refund a portion of General Obligation Bonds Series 2006

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	860,000	3.500%	88,237.50	948,237.50	
08/01/26			73,187.50	73,187.50	
09/30/26					1,021,425.00
02/01/27	890,000	4.000%	73,187.50	963,187.50	
08/01/27			55,387.50	55,387.50	
09/30/27					1,018,575.00
02/01/28	930,000	4.000%	55,387.50	985,387.50	
08/01/28			36,787.50	36,787.50	
09/30/28					1,022,175.00
02/01/29	960,000	4.000%	36,787.50	996,787.50	
08/01/29			17,587.50	17,587.50	
09/30/29					1,014,375.00
02/01/30	1,005,000	3.500%	17,587.50	1,022,587.50	
09/30/30					1,022,587.50
	$ 4,645,000		$ 454,138	$ 5,099,138	$ 5,099,138

CITY OF SCHERTZ
General Obligation Refunding Bonds, Series 2015

Original Issue Amount $4,185,000

General Fund

Purpose: Refund a portion of General Obligation Bonds Series 2006

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26			18,525.00	18,525.00	
08/01/26			18,525.00	18,525.00	
09/30/26					37,050.00
02/01/27			18,525.00	18,525.00	
08/01/27			18,525.00	18,525.00	
09/30/27					37,050.00
02/01/28			18,525.00	18,525.00	
08/01/28			18,525.00	18,525.00	
09/30/28					37,050.00
02/01/29			18,525.00	18,525.00	
08/01/29			18,525.00	18,525.00	
09/30/29					37,050.00
02/01/30			18,525.00	18,525.00	
08/01/30			18,525.00	18,525.00	
09/30/30					37,050.00
02/01/31	1,140,000	3.250%	18,525.00	1,158,525.00	
09/30/31					1,158,525.00
	$ 1,140,000	$ 0	$ 203,775	$ 1,343,775	$ 1,343,775

CITY OF SCHERTZ
General Obligation Bonds, Series 2016

Original Issue Amount $5,880,000

General Fund

Purpose: Street improvements for FM 1518 and FM 1103

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	285,000	4.000%	47,453.13	332,453.13	
08/01/26			41,753.13	41,753.13	
09/30/26					374,206.26
02/01/27	295,000	2.000%	41,753.13	336,753.13	
08/01/27			38,803.13	38,803.13	
09/30/27					375,556.26
02/01/28	300,000	2.000%	38,803.13	338,803.13	
08/01/28			35,803.13	35,803.13	
09/30/28					374,606.26
02/01/29	305,000	2.125%	35,803.13	340,803.13	
08/01/29			32,562.50	32,562.50	
09/30/29					373,365.63
02/01/30	310,000	2.250%	32,562.50	342,562.50	
08/01/30			29,075.00	29,075.00	
09/30/30					371,637.50
02/01/31	320,000	2.375%	29,075.00	349,075.00	
08/01/31			25,275.00	25,275.00	
09/30/31					374,350.00
02/01/32	330,000	2.500%	25,275.00	355,275.00	
08/01/32			21,150.00	21,150.00	
09/30/32					376,425.00
02/01/33	335,000	3.000%	21,150.00	356,150.00	
08/01/33			16,125.00	16,125.00	
09/30/33					372,275.00
02/01/34	345,000	3.000%	16,125.00	361,125.00	
08/01/34			10,950.00	10,950.00	
09/30/34					372,075.00
02/01/35	360,000	3.000%	10,950.00	370,950.00	
08/01/35			5,550.00	5,550.00	
09/30/35					376,500.00
02/01/36	370,000	3.000%	5,550.00	375,550.00	
09/30/36					375,550.00
	$ 3,555,000	$ 0	$ 561,547	$ 4,116,547	$ 4,116,547

CITY OF SCHERTZ
Certificates of Obligation, Series 2016A

Original Issue Amount $2,375,000

General Fund

Purpose: Constructing and Outfitting a Natatorium

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	75,000	3.000%	12,009.38	87,009.38	
08/01/26			10,884.38	10,884.38	
09/30/26					97,893.76
02/01/27	80,000	2.000%	10,884.38	90,884.38	
08/01/27			10,084.38	10,084.38	
09/30/27					100,968.76
02/01/28	80,000	2.000%	10,084.38	90,084.38	
08/01/28			9,284.38	9,284.38	
09/30/28					99,368.76
02/01/29	80,000	2.125%	9,284.38	89,284.38	
08/01/29			8,434.38	8,434.38	
09/30/29					97,718.76
02/01/30	85,000	2.250%	8,434.38	93,434.38	
08/01/30			7,478.13	7,478.13	
09/30/30					100,912.51
02/01/31	85,000	2.375%	7,478.13	92,478.13	
08/01/31			6,468.75	6,468.75	
09/30/31					98,946.88
02/01/32	90,000	2.375%	6,468.75	96,468.75	
08/01/32			5,400.00	5,400.00	
09/30/32					101,868.75
02/01/33	90,000	2.500%	5,400.00	95,400.00	
08/01/33			4,275.00	4,275.00	
09/30/33					99,675.00
02/01/34	90,000	3.000%	4,275.00	94,275.00	
08/01/34			2,925.00	2,925.00	
09/30/34					97,200.00
02/01/35	95,000	3.000%	2,925.00	97,925.00	
08/01/35			1,500.00	1,500.00	
09/30/35					99,425.00
02/01/36	100,000	3.000%	1,500.00	101,500.00	
09/30/36					101,500.00
	$ 950,000		$ 145,478	$ 1,095,478	$ 1,095,478

CITY OF SCHERTZ
Certificates of Obligation, Series 2016B

Original Issue Amount $1,475,000

General Fund

Purpose: Constructing and Outfitting a Natatorium

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	70,000	3.000%	16,681.25	86,681.25	
08/01/26			15,631.25	15,631.25	
09/30/26					102,312.50
02/01/27	75,000	3.500%	15,631.25	90,631.25	
08/01/27			14,318.75	14,318.75	
09/30/27					104,950.00
02/01/28	75,000	3.500%	14,318.75	89,318.75	
08/01/28			13,006.25	13,006.25	
09/30/28					102,325.00
02/01/29	80,000	3.500%	13,006.25	93,006.25	
08/01/29			11,606.25	11,606.25	
09/30/29					104,612.50
02/01/30	80,000	3.500%	11,606.25	91,606.25	
08/01/30			10,206.25	10,206.25	
09/30/30					101,812.50
02/01/31	85,000	3.500%	10,206.25	95,206.25	
08/01/31			8,718.75	8,718.75	
09/30/31					103,925.00
02/01/32	85,000	3.750%	8,718.75	93,718.75	
08/01/32			7,125.00	7,125.00	
09/30/32					100,843.75
02/01/33	90,000	3.750%	7,125.00	97,125.00	
08/01/33			5,437.50	5,437.50	
09/30/33					102,562.50
02/01/34	95,000	375.000%	5,437.50	100,437.50	
08/01/34			3,656.25	3,656.25	
09/30/34					104,093.75
02/01/35	95,000	3.750%	3,656.25	98,656.25	
08/01/35			1,875.00	1,875.00	
09/30/35					100,531.25
02/01/36	100,000	3.750%	1,875.00	101,875.00	
09/30/36					101,875.00
	$ 930,000		$ 199,844	$ 1,129,844	$ 1,129,844

CITY OF SCHERTZ
Certificates of Obligation, Series 2017

Original Issue Amount $5,475,000

General Fund

Purpose: Road Improvements, Ambulance purchases, Fire Apparatus purchase, Facility Maintenance

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	190,000	3.000%	41,687.50	231,687.50	
08/01/26			38,837.50	38,837.50	
09/30/26					270,525.00
02/01/27	195,000	3.000%	38,837.50	233,837.50	
08/01/27			35,912.50	35,912.50	
09/30/27					269,750.00
02/01/28	200,000	3.000%	35,912.50	235,912.50	
08/01/28			32,912.50	32,912.50	
09/30/28					268,825.00
02/01/29	205,000	3.000%	32,912.50	237,912.50	
08/01/29			29,837.50	29,837.50	
09/30/29					267,750.00
02/01/30	215,000	3.000%	29,837.50	244,837.50	
08/01/30			26,612.50	26,612.50	
09/30/30					271,450.00
02/01/31	220,000	3.000%	26,612.50	246,612.50	
08/01/31			23,312.50	23,312.50	
09/30/31					269,925.00
02/01/32	225,000	3.000%	23,312.50	248,312.50	
08/01/32			19,937.50	19,937.50	
09/30/32					268,250.00
02/01/33	235,000	3.000%	19,937.50	254,937.50	
08/01/33			16,412.50	16,412.50	
09/30/33					271,350.00
02/01/34	240,000	3.250%	16,412.50	256,412.50	
08/01/34			12,512.50	12,512.50	
09/30/34					268,925.00
02/01/35	250,000	3.250%	12,512.50	262,512.50	
08/01/35			8,450.00	8,450.00	
09/30/35					270,962.50
02/01/36	255,000	3.250%	8,450.00	263,450.00	
08/01/36			4,306.25	4,306.25	
09/30/36					267,756.25
02/01/37	265,000	3.250%	4,306.25	269,306.25	
09/30/37					269,306.25
	$ 2,695,000		$ 539,775	$ 3,234,775	$ 3,234,775

CITY OF SCHERTZ
General Obligation, Series 2017

Original Issue Amount $3,935,000

General Fund

Purpose: Constructing and Outfitting Fire Station #3

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	185,000	3.000%	40,912.50	225,912.50	
08/01/26			38,137.50	38,137.50	
09/30/26					264,050.00
02/01/27	190,000	3.000%	38,137.50	228,137.50	
08/01/27			35,287.50	35,287.50	
09/30/27					263,425.00
02/01/28	195,000	3.000%	35,287.50	230,287.50	
08/01/28			32,362.50	32,362.50	
09/30/28					262,650.00
02/01/29	205,000	3.000%	32,362.50	237,362.50	
08/01/29			29,287.50	29,287.50	
09/30/29					266,650.00
02/01/30	210,000	3.000%	29,287.50	239,287.50	
08/01/30			26,137.50	26,137.50	
09/30/30					265,425.00
02/01/31	215,000	3.000%	26,137.50	241,137.50	
08/01/31			22,912.50	22,912.50	
09/30/31					264,050.00
02/01/32	225,000	3.000%	22,912.50	247,912.50	
08/01/32			19,537.50	19,537.50	
09/30/32					267,450.00
02/01/33	230,000	3.000%	19,537.50	249,537.50	
08/01/33			16,087.50	16,087.50	
09/30/33					265,625.00
02/01/34	235,000	3.250%	16,087.50	251,087.50	
08/01/34			12,268.75	12,268.75	
09/30/34					263,356.25
02/01/35	245,000	3.250%	12,268.75	257,268.75	
08/01/35			8,287.50	8,287.50	
09/30/35					265,556.25
02/01/36	250,000	3.250%	8,287.50	258,287.50	
08/01/36			4,225.00	4,225.00	
09/30/36					262,512.50
02/01/37	260,000	3.250%	4,225.00	264,225.00	
09/30/37					264,225.00
	$ 2,645,000		$ 529,975	$ 3,174,975	$ 3,174,975

CITY OF SCHERTZ
General Obligation Refunding, Series 2018

Original Issue Amount $6,035,000

General Fund

Purpose: Refunding Bonds Certificates of Obligation 2007, General Obligation and Refunding Bonds 2009, and General Obligation and Refunding Bonds 2010

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	635,000	2.120%	20,564.00	655,564.00	
08/01/26			13,833.00	13,833.00	
09/30/26					669,397.00
02/01/27	645,000	2.120%	13,833.00	658,833.00	
08/01/27			6,996.00	6,996.00	
09/30/27					665,829.00
02/01/28	660,000	2.120%	6,996.00	666,996.00	
08/01/28			-	-	
09/30/28					666,996.00
	$ 1,940,000		$ 62,222.00	$ 2,002,222.00	$ 2,002,222.00

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $4,845,000

General Fund

Purpose: Street Improvements, Fire Apparatus purchase, and Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	185,000	5.000%	58,506.25	243,506.25	
08/01/26			53,881.25	53,881.25	
09/30/26					297,387.50
02/01/27	195,000	5.000%	53,881.25	248,881.25	
08/01/27			49,006.25	49,006.25	
09/30/27					297,887.50
02/01/28	205,000	5.000%	49,006.25	254,006.25	
08/01/28			43,881.25	43,881.25	
09/30/28					297,887.50
02/01/29	215,000	5.000%	43,881.25	258,881.25	
08/01/29			38,506.25	38,506.25	
09/30/29					297,387.50
02/01/30	225,000	4.000%	38,506.25	263,506.25	
08/01/30			34,006.25	34,006.25	
09/30/30					297,512.50
02/01/31	235,000	3.000%	34,006.25	269,006.25	
08/01/31			30,481.25	30,481.25	
09/30/31					299,487.50
02/01/32	240,000	3.000%	30,481.25	270,481.25	
08/01/32			26,881.25	26,881.25	
09/30/32					297,362.50
02/01/33	250,000	3.125%	26,881.25	276,881.25	
08/01/33			22,975.00	22,975.00	
09/30/33					299,856.25
02/01/34	255,000	3.250%	22,975.00	277,975.00	
08/01/34			18,831.25	18,831.25	
09/30/34					296,806.25
02/01/35	265,000	3.250%	18,831.25	283,831.25	
08/01/35			14,525.00	14,525.00	
09/30/35					298,356.25
02/01/36	275,000	3.375%	14,525.00	289,525.00	
08/01/36			9,884.38	9,884.38	
09/30/36					299,409.38
02/01/37	285,000	3.375%	9,884.38	294,884.38	
08/01/37			5,075.00	5,075.00	
09/30/37					299,959.38
02/01/38	290,000	3.500%	5,075.00	295,075.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $4,845,000

General Fund

Purpose: Street Improvements, Fire Apparatus purchase, and Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/38					295,075.00
	$ 3,120,000		$ 754,375.01	$ 3,874,375.01	$ 3,874,375.01

CITY OF SCHERTZ
General Obligation and Refunding Bonds, Series 2018

Original Issue Amount $8,570,000
General Fund
Purpose: FM 1103 Street Improvements, Refund General Obligation and Refunding Bonds 2009 and General Obligation Refunding Bonds 2010

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	250,000	5.000%	71,346.88	321,346.88	
08/01/26			65,096.88	65,096.88	
09/30/26					386,443.76
02/01/27	260,000	5.000%	65,096.88	325,096.88	
08/01/27			58,596.88	58,596.88	
09/30/27					383,693.76
02/01/28	570,000	4.000%	58,596.88	628,596.88	
08/01/28			47,196.88	47,196.88	
09/30/28					675,793.76
02/01/29	495,000	4.000%	47,196.88	542,196.88	
08/01/29			37,296.88	37,296.88	
09/30/29					579,493.76
02/01/30	515,000	4.000%	37,296.88	552,296.88	
08/01/30			26,996.88	26,996.88	
09/30/30					579,293.76
02/01/31	535,000	3.125%	26,996.88	561,996.88	
08/01/31			18,637.50	18,637.50	
09/30/31					580,634.38
02/01/32	555,000	3.250%	18,637.50	573,637.50	
08/01/32			9,618.75	9,618.75	
09/30/32					583,256.25
02/01/33	570,000	3.375%	9,618.75	579,618.75	
08/01/33			-	-	
09/30/33					579,618.75
	$3,750,000		$ 598,228	$ 4,348,228	$ 4,348,228

CITY OF SCHERTZ
Certificates of Obligation, Series 2019

Original Issue Amount $7,495,000
General Fund
Purpose: Street Improvements and a Fire Apparatus purchase

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	305,000	4.000%	38,537.50	343,537.50	
08/01/26			32,437.50	32,437.50	
09/30/26					375,975.00
02/01/27	135,000	4.000%	32,437.50	167,437.50	
08/01/27			29,737.50	29,737.50	
09/30/27					197,175.00
02/01/28	140,000	4.000%	29,737.50	169,737.50	
08/01/28			26,937.50	26,937.50	
09/30/28					196,675.00
02/01/29	145,000	2.500%	26,937.50	171,937.50	
08/01/29			25,125.00	25,125.00	
09/30/29					197,062.50
02/01/30	145,000	3.000%	25,125.00	170,125.00	
08/01/30			22,950.00	22,950.00	
09/30/30					193,075.00
02/01/31	150,000	3.000%	22,950.00	172,950.00	
08/01/31			20,700.00	20,700.00	
09/30/31					193,650.00
02/01/32	155,000	3.000%	20,700.00	175,700.00	
08/01/32			18,375.00	18,375.00	
09/30/32					194,075.00
02/01/33	160,000	3.000%	18,375.00	178,375.00	
08/01/33			15,975.00	15,975.00	
09/30/33					194,350.00
02/01/34	165,000	3.000%	15,975.00	180,975.00	
08/01/34			13,500.00	13,500.00	
09/30/34					194,475.00
02/01/35	170,000	3.000%	13,500.00	183,500.00	
08/01/35			10,950.00	10,950.00	
09/30/35					194,450.00
02/01/36	175,000	3.000%	10,950.00	185,950.00	
08/01/36			8,325.00	8,325.00	
09/30/36					194,275.00
02/01/37	180,000	3.000%	8,325.00	188,325.00	
8/1/1937			5,625.00	5,625.00	
09/30/37					193,950.00
02/01/38	185,000	3.000%	5,625.00	190,625.00	
08/01/38			2,850.00	2,850.00	
09/30/38					193,475.00
02/01/39	190,000	3.000%	2,850.00	192,850.00	
09/30/39					192,850.00
	$2,400,000		$ 505,513	$ 2,905,513	$ 2,905,513

CITY OF SCHERTZ
General Obligation Refunding Bonds, series 2020

Original Issue Amount $7,555,000
General Fund
Purpose: Refunding General Obligation Bonds 2011 and General Obligation Refunding Bonds2011A

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	345,000	4.000%	51,431.25	396,431.25	
08/01/26			44,531.25	44,531.25	
09/30/26					440,962.50
02/01/27	360,000	4.000%	44,531.25	404,531.25	
08/01/27			37,331.25	37,331.25	
09/30/27					441,862.50
02/01/28	370,000	4.000%	37,331.25	407,331.25	
08/01/28			29,931.25	29,931.25	
09/30/28					437,262.50
02/01/29	385,000	4.000%	29,931.25	414,931.25	
08/01/29			22,231.25	22,231.25	
09/30/29					437,162.50
02/01/30	395,000	2.000%	22,231.25	417,231.25	
08/01/30			18,281.25	18,281.25	
09/30/30					435,512.50
02/01/31	405,000	1.250%	18,281.25	423,281.25	
08/01/31			15,750.00	15,750.00	
09/30/31					439,031.25
02/01/32	410,000	1.500%	15,750.00	425,750.00	
08/01/32			12,675.00	12,675.00	
09/30/32					438,425.00
02/01/33	415,000	1.500%	12,675.00	427,675.00	
08/01/33			9,562.50	9,562.50	
09/30/33					437,237.50
02/01/34	420,000	1.500%	9,562.50	429,562.50	
08/01/34			6,412.50	6,412.50	
09/30/34					435,975.00
02/01/35	425,000	1.500%	6,412.50	431,412.50	
08/01/35			3,225.00	3,225.00	
09/30/35					434,637.50
02/01/36	430,000	1.500%	3,225.00	433,225.00	
08/01/36					
09/30/36					433,225.00
	$4,360,000		$ 451,294	$ 4,811,294	$ 4,811,294

CITY OF SCHERTZ
General Obligation Refunding Bonds, series 2021

Original Issue Amount $6,015,000
General Fund
Purpose: Refund General Obligation Bonds 2012

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	390,000	4.000%	44,300.00	434,300.00	
08/01/26			36,500.00	36,500.00	
09/30/26					470,800.00
02/01/27	405,000	4.000%	36,500.00	441,500.00	
08/01/27			28,400.00	28,400.00	
09/30/27					469,900.00
02/01/28	420,000	3.000%	28,400.00	448,400.00	
08/01/28			22,100.00	22,100.00	
09/30/28					470,500.00
02/01/29	430,000	3.000%	22,100.00	452,100.00	
08/01/29			15,650.00	15,650.00	
09/30/29					467,750.00
02/01/30	440,000	3.000%	15,650.00	455,650.00	
08/01/30			9,050.00	9,050.00	
09/30/30					464,700.00
02/01/31	450,000	2.000%	9,050.00	459,050.00	
08/01/31			4,550.00	4,550.00	
09/30/31					463,600.00
02/01/32	455,000	2.000%	4,550.00	459,550.00	
08/01/32				-	
09/30/32					459,550.00
	$2,990,000		$ 276,800	$ 3,266,800	$ 3,266,800

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

General Fund

Purpose: Street Improvements and Energy Efficiency Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	195,000	5.000%	71,825.00	266,825.00	
08/01/26			66,950.00	66,950.00	
09/30/26					333,775.00
02/01/27	210,000	5.000%	66,950.00	276,950.00	
08/01/27			61,700.00	61,700.00	
09/30/27					338,650.00
02/01/28	215,000	5.000%	61,700.00	276,700.00	
08/01/28			56,325.00	56,325.00	
09/30/28					333,025.00
02/01/29	230,000	5.000%	56,325.00	286,325.00	
08/01/29			50,575.00	50,575.00	
09/30/29					336,900.00
02/01/30	240,000	5.000%	50,575.00	290,575.00	
08/01/30			44,575.00	44,575.00	
09/30/30					335,150.00
02/01/31	255,000	5.000%	44,575.00	299,575.00	
08/01/31			38,200.00	38,200.00	
09/30/31					337,775.00
02/01/32	265,000	4.000%	38,200.00	303,200.00	
08/01/32			32,900.00	32,900.00	
09/30/32					336,100.00
02/01/33	275,000	3.000%	32,900.00	307,900.00	
08/01/33			28,775.00	28,775.00	
09/30/33					336,675.00
02/01/34	280,000	3.000%	28,775.00	308,775.00	
08/01/34			24,575.00	24,575.00	
09/30/34					333,350.00
02/01/35	290,000	3.000%	24,575.00	314,575.00	
08/01/35			20,225.00	20,225.00	
09/30/35					334,800.00
02/01/36	305,000	3.000%	20,225.00	325,225.00	
08/01/36			15,650.00	15,650.00	
09/30/36					340,875.00
02/01/37	305,000	2.000%	15,650.00	320,650.00	
08/01/37			12,600.00	12,600.00	
09/30/37					333,250.00
02/01/38	215,000	2.000%	12,600.00	227,600.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

General Fund

Purpose: Street Improvements and Energy Efficiency Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			10,450.00	10,450.00	
09/30/38					238,050.00
02/01/39	220,000	2.125%	10,450.00	230,450.00	
08/01/39			8,112.50	8,112.50	
09/30/39					238,562.50
02/01/40	225,000	2.250%	8,112.50	233,112.50	
08/01/40			5,581.25	5,581.25	
09/30/40					238,693.75
02/01/41	230,000	2.375%	5,581.25	235,581.25	
08/01/41			2,850.00	2,850.00	
09/30/41					238,431.25
02/01/42	240,000	2.375%	2,850.00	242,850.00	
09/30/42					242,850.00
	$ 4,195,000		$ 1,031,912.50	$ 5,226,912.50	$ 5,226,912.50

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

General Fund

Purpose: Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	290,000	5.000%	165,050.00	455,050.00	
08/01/26			157,800.00	157,800.00	
09/30/26					612,850.00
02/01/27	305,000	5.000%	157,800.00	462,800.00	
08/01/27			150,175.00	150,175.00	
09/30/27					612,975.00
02/01/28	320,000	5.000%	150,175.00	470,175.00	
08/01/28			142,175.00	142,175.00	
09/30/28					612,350.00
02/01/29	340,000	5.000%	142,175.00	482,175.00	
08/01/29			133,675.00	133,675.00	
09/30/29					615,850.00
02/01/30	355,000	5.000%	133,675.00	488,675.00	
08/01/30			124,800.00	124,800.00	
09/30/30					613,475.00
02/01/31	375,000	5.000%	124,800.00	499,800.00	
08/01/31			115,425.00	115,425.00	
09/30/31					615,225.00
02/01/32	395,000	5.000%	115,425.00	510,425.00	
08/01/32			105,550.00	105,550.00	
09/30/32					615,975.00
02/01/33	415,000	5.000%	105,550.00	520,550.00	
08/01/33			95,175.00	95,175.00	
09/30/33					615,725.00
02/01/34	435,000	5.000%	95,175.00	530,175.00	
08/01/34			84,300.00	84,300.00	
09/30/34					614,475.00
02/01/35	455,000	4.000%	84,300.00	539,300.00	
08/01/35			75,200.00	75,200.00	
09/30/35					614,500.00
02/01/36	475,000	4.000%	75,200.00	550,200.00	
08/01/36			65,700.00	65,700.00	
09/30/36					615,900.00
02/01/37	495,000	4.000%	65,700.00	560,700.00	
08/01/37			55,800.00	55,800.00	
09/30/37					616,500.00
02/01/38	515,000	4.000%	55,800.00	570,800.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

General Fund

Purpose: Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			45,500.00	45,500.00	
09/30/38					616,300.00
02/01/39	535,000	4.000%	45,500.00	580,500.00	
08/01/39			34,800.00	34,800.00	
09/30/39					615,300.00
02/01/40	555,000	4.000%	34,800.00	589,800.00	
08/01/40			23,700.00	23,700.00	
09/30/40					613,500.00
02/01/41	580,000	4.000%	23,700.00	603,700.00	
08/01/41			12,100.00	12,100.00	
09/30/41					615,800.00
02/01/42	605,000	4.000%	12,100.00	617,100.00	
09/30/42					617,100.00
	$ 7,445,000		$ 3,008,800.00	$ 10,453,800.00	$ 10,453,800.00

CITY OF SCHERTZ
General Obligation Bonds, Series 2022

Original Issue Amount $18,535,000

General Fund

Purpose: Construction and Outfitting of Fire Station #4 and FM 1518 Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	655,000	5.000%	370,300.00	1,025,300.00	
08/01/26			353,925.00	353,925.00	
09/30/26					1,379,225.00
02/01/27	690,000	5.000%	353,925.00	1,043,925.00	
08/01/27			336,675.00	336,675.00	
09/30/27					1,380,600.00
02/01/28	725,000	5.000%	336,675.00	1,061,675.00	
08/01/28			318,550.00	318,550.00	
09/30/28					1,380,225.00
02/01/29	760,000	5.000%	318,550.00	1,078,550.00	
08/01/29			299,550.00	299,550.00	
09/30/29					1,378,100.00
02/01/30	800,000	5.000%	299,550.00	1,099,550.00	
08/01/30			279,550.00	279,550.00	
09/30/30					1,379,100.00
02/01/31	840,000	5.000%	279,550.00	1,119,550.00	
08/01/31			258,550.00	258,550.00	
09/30/31					1,378,100.00
02/01/32	885,000	5.000%	258,550.00	1,143,550.00	
08/01/32			236,425.00	236,425.00	
09/30/32					1,379,975.00
02/01/33	930,000	5.000%	236,425.00	1,166,425.00	
08/01/33			213,175.00	213,175.00	
09/30/33					1,379,600.00
02/01/34	975,000	5.000%	213,175.00	1,188,175.00	
08/01/34			188,800.00	188,800.00	
09/30/34					1,376,975.00
02/01/35	1,020,000	4.000%	188,800.00	1,208,800.00	
08/01/35			168,400.00	168,400.00	
09/30/35					1,377,200.00
02/01/36	1,065,000	4.000%	168,400.00	1,233,400.00	
08/01/36			147,100.00	147,100.00	
09/30/36					1,380,500.00
02/01/37	1,105,000	4.000%	147,100.00	1,252,100.00	
08/01/37			125,000.00	125,000.00	
09/30/37					1,377,100.00
02/01/38	1,150,000	4.000%	125,000.00	1,275,000.00	

CITY OF SCHERTZ
General Obligation Bonds, Series 2022

Original Issue Amount $18,535,000

General Fund

Purpose: Construction and Outfitting of Fire Station #4 and FM 1518 Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			102,000.00	102,000.00	
09/30/38					1,377,000.00
02/01/39	1,200,000	4.000%	102,000.00	1,302,000.00	
08/01/39			78,000.00	78,000.00	
09/30/39					1,380,000.00
02/01/40	1,250,000	4.000%	78,000.00	1,328,000.00	
08/01/40			53,000.00	53,000.00	
09/30/40					1,381,000.00
02/01/41	1,300,000	4.000%	53,000.00	1,353,000.00	
08/01/41			27,000.00	27,000.00	
09/30/41					1,380,000.00
02/01/42	1,350,000	4.000%	27,000.00	1,377,000.00	
09/30/42					1,377,000.00
	$ 16,700,000		$ 6,741,700.00	$ 23,441,700.00	$ 23,441,700.00

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2024

Original Issue Amount $19,165,000

General Fund

Purpose: Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	1,740,000	5.000%	400,925.00	2,140,925.00	
08/01/26			357,425.00	357,425.00	
09/30/26					2,498,350.00
02/01/27	555,000	5.000%	357,425.00	912,425.00	
08/01/27			343,550.00	343,550.00	
09/30/27					1,255,975.00
02/01/28	585,000	5.000%	343,550.00	928,550.00	
08/01/28			328,925.00	328,925.00	
09/30/28					1,257,475.00
02/01/29	615,000	5.000%	328,925.00	943,925.00	
08/01/29			313,550.00	313,550.00	
09/30/29					1,257,475.00
02/01/30	645,000	5.000%	313,550.00	958,550.00	
08/01/30			297,425.00	297,425.00	
09/30/30					1,255,975.00
02/01/31	680,000	5.000%	297,425.00	977,425.00	
08/01/31			280,425.00	280,425.00	
09/30/31					1,257,850.00
02/01/32	715,000	5.000%	280,425.00	995,425.00	
08/01/32			262,550.00	262,550.00	
09/30/32					1,257,975.00
02/01/33	750,000	5.000%	262,550.00	1,012,550.00	
08/01/33			243,800.00	243,800.00	
09/30/33					1,256,350.00
02/01/34	790,000	5.000%	243,800.00	1,033,800.00	
08/01/34			224,050.00	224,050.00	
09/30/34					1,257,850.00
02/01/35	830,000	5.000%	224,050.00	1,054,050.00	
08/01/35			203,300.00	203,300.00	
09/30/35					1,257,350.00
02/01/36	875,000	5.000%	203,300.00	1,078,300.00	
08/01/36			181,425.00	181,425.00	
09/30/36					1,259,725.00
02/01/37	920,000	5.000%	181,425.00	1,101,425.00	
08/01/37			158,425.00	158,425.00	
09/30/37					1,259,850.00
02/01/38	965,000	4.000%	158,425.00	1,123,425.00	

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2024

Original Issue Amount $19,165,000

General Fund

Purpose: Street Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			134,300.00	134,300.00	
09/30/38					1,257,725.00
02/01/39	1,010,000	4.000%	134,300.00	1,144,300.00	
08/01/39			114,100.00	114,100.00	
09/30/39					1,258,400.00
02/01/40	1,050,000	4.000%	114,100.00	1,164,100.00	
08/01/40			93,100.00	93,100.00	
09/30/40					1,257,200.00
02/01/41	1,095,000	4.000%	93,100.00	1,188,100.00	
08/01/41			71,200.00	71,200.00	
09/30/41					1,259,300.00
02/01/42	1,140,000	4.000%	71,200.00	1,211,200.00	
08/01/42			48,400.00	48,400.00	
09/30/42					1,259,600.00
02/01/43	1,185,000	4.000%	48,400.00	1,233,400.00	
08/01/43			24,700.00	24,700.00	
09/30/43					1,258,100.00
02/01/44	1,235,000	4.000%	24,700.00	1,259,700.00	
09/30/44					1,259,700.00
	$ 17,380,000		$ 7,762,225.00	$ 25,142,225.00	$ 25,142,225.00

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2025

Original Issue Amount $27,385,000

General Fund

Purpose: Street Improvements and Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26		5.000%	798,729.17	798,729.17	
08/01/26			684,625.00	684,625.00	
09/30/26					1,483,354.17
02/01/27	525,000	5.000%	684,625.00	1,209,625.00	
08/01/27			671,500.00	671,500.00	
09/30/27					1,881,125.00
02/01/28	540,000	5.000%	671,500.00	1,211,500.00	
08/01/28			658,000.00	658,000.00	
09/30/28					1,869,500.00
02/01/29	1,005,000	5.000%	658,000.00	1,663,000.00	
08/01/29			632,875.00	632,875.00	
09/30/29					2,295,875.00
02/01/30	1,060,000	5.000%	632,875.00	1,692,875.00	
08/01/30			606,375.00	606,375.00	
09/30/30					2,299,250.00
02/01/31	1,115,000	5.000%	606,375.00	1,721,375.00	
08/01/31			578,500.00	578,500.00	
09/30/31					2,299,875.00
02/01/32	1,170,000	5.000%	578,500.00	1,748,500.00	
08/01/32			549,250.00	549,250.00	
09/30/32					2,297,750.00
02/01/33	1,230,000	5.000%	549,250.00	1,779,250.00	
08/01/33			518,500.00	518,500.00	
09/30/33					2,297,750.00
02/01/34	1,295,000	5.000%	518,500.00	1,813,500.00	
08/01/34			486,125.00	486,125.00	
09/30/34					2,299,625.00
02/01/35	1,360,000	5.000%	486,125.00	1,846,125.00	
08/01/35			452,125.00	452,125.00	
09/30/35					2,298,250.00
02/01/36	1,430,000	5.000%	452,125.00	1,882,125.00	
08/01/36			416,375.00	416,375.00	
09/30/36					2,298,500.00
02/01/37	1,505,000	5.000%	416,375.00	1,921,375.00	
08/01/37			378,750.00	378,750.00	
09/30/37					2,300,125.00
02/01/38	1,580,000	5.000%	378,750.00	1,958,750.00	

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2025

Original Issue Amount $27,385,000

General Fund

Purpose: Street Improvements and Facility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			339,250.00	339,250.00	
09/30/38					2,298,000.00
02/01/39	1,660,000	5.000%	339,250.00	1,999,250.00	
08/01/39			297,750.00	297,750.00	
09/30/39					2,297,000.00
02/01/40	1,745,000	5.000%	297,750.00	2,042,750.00	
08/01/40			254,125.00	254,125.00	
09/30/40					2,296,875.00
02/01/41	1,835,000	5.000%	254,125.00	2,089,125.00	
08/01/41			208,250.00	208,250.00	
09/30/41					2,297,375.00
02/01/42	1,930,000	5.000%	208,250.00	2,138,250.00	
08/01/42			160,000.00	160,000.00	
09/30/42					2,298,250.00
02/01/43	2,030,000	5.000%	160,000.00	2,190,000.00	
08/01/43			109,250.00	109,250.00	
09/30/43					2,299,250.00
02/01/44	2,130,000	5.000%	109,250.00	2,239,250.00	
08/01/44			56,000.00	56,000.00	
09/30/44					2,295,250.00
02/01/45	2,240,000	5.000%	56,000.00	2,296,000.00	
09/30/45					2,296,000.00
	$ 27,385,000		$ 16,913,979.17	$ 44,298,979.17	$ 44,298,979.17

WATER AND SEWER

FUND: 202 WATER & SEWER

DESCRIPTION

The Water & Sewer Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department. Staff is responsible for the planning, operation, and maintenance of the water and wastewater service and infrastructure. This includes the water distribution system, wastewater collection system, and utility billing office. The City's wholesaler for water production and transport is the Schertz-Seguin Local Government Corporation. Wastewater treatment is handled by the Cibolo Creek Municipal Authority. Garbage collection is handled by Frontier Waste Solutions.

BUDGET HIGHLIGHTS

Revenue: Revenues for FY 2025-26 Budget are expected to increase 7.0% from the FY 2024-25 year-end estimate due to account growth and fee increases.

Expenses: The FY 2025-26 Budget increased 4.7% from the FY 2024-25 year-end estimate due to additional water/wastewater crew (also to include crew leader role), the purchase of a Dump Truck, Light Crew Truck, Aerial Bucket Truck, and Heavy Duty Trailer.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenues				
Franchises	$283,440	$474,755	$350,000	$350,000
Fees	30,414,475	30,709,430	31,549,500	33,896,500
Fund Charges/Transfers	152,593	157,500	180,000	180,000
Investment Income	416,995	3,292,860	520,000	520,000
Miscellaneous	13,615,421	3,860,341	477,124	444,978
Total	*$44,882,924*	*$38,494,886*	*$33,076,624*	*$35,391,478*
Expenses				
Business Office	$1,307,450	$1,349,548	$1,557,737	$1,603,726
W&S Administration	28,876,106	27,822,166	30,528,062	32,872,878
Projects	326,181	0	3,000,000	2,250,000
Total	*$30,509,737*	*$39,964,008*	*$35,085,799*	*$36,726,604*
Over/-Under	*$14,373,187*	*-$1,469,122*	*-$2,009,175*	*-$1,335,126*

Supplemental Requests - Water & Sewer Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost	Cumulative	Annual Recurring
Non Departmental	Utility Increase	$ 22,222	$ 22,222	$ 22,222
Non Departmental	Merit	$ 56,611	$ 78,833	$ 30,197
Business Office	Operating Cost Increases UB	$ 30,000	$ 108,833	$ 25,000
W&S Administration	Training Fund Increase	$ 13,000	$ 121,833	$ 13,000
W&S Administration	Leak Detector	$ 7,500	$ 129,333	$ 250
W&S Administration	Water/Wastewater Worker I	$ 70,791	$ 200,124	$ 70,791
W&S Administration	Mini Excavator Hydro Hammer	$ 8,500	$ 208,624	$ 500
W&S Administration	Light Crew Truck	$ 75,000	$ 283,624	$ 2,500
W&S Administration	Aerial Bucket Truck	$ 85,000	$ 368,624	$ 2,500
W&S Administration	Additional Zero Turn Mower	$ 25,000	$ 393,624	$ 1,000
W&S Administration	Heavy Duty Dovetail Trailer	$ 15,000	$ 408,624	$ 1,000
W&S Administration	10 Yard Dump Truck	$ 105,000	$ 513,624	$ 2,500
W&S Administration	Water/Wastewater Crew	$ 291,788	$ 805,412	$ 291,788
W&S Administration	W/WW Crew Leader	$ 89,298	$ 894,710	$ 89,298
W&S Administration	Hydrant & Valve Replacement	$ 50,000	$ 944,710	$ 50,000
	SubTotal	$ 944,710		$ 602,546
Below the Cut Line				
Non Departmental	1% ECI/COLA	$ 44,031	$ 988,741	$ 30,197
	SubTotal	$ 44,031		$ 30,197
	Grand Total	$ 988,741		

DEPARTMENT: FINANCE
DIVISION: 176 WATER AND SEWER UTILITY BILLING
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Utility Department ensures effective utility service delivery through several key tasks, including taking accurate meter readings, sending utility bills, processing customer payments, setting up new accounts, conducting annual sewer averaging, managing quarterly debt collection, resolving customer complaints, and accepting payments for other city departments. The department also offers educational resources to help customers understand their utility bills, allowing them to address any questions or concerns. Overall, the Utility Department is vital to providing reliable utility services.

GOALS FOR FY 2025-26

- Our division supports the Strategic Plan Sustainable Government goal of identifying areas of improvement using data and technology by reviewing leak alerts and contacting customers, with a goal of sending notifications to all customers that are leaking at least 10 gallons per hour daily.

BUDGET HIGHLIGHTS

No departmental changes in 2025-26.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$601,713	$653,084	$774,837	$790,826
Supplies and Equipment	314,355	235,312	311,400	341,400
Utility Services	9,182	9,053	13,000	13,000
Operating Expenses	382,200	452,100	413,500	413,500
Repairs and Maintenance	0	0	0	0
Capital Outlay	0	0	45,000	45,000
Total	*$1,307,450*	*$1,349,548*	*$1,557,737*	*$1,603,726*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
% Of Leak Alerts processed	NA	NA	40%	60%
Authorized Positions	9	10	11	11

DEPARTMENT: PUBLIC WORKS
DIVISION: 575 WATER & SEWER ADMINISTRATION
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Water and Wastewater division of Public Works provides essential services to the Schertz community through maintenance, repair, strategic planning, inspection of infrastructure, and the expansion of water and wastewater services. To contribute to a higher quality of life and a safer community that is sustainable and financially sound, Division employees offer excellent customer service, participate in community events, meet with developers and utility providers, review plat and subdivision plans, as well as review water and wastewater construction plans. In addition, the Water and Wastewater division oversees the drought and water conservation plans/ordinance, provides letters of availability and Certificates of Convenience and Necessity, assists other departments, and conducts department training, education, and planning.

GOALS FOR FY 2025-26

- The Water and Wastewater Division supports the Infrastructure Investment goal of developing and maintaining the City's water and wastewater system by operating and maintaining the systems with a goal of improving operation standards and efficiency to reduce water loss to 10% or less.
- The Water and Wastewater Division supports the Safe and Livable Community by providing superior potable water by maintaining 100% passing bacteriological testing samples.
- The Water and Wastewater Division supports the Safe and Livable Community goal by responding to 95% of Water and Sanitary Sewer service requests within one business day.
- The Water and Wastewater Division supports the Safe and Livable Community goal by maintaining the City wastewater collection system with a goal of inspecting and maintaining at least 20% of the system.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will increase 7.7% from the FY 2024-25 year-end estimate due to additional water/wastewater crew (also to include crew leader role), the purchase of a Dump Truck, Light Crew Truck, Aerial Bucket Truck, and Heavy Duty Trailer.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Personnel Services	$1,942,709	$2,210,980	$2,801,020	$3,492,514
Supplies and Equipment	3,842,683	2,496,202	4,550,100	4,550,100
City Support Services	0	100	100	100
Utility Services	512,426	478,430	550,000	572,222
Operating Expenses	10,988,414	11,596,885	11,759,150	13,618,455
Professional Services	274,214	167,961	396,000	396,000
Non-Operating	2,807,142	2,751,366	300,000	300,000
Fund Charges/Transfers	1,644,304	1,709,585	1,783,062	1,751,857
Repairs and Maintenance	228,120	228,360	512,750	562,750
Debt Services	6,470,718	5,829,936	6,631,188	6,631,188
Rental/Leasing	105,402	342,537	177,692	109,692
Capital Outlay	0	9,824	1,067,000	888,000
Total	*$28,876,131*	*$27,822,166*	*$30,528,062*	*$32,872,878*
Projects	$326,181	$0	$3,000,000	$2,250,000

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Water Connections	17,336	17,509	17,900	18,500
Miles of Water Main	246	251	260	268
Miles of Sewer Main	134	142	150	160
Gallons Pumped (Edwards), acre feet	235	202	375	400
Gallons Received (SSLGC), acre feet	6,810	6,930	6,800	6,900
Gallons Distributed, acre feet (Less Loss)	6,269	5,927	6,500	6,750
Water Loss %	11%	16.8%	< 10%	< 10%
Bacteriological Samples Collected (Passing %)	100	100	100	100
Water Service Requests Response Rate (%)	N/A	N/A	N/A	95%
Sanitary Sewer Service Requests Response Rate (%)	N/A	N/A	N/A	95%
Sanitary Sewer System Inspection & Maintenance (%)	N/A	N/A	N/A	20%
Authorized Positions	29	29	30	36

FUND: 411 CAPITAL RECOVERY FUND WATER

(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $1,000 for any professional services or studies that need to be completed.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$675,207	$1,279,424	$1,000,000	$1,000,000
Investment Income	257,693	332,134	226,400	226,400
Total	*$932,900*	*$1,611,558*	*$1,226,400*	*$1,226,400*
Expenses				
Supplies and Equipment	$0	$5,640	$0	$0
Professional Services	11,175	23,431	19,000	1,000
Projects	455,556	0	0	0
Total	*$466,731*	*$29,071*	*$19,000*	*$1,000*
Over/-Under	*$466,169*	*$1,582,487*	*$1,207,400*	*$1,225,400*

FUND: 421 CAPITAL RECOVERY FUND SEWER
(Water & Sewer)

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $14,353 for any professional services or studies that need to be completed.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$523,142	$1,109,439	$600,000	$600,000
Investment Income	262,199	271,777	201,000	201,000
Total	*$785,341*	*$1,381,216*	*$801,000*	*$801,000*
Expenses				
Non-Departmental	$19,073	$1,924,811	$33,000	$14,353
Total	*$19,073*	*$1,924,811*	*$33,000*	*$14,353*
Over/-Under	*$766,268*	*-$543,595*	*$768,000*	*$786,647*

DEBT SUMMARY

Water/Wastewater Supported Debt

Water and Sewer Debt issuances are paid for by fees collected for services. Those fees are set to cover both annual operations and debt service payments. Council reviews 5-Year Rate Plans annually through an independent consultant. The consultants look at utility account and operational cost growth, as well as the CIP timeline and recommend a rate plan to provide adequate funding. These plans are reviewed annually to ensure the most up-to-date information is used to maintain the best rates possible for the residents.

The Cities of Schertz and Seguin also jointly own the Schertz Seguin Local Government Corporation (SSLGC) which operates as a water provider to both cities and other communities. As co-owners, debt by the corporation is split between the two cities and is factored into the rates and debt payment schedules through the line Contribution-SSLGC.

Below is a summary of upcoming debt payments:

Water and Waste Water Debt Service

Year	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	
2018	399,925	397,175	398,800	399,675	396,425	395,775	- to 2038
2018	461,250	-					- to 2026
2019	236,100	234,800	233,300	232,875	233,125	232,800	- to 2039
2021	203,950	207,150	205,950	210,400	209,625	214,650	- to 2033
2022	308,338	309,338	309,838	309,838	309,338	308,338	- to 2042
2022A	766,075	762,450	762,950	762,450	765,825	763,075	- to 2042
2025	2,228,417	2,077,625	2,075,375	2,076,000	2,074,375	2,075,375	- to 2052
Total	**$ 4,604,054**	**$ 3,988,538**	**$ 3,986,213**	**$ 3,991,238**	**$ 3,988,713**	**$ 3,990,013**	

Schertz-Seguin Local Government Corporation Debt - Schertz Portion

Year	FY 2026	FY 2027	FY 2028	FY 2029	FY2030	FY2031	
2001	520,000	520,000	520,000	520,000	520,000	2,268,330	- to 2035
2016	2,224,201	2,225,669	2,219,166	2,220,811	2,217,486	2,216,266	- to 2046
BP-S 2016	828,137	828,137	828,137	828,137	828,137	828,137	- to 2051
2018	1,323,600	1,323,725	1,326,975	1,328,225	1,327,475	1,324,200	- to 2041
S-2022	3,104,599	3,094,106	3,100,288	3,097,857	3,091,333	1,354,435	- to 2044
S-2022A	234,425	233,175	231,925	230,675	229,425	228,175	- to 2051
S-2023	289,013	287,813	310,863	308,163	305,463	302,763	- to 2047
S-2025	847,500	842,500	837,500	832,500	827,500	822,500	- to 2052
Total	**$ 9,371,475**	**$ 9,355,115**	**$ 9,374,854**	**$ 9,366,368**	**$ 12,567,069**	**$ 12,558,056**	

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $5,595,000

Utility Fund

Purpose: Utility System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	250,000	5.000%	78,087.50	328,087.50	
08/01/26			71,837.50	71,837.50	
09/30/26					399,925.00
02/01/27	260,000	5.000%	71,837.50	331,837.50	
08/01/27			65,337.50	65,337.50	
09/30/27					397,175.00
02/01/28	275,000	5.000%	65,337.50	340,337.50	
08/01/28			58,462.50	58,462.50	
09/30/28					398,800.00
02/01/29	290,000	5.000%	58,462.50	348,462.50	
08/01/29			51,212.50	51,212.50	
09/30/29					399,675.00
02/01/30	300,000	4.000%	51,212.50	351,212.50	
08/01/30			45,212.50	45,212.50	
09/30/30					396,425.00
02/01/31	310,000	3.000%	45,212.50	355,212.50	
08/01/31			40,562.50	40,562.50	
09/30/31					395,775.00
02/01/32	320,000	3.000%	40,562.50	360,562.50	
08/01/32			35,762.50	35,762.50	
09/30/32					396,325.00
02/01/33	330,000	3.125%	35,762.50	365,762.50	
08/01/33			30,606.25	30,606.25	
09/30/33					396,368.75
02/01/34	340,000	3.250%	30,606.25	370,606.25	
08/01/34			25,081.25	25,081.25	
09/30/34					395,687.50
02/01/35	355,000	3.250%	25,081.25	380,081.25	
08/01/35			19,312.50	19,312.50	
09/30/35					399,393.75
02/01/36	365,000	3.375%	19,312.50	384,312.50	
08/01/36			13,153.13	13,153.13	
09/30/36					397,465.63
02/01/37	375,000	3.375%	13,153.13	388,153.13	
08/01/37			6,825.00	6,825.00	
09/30/37					394,978.13
02/01/38	390,000	3.500%	6,825.00	396,825.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2018

Original Issue Amount $5,595,000

Utility Fund

Purpose: Utility System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/38					396,825.00
	$ 4,160,000		$ 1,004,819	$ 5,164,819	$ 5,164,819

CITY OF SCHERTZ

General Obligation and Refunding Bonds, Series 2018

Original Issue Amount $8,570,000

Utility Fund

Purpose: Refund Combination Tax and Limited Pledge Revenue Certificates of Obligation 2007

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	450,000	5.000%	11,250.00	461,250.00	
09/30/26					461,250.00
	$ 450,000		$ 11,250	$ 461,250	$ 461,250

CITY OF SCHERTZ

Certificates of Obligation, Series 2019

Original Issue Amount $7,495,000
Utility Fund
Purpose: Utility System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	155,000	4.000%	42,100.00	197,100.00	
08/01/26			39,000.00	39,000.00	
09/30/26					236,100.00
02/01/27	160,000	4.000%	39,000.00	199,000.00	
08/01/27			35,800.00	35,800.00	
09/30/27					234,800.00
02/01/28	165,000	4.000%	35,800.00	200,800.00	
08/01/28			32,500.00	32,500.00	
09/30/28					233,300.00
02/01/29	170,000	2.500%	32,500.00	202,500.00	
08/01/29			30,375.00	30,375.00	
09/30/29					232,875.00
02/01/30	175,000	3.000%	30,375.00	205,375.00	
08/01/30			27,750.00	27,750.00	
09/30/30					233,125.00
02/01/31	180,000	3.000%	27,750.00	207,750.00	
08/01/31			25,050.00	25,050.00	
09/30/31					232,800.00
02/01/32	185,000	3.000%	25,050.00	210,050.00	
08/01/32			22,275.00	22,275.00	
09/30/32					232,325.00
02/01/33	195,000	3.000%	22,275.00	217,275.00	
08/01/33			19,350.00	19,350.00	
09/30/33					236,625.00
02/01/34	200,000	3.000%	19,350.00	219,350.00	
08/01/34			16,350.00	16,350.00	
09/30/34					235,700.00
02/01/35	205,000	3.000%	16,350.00	221,350.00	
08/01/35			13,275.00	13,275.00	
09/30/35					234,625.00
02/01/36	210,000	3.000%	13,275.00	223,275.00	
08/01/36			10,125.00	10,125.00	
09/30/36					233,400.00
02/01/37	220,000	3.000%	10,125.00	230,125.00	
8/1/1937			6,825.00	6,825.00	
09/30/37					236,950.00
02/01/38	225,000	3.000%	6,825.00	231,825.00	
08/01/38			3,450.00	3,450.00	
09/30/38					235,275.00
02/01/39	230,000	3.000%	3,450.00	233,450.00	
09/30/39					233,450.00
	$2,675,000		$ 606,350	$ 3,281,350	$ 3,281,350

CITY OF SCHERTZ

General Obligation Refunding Bonds, Series 2021

Original Issue Amount $6,015,000

Utillity Fund

Purpose: Refund Combination Tax and Limited Pledge Revenue Certificates of Obligation 2013

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	165,000	4.000%	21,125.00	186,125.00	
08/01/26			17,825.00	17,825.00	
09/30/26					203,950.00
02/01/27	175,000	4.000%	17,825.00	192,825.00	
08/01/27			14,325.00	14,325.00	
09/30/27					207,150.00
02/01/28	180,000	3.000%	14,325.00	194,325.00	
08/01/28			11,625.00	11,625.00	
09/30/28					205,950.00
02/01/29	190,000	3.000%	11,625.00	201,625.00	
08/01/29			8,775.00	8,775.00	
09/30/29					210,400.00
02/01/30	195,000	3.000%	8,775.00	203,775.00	
08/01/30			5,850.00	5,850.00	
09/30/30					209,625.00
02/01/31	205,000	2.000%	5,850.00	210,850.00	
08/01/31			3,800.00	3,800.00	
09/30/31					214,650.00
02/01/32	210,000	2.000%	3,800.00	213,800.00	
08/01/32			1,700.00	1,700.00	
09/30/32					215,500.00
02/01/33	170,000	2.000%	1,700.00	171,700.00	
08/01/33					
09/30/33					171,700.00
	$1,490,000		$ 148,925	$ 1,638,925	$ 1,638,925

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Utility Fund

Purpose: Utility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	175,000	5.000%	68,856.25	243,856.25	
08/01/26			64,481.25	64,481.25	
09/30/26					308,337.50
02/01/27	185,000	5.000%	64,481.25	249,481.25	
08/01/27			59,856.25	59,856.25	
09/30/27					309,337.50
02/01/28	195,000	5.000%	59,856.25	254,856.25	
08/01/28			54,981.25	54,981.25	
09/30/28					309,837.50
02/01/29	205,000	5.000%	54,981.25	259,981.25	
08/01/29			49,856.25	49,856.25	
09/30/29					309,837.50
02/01/30	215,000	5.000%	49,856.25	264,856.25	
08/01/30			44,481.25	44,481.25	
09/30/30					309,337.50
02/01/31	225,000	5.000%	44,481.25	269,481.25	
08/01/31			38,856.25	38,856.25	
09/30/31					308,337.50
02/01/32	235,000	4.000%	38,856.25	273,856.25	
08/01/32			34,156.25	34,156.25	
09/30/32					308,012.50
02/01/33	245,000	3.000%	34,156.25	279,156.25	
08/01/33			30,481.25	30,481.25	
09/30/33					309,637.50
02/01/34	250,000	3.000%	30,481.25	280,481.25	
08/01/34			26,731.25	26,731.25	
09/30/34					307,212.50
02/01/35	260,000	3.000%	26,731.25	286,731.25	
08/01/35			22,831.25	22,831.25	
09/30/35					309,562.50
02/01/36	265,000	3.000%	22,831.25	287,831.25	
08/01/36			18,856.25	18,856.25	
09/30/36					306,687.50
02/01/37	270,000	2.000%	18,856.25	288,856.25	
08/01/37			16,156.25	16,156.25	
09/30/37					305,012.50
02/01/38	280,000	2.000%	16,156.25	296,156.25	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022

Original Issue Amount $9,390,000

Utility Fund

Purpose: Utility Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			13,356.25	13,356.25	
09/30/38					309,512.50
02/01/39	285,000	2.125%	13,356.25	298,356.25	
08/01/39			10,328.13	10,328.13	
09/30/39					308,684.38
02/01/40	290,000	2.250%	10,328.13	300,328.13	
08/01/40			7,065.63	7,065.63	
09/30/40					307,393.76
02/01/41	295,000	2.375%	7,065.63	302,065.63	
08/01/41			3,562.50	3,562.50	
09/30/41					305,628.13
02/01/42	300,000	2.375%	3,562.50	303,562.50	
09/30/42					303,562.50
	$ 4,175,000		$ 1,060,931.27	$ 5,235,931.27	$ 5,235,931.27

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

Utility Fund

Purpose: Water System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	365,000	5.000%	205,100.00	570,100.00	
08/01/26			195,975.00	195,975.00	
09/30/26					766,075.00
02/01/27	380,000	5.000%	195,975.00	575,975.00	
08/01/27			186,475.00	186,475.00	
09/30/27					762,450.00
02/01/28	400,000	5.000%	186,475.00	586,475.00	
08/01/28			176,475.00	176,475.00	
09/30/28					762,950.00
02/01/29	420,000	5.000%	176,475.00	596,475.00	
08/01/29			165,975.00	165,975.00	
09/30/29					762,450.00
02/01/30	445,000	5.000%	165,975.00	610,975.00	
08/01/30			154,850.00	154,850.00	
09/30/30					765,825.00
02/01/31	465,000	5.000%	154,850.00	619,850.00	
08/01/31			143,225.00	143,225.00	
09/30/31					763,075.00
02/01/32	490,000	5.000%	143,225.00	633,225.00	
08/01/32			130,975.00	130,975.00	
09/30/32					764,200.00
02/01/33	515,000	5.000%	130,975.00	645,975.00	
08/01/33			118,100.00	118,100.00	
09/30/33					764,075.00
02/01/34	540,000	5.000%	118,100.00	658,100.00	
08/01/34			104,600.00	104,600.00	
09/30/34					762,700.00
02/01/35	565,000	4.000%	104,600.00	669,600.00	
08/01/35			93,300.00	93,300.00	
09/30/35					762,900.00
02/01/36	590,000	4.000%	93,300.00	683,300.00	
08/01/36			81,500.00	81,500.00	
09/30/36					764,800.00
02/01/37	615,000	4.000%	81,500.00	696,500.00	
08/01/37			69,200.00	69,200.00	
09/30/37					765,700.00
02/01/38	640,000	4.000%	69,200.00	709,200.00	

CITY OF SCHERTZ
Certificates of Obligation, Series 2022A

Original Issue Amount $18,530,000

Utility Fund

Purpose: Water System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			56,400.00	56,400.00	
09/30/38					765,600.00
02/01/39	665,000	4.000%	56,400.00	721,400.00	
08/01/39			43,100.00	43,100.00	
09/30/39					764,500.00
02/01/40	690,000	4.000%	43,100.00	733,100.00	
08/01/40			29,300.00	29,300.00	
09/30/40					762,400.00
02/01/41	720,000	4.000%	29,300.00	749,300.00	
08/01/41			14,900.00	14,900.00	
09/30/41					764,200.00
02/01/42	745,000	4.000%	14,900.00	759,900.00	
09/30/42					759,900.00
	$ 9,250,000		$ 3,733,800.00	$ 12,983,800.00	$ 12,983,800.00

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2025

Original Issue Amount $26,290,000

Utility Fund

Purpose: Utility System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/26	825,000	5.000%	766,791.67	1,591,791.67	
08/01/26			636,625.00	636,625.00	
09/30/26					2,228,416.67
02/01/27	825,000	5.000%	636,625.00	1,461,625.00	
08/01/27			616,000.00	616,000.00	
09/30/27					2,077,625.00
02/01/28	865,000	5.000%	616,000.00	1,481,000.00	
08/01/28			594,375.00	594,375.00	
09/30/28					2,075,375.00
02/01/29	910,000	5.000%	594,375.00	1,504,375.00	
08/01/29			571,625.00	571,625.00	
09/30/29					2,076,000.00
02/01/30	955,000	5.000%	571,625.00	1,526,625.00	
08/01/30			547,750.00	547,750.00	
09/30/30					2,074,375.00
02/01/31	1,005,000	5.000%	547,750.00	1,552,750.00	
08/01/31			522,625.00	522,625.00	
09/30/31					2,075,375.00
02/01/32	1,060,000	5.000%	522,625.00	1,582,625.00	
08/01/32			496,125.00	496,125.00	
09/30/32					2,078,750.00
02/01/33	1,110,000	5.000%	496,125.00	1,606,125.00	
08/01/33			468,375.00	468,375.00	
09/30/33					2,074,500.00
02/01/34	1,170,000	5.000%	468,375.00	1,638,375.00	
08/01/34			439,125.00	439,125.00	
09/30/34					2,077,500.00
02/01/35	1,230,000	5.000%	439,125.00	1,669,125.00	
08/01/35			408,375.00	408,375.00	
09/30/35					2,077,500.00
02/01/36	1,290,000	5.000%	408,375.00	1,698,375.00	
08/01/36			376,125.00	376,125.00	
09/30/36					2,074,500.00
02/01/37	1,360,000	5.000%	376,125.00	1,736,125.00	
08/01/37			342,125.00	342,125.00	
09/30/37					2,078,250.00
02/01/38	1,425,000	5.000%	342,125.00	1,767,125.00	

CITY OF SCHERTZ
Certificates of Obligation Bonds, Series 2025

Original Issue Amount $26,290,000

Utility Fund

Purpose: Utility System Improvements

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/38			306,500.00	306,500.00	
09/30/38					2,073,625.00
02/01/39	1,500,000	5.000%	306,500.00	1,806,500.00	
08/01/39			269,000.00	269,000.00	
09/30/39					2,075,500.00
02/01/40	1,575,000	5.000%	269,000.00	1,844,000.00	
08/01/40			229,625.00	229,625.00	
09/30/40					2,073,625.00
02/01/41	1,660,000	5.000%	229,625.00	1,889,625.00	
08/01/41			188,125.00	188,125.00	
09/30/41					2,077,750.00
02/01/42	1,745,000	5.000%	188,125.00	1,933,125.00	
08/01/42			144,500.00	144,500.00	
09/30/42					2,077,625.00
02/01/43	1,835,000	5.000%	144,500.00	1,979,500.00	
08/01/43			98,625.00	98,625.00	
09/30/43					2,078,125.00
02/01/44	1,925,000	5.000%	98,625.00	2,023,625.00	
08/01/44			50,500.00	50,500.00	
09/30/44					2,074,125.00
02/01/45	2,020,000	5.000%	50,500.00	2,070,500.00	
09/30/45					2,070,500.00
	$ 26,290,000		$ 15,379,041.67	$ 41,669,041.67	$ 41,669,041.67

The Schertz/Seguin Local Government Corporation

Contract Revenue Bonds

Paid 1/2 Schertz, 1/2 Seguin

Fiscal Year Ending 9/30	Series 2001	2016	BP-S 2016	S-2018	Series 2022	Series 2022A	Series 2023	Series 2025	Total	Schertz Debt Payment
2026	520,000	2,224,201	828,137	1,323,600	3,104,599	234,425	289,013	847,500	9,371,475	4,685,738
2027	520,000	2,225,659	828,137	1,323,725	3,094,106	233,175	287,813	842,500	9,355,115	4,677,558
2028	520,000	2,219,166	828,137	1,326,975	3,100,288	231,925	310,863	837,500	9,374,854	4,687,427
2029	520,000	2,220,811	828,137	1,328,225	3,097,857	230,675	308,163	832,500	9,366,368	4,683,184
2030	520,000	2,217,486	828,137	1,327,475	3,091,333	229,425	305,463	827,500	9,346,819	4,673,410
2031	2,268,330	2,216,266	828,137	1,324,200	1,354,435	228,175	302,763	822,500	9,344,806	4,672,403
2032	2,272,390	2,217,804	828,137	1,323,700	1,358,441	226,925	300,063	817,500	9,344,960	4,672,480
2033	2,271,250	2,217,790	828,137	1,321,800	1,361,140	225,800	321,613	812,500	9,360,030	4,680,015
2034	2,269,780	2,216,040	828,137	1,323,400	1,362,487	224,800	341,900	807,500	9,374,044	4,687,022
2035	2,272,590	2,216,437	1,128,137	1,323,400	1,357,670	223,800	341,538	802,500	9,666,072	4,833,036
2036		2,216,117	1,518,567	1,326,700	3,614,816	222,800	350,625	812,125	10,061,750	5,030,875
2037		2,219,127	1,920,887	1,328,200	3,621,256	221,800	329,713	791,750	10,432,733	5,216,367
2038		2,217,979	1,921,962	1,323,000	3,631,933	220,800	324,213	786,750	10,426,637	5,213,319
2039		2,220,580	1,921,653	1,326,000	3,625,838	219,800	318,713	781,750	10,414,334	5,207,167
2040		2,221,791	1,924,960	1,327,000	3,623,500	218,800	322,938	786,500	10,425,489	5,212,745
2041		2,221,612	1,921,710	1,326,000	3,622,050	217,800	326,613	790,750	10,426,535	5,213,268
2042		2,225,043	1,927,076		305,375	442,200	689,563	1,155,250	6,744,507	3,372,254
2043		2,220,642	1,925,084		305,400	431,681	666,925	1,130,250	6,679,982	3,339,991
2044		2,219,531	1,921,152		300,163	420,844	639,150	1,105,250	6,606,090	3,303,045
2045		$2,216,553	$1,915,280			$410,006	$617,513	$1,177,750	6,337,102	3,168,551
2046		$2,211,710	$1,912,468			$399,169	$591,375	$1,152,625	6,267,347	3,133,674
2047			$1,912,522			$660,375	$1,328,994	$1,848,750	5,750,641	2,875,321
2048			$1,910,063			$638,500		$1,927,500	4,476,063	2,238,032
2049			$1,905,635			$616,375		$1,852,500	4,374,510	2,187,255
2050			$1,904,238			$608,625		$1,777,500	4,290,363	2,145,182
2051			$1,900,693			$604,750		$1,702,500	4,207,943	2,103,972
2052								$3,382,500	3,382,500	1,691,250
	$13,954,340	$46,602,345	$38,845,320	$21,203,400	$44,932,687	$8,843,450	$9,615,527	$31,212,000	$215,209,069	$107,604,535

DRAINAGE

FUND: 204 DRAINAGE FUND

DEPARTMENT DESCRIPTION

The Public Works Drainage Division contributes to a safe and livable community and protects infrastructure investment through the maintenance and management of drainage channels, storm water inlets, floodways, road right-of-way, alleys, and compliance with regulations that potentially affects drainage infrastructure. The revenues come from a fee charged to “users”. A “user” is any citizen or business that owns impervious surfaces and/or any man-made structure, such as buildings, parking lots, or driveways.

GOALS FOR FY 2025-26

- The Drainage Division supports the Infrastructure Investment goal of developing and maintaining the City’s drainage system by inspecting and maintaining City storm water inlets and other flood control structures with a goal of inspecting and rehabilitation/repair of 20% of the drainage system annually.
- The Drainage Division supports the Infrastructure Investment goal by developing and maintaining a sustainable approach to drainage system repairs with a goal of inspecting at least 20% of the MS4 outfalls annually.
- The Drainage Division supports the Safe and Livable Community goal of safeguarding public safety by maintaining City drainage systems to ensure the system performs as designed during weather events with a goal of maintaining 100% of the vegetation of the drainage system quarterly.

BUDGET HIGHLIGHTS

Revenue: The FY 2025-26 Budget increased 47.3% from the FY 2024-25 year-end estimate from updated drainage fee valuation.

Expenses: The FY 2025-26 Budget will increase 103.7% from the FY 2024-25 year-end estimate due to new drainage crew (including crew leader), hire MS4 & Floodplain Administrator, hire service to complete master drainage plan, Railroad ROW cleanup, clean up and remove trees from Cibolo Creek, and purchase new equipment (vehicle, UTV, and two trailers).

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Permits & Licenses	$16,400	$14,550	$10,000	$6,000
Fees	1,269,022	1,354,221	1,510,000	2,260,000
Fund Transfers	0	0	18,283	18,283
Investment Income	29,158	38,357	34,000	32,000
Miscellaneous	0	2,564,420	0	0
Total	*$1,314,580*	*$3,971,548*	*$1,572,283*	*$2,316,283*
Expenses				
Personnel Services	$634,081	$613,853	$597,942	$1,023,170
Supplies and Equipment	7,101	13,919	16,200	34,550
Utility Services	33,967	31,980	32,500	35,000
Operating Expenses	88,645	3,516	4,646	40,250
Professional Services	1,500	0	1,500	252,500
Non-Operating Expenses	122,243	154,567	5,000	10,000
Fund Transfers	574,443	528,746	580,770	580,770
Repairs and Maintenance	68,927	-5,520	97,500	425,000
Capital Outlay	3,877	-3,877	50,000	322,500
Projects	0	0	0	100,000
Total	*$1,534,783*	*$1,337,184*	*$1,386,058*	*$2,823,740*
Over/-Under	*-$220,203*	*$2,634,364*	*$186,225*	*-$507,457*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Acres of Drainage Ditches Maintained	220	228.51	228.51	228.51
Acres of Right-of-Way	66.46	95	95	95
Acres of Alleys & In-town Easements Maintained	5.15	31.99	31.99	31.99
Quarterly Mowing (%)	100	100	100	100
MS4 Outfalls Total	N/A	N/A	175	175
MS4 Outfalls Inspected	20%	20%	20%	20%
ROW Maintenance & Mowing, Hours	4510	4720	4850	4900
Drainage Mowing, Hours	1395	1488	1600	1600
Drainage Structure Maintenance, Hours	2080	2160	2300	2300
Drainage Structure Repairs & Rehabilitations	N/A	N/A	N/A	N/A
Drainage Structure Inspections/Maint. (%)	N/A	N/A	N/A	20%
Authorized Positions	8	8	8	13

Supplemental Requests - Drainage Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost	Cumulative	Annual Recurring
Non Departmental	Merit	$ 8,836	$ 8,836	$ 9,844
Engineering	MS4 & Floodplain Administrator	$ 108,900	$ 117,736	$ 100,000
Drainage	Master Drainage Plan	$ 250,000	$ 367,736	$ -
Drainage	Cibolo Creek Tree Removal	$ 120,000	$ 487,736	$ 2,000
Drainage	Railroad ROW Cleanup	$ 130,000	$ 617,736	$ 7,000
Drainage	Drainage Worker I (3 FTE)	$ 196,809	$ 814,545	$ 196,809
Drainage	Drainage Crew Leader	$ 82,382	$ 896,927	$ 82,382
Drainage	Drainage Worker II & Vehicle	$ 138,426	$ 1,035,353	$ 75,926
Drainage	Drainage Haul Trailer	$ 37,500	$ 1,072,853	$ 2,500
Drainage	Drainage Dump Trailer	$ 90,000	$ 1,162,853	$ 2,500
Drainage	Drainage UTV	$ 32,500	$ 1,195,353	$ 2,500
	SubTotal	$ 1,195,353		$ 481,461
Below the Cut Line				
Non Departmental	1% ECI/COLA	$ 6,872	$ 1,202,225	
	SubTotal	$ 6,872		
	Grand Total	$ 1,202,225		

EMERGENCY MEDICAL SERVICES (EMS)

FUND: 203 EMERGENCY MEDICAL SERVICES (EMS)

DEPARTMENTAL DESCRIPTION

Schertz EMS provides emergency medical services and ambulance transportation to the greater Randolph Region. Covering over 230 square miles, providing ambulance services to the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County ESD#6 and JBSA Randolph.

GOALS FOR FY 2025-26

- The EMS Department is committed to the Strategic Goal of Safe and Livable Community by supporting public safety by responding to calls for service with an overall average of 8 minutes or less.

- The EMS Department is committed to the Sustainable Government Strategic Goal of protecting the city's financial stability by ensuring city/county participation contributions are less than 40% of total revenues.

- The EMS Department is committed to the Sense of Community Strategic Goal by supporting at least 5 community events throughout the year.

- The EMS Department is committed to the Safe and Livable Community Strategic Goal by safeguarding public safety with an 8% or higher cardiac arrest survivability rate, which meets the national average, and a 70% or higher STEMI recognition rate.

- The EMS Department is committed to the Sustainable Government Strategic Goal of recruiting and developing employees by teaching EMT classes with students achieving certification with a 90% pass rate.

BUDGET HIGHLIGHTS

Revenue: Revenues for FY 2025-26 Budget are expected to increase 12.6% from FY 2024-25 year-end estimates from an increase in transports and new service contracts with customer cities.

Expenses: The FY 2025-26 Budget will increase 12.9% from the FY 2024-25 year-end estimate due to anticipated wage adjustments and the addition of 4 EMT positions.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$8,632,267	$8,883,162	$10,508,794	$11,511,704
Inter-Jurisdictional	3,865,287	4,206,348	4,348,881	5,406,682
Fund Transfers	0	0	0	0
Investment Income	42,750	24,242	0	0
Miscellaneous	189,790	215,203	289,414	142,000
Total	*$12,730,095*	*$13,328,955*	*$15,147,089*	*$17,060,386*
Expenses				
Personnel	$7,602,824	$8,986,816	$9,218,279	$9,899,972
Supplies and Equipment	583,287	551,765	571,042	540,900
Utility Services	187,731	184,933	148,000	152,200
Operating Expenses	759,122	853,031	926,249	1,017,943
Professional Services	93,557	107,876	106,000	158,000
Non-Operating	3,403,131	3,296,388	2,966,054	3,829,113
Fund Charges/Transfers	475,756	485,272	609,686	610,166
Repairs and Maintenance	9,320	13,400	13,000	103,267
Rental/Leasing	-3,412	-3,412	136,307	136,307
Capital Outlay	22,295	65,530	575,000	786,853
Total	*$13,133,611*	*$14,541,599*	*$15,269,617*	*$17,234,721*
Over/-Under	*-$403,516*	*-$1,212,644*	*-$122,528*	*-$174,335*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
City Contribution Ratio	NA	NA	NA	NA
Community Events Supported	NA	NA	NA	NA
Requests for EMS Service	13,520	14,495	14,824	15,565
Transports to Hospitals	8,332	9,154	9,385	9,854
Hospital to Hospital Transports	913	849	875	900
Collections per Transport	$538	$525.87	$550	$600
Students Enrolled in EMT Certification Classes	154	147	150	160
Trips billed for Alamo Heights	623	691	700	725
Members of EMS Passport	417	401	425	450
Average Response Time	13:59	13:59	13:59	13:00
Total Time on Task (Minutes)	58:30	59:50	58:00	57:00
Transport Percentage	61%	63%	62%	62%
Days Sales Outstanding	45.78	33.72	35	35
Mutual Aid Requested	28	14	15	10
Students Graduated from EMT Certification Classes	63	69	70	80
Critical Failures / 100,000 miles	7.0	3.6	4	4
Fleet Accidents / 100,000 miles	5.0	3.4	3	2
Cardiac Arrest Save %	7.1%	7.4%	8%	10%
Correct recognition of STEMI	64.6%	49%	60%	70%
EMT Class Pass Rate	85.7%	86.34%	90%	94%
Authorized Positions				
Full Time	70	70	73	77
Part Time	20	20	20	20

Supplemental Requests - EMS Fund FY 2025-2026

Supplemental Request Nam	Supplemental Request	Initial Cost	Cumulative
Non Departmental	Billing Server Implementation	$ 61,050	$ 61,050
Non Departmental	Utility Inc	$ 1,200	$ 62,250
Non Departmental	Merit/Step	$ 153,276	$ 215,526
Non Departmental	Two full-time EMTs (Medic 8)	$ 85,000	$ 300,526
Non Departmental	Maintenance Agreement	$ 90,267	$ 390,793
Non Departmental	Two full-time EMTs (Medic 9)	$ 85,000	$ 475,793
Non Departmental	EMS Consultants	$ 48,000	$ 523,793
	SubTotal	$ 523,793	
Below the Cut Line			
Non Departmental	1% ECI/COLA	$ 80,843	$ 604,636
	SubTotal	$ 80,843	
	Grand Total	$ 604,636	

SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT: ECONOMIC DEVELOPMENT
FUND: 620 CITY OF SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT DESCRIPTION

The Economic Development Corporation's mission is to strengthen the Schertz economy by attracting and retaining businesses, investing in infrastructure, and promoting and enhancing the quality of life for residents and businesses through innovative measures resulting in a sustainable and vibrant community. These efforts will be further enhanced with the completion of a new Comprehensive Economic Development Strategic Plan.

GOALS FOR FY 2025-26

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by supporting local businesses through annual business visits that provide needed information for expansion and retention projects by visiting 125 local companies in FY26.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by hosting workforce events that provide opportunities for at least 200 companies to showcase local job opportunities for over 1,300 job seekers.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by participating in a minimum of 15 recruitment trips and working with the prospects to bring new capital investment and create primary jobs for the community.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by funding infrastructure and expansion projects in FY26 for 13 performance agreements that lead to capital investment and job creation in the community.

- The SEDC supports the City's Strategic Plan Goal for a Thriving Economy by providing funding for revitalizing targeted areas including Lookout Road, Abbey Road Upsize, and Park Improvements.

BUDGET HIGHLIGHTS

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2025-26 budget is projected to decrease by 16.1% from the FY 2024-25 year-end estimate. The decrease is due to the expected lowering of the Federal Funds Rate which the City's investment income closely follows, as well as having less funds invested overall.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2025-26 are projected to increase $149,508 to fund for targeted areas including Lookout Road, Abbey Road Upsize, and Park Improvements.

Project Expenses: The SEDC is providing funding for revitalizing targeted areas including Lookout Road, Abbey Road Upsize, and Park Improvements.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Taxes	$6,548,941	$6,698,059	$8,705,000	$7,668,608
Investment Income	1,262,347	1,855,645	1,660,000	1,260,000
Miscellaneous	0	1,101	0	0
Total	*$7,811,288*	*$8,757,676*	*$10,365,000*	*$8,928,608*
Expenses				
Non-Departmental	$21,000	$0	$0	$0
Personnel Services	17,693	15,723	22,300	24,575
Supplies and Equipment	43,921	49,252	58,275	61,175
City Supported Services	55,992	577,517	15,509,400	15,513,600
Utility Services	180	443	700	975
Operating Expenses	71,305	230,572	290,950	398,135
Professional Services	45,328	9,924	61,250	61,300
Fund Charges/Transfers	542,221	546,883	609,080	641,703
Total Schertz EDC	*$858,584*	*$1,430,315*	*$16,551,955*	*$16,701,463*
Over/Under	*$6,952,704*	*$7,327,361*	*-$6,186,955*	*-$7,772,855*

Activity Measures	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Business Visits	18	40	100	125
Job Fair Attendees	0	0	1,199	1,300
Recruitment Events	8	12	14	14
New Prospects	35	45	43	100
Performance Agmts	15	18	17	13
Road / Park Projects	1	2	2	3
Authorized Positions	4	4	4	4

SPECIAL REVENUE FUNDS

FUND: 106 SPECIAL EVENTS

DESCRIPTION

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz. Events include Kick Cancer/Walk for Life and the Hal Baldwin Scholarship Program.

BUDGET HIGHLIGHTS

Revenue: Revenue budget is now set at $55,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2025-26 Budget is set at $55,000 with no change in operations.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenues				
Fund Charges/Transfers	$147	$1,074	$0	$0
Investment Income	891	1,074	0	0
Kick Cancer	22,194	24,190	19,645	20,000
Hal Baldwin Scholarship	40,020	47,461	35,000	35,000
Total	*$63,253*	*$71,800*	*$54,645*	*$55,000*
Expenses				
Kick Cancer	$22,195	$24,190	$19,645	$20,000
Hal Baldwin Scholarship	25,555	30,214	50,000	35,000
Total	*$47,749*	*$54,404*	*$69,645*	*$55,000*

FUND: 110 Public, Educational, and Government (PEG) Access Fund

DESCRIPTION

The PEG Fund is dedicated to providing communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information. This fund is commonly used for public access television and institutional network capacity. Currently the level of funding from the collected fees is not great enough to warrant a public access channel but could be used so in the future.

BUDGET HIGHLIGHTS

Revenue: Revenues for FY 2025-26 Budget are expected to to stay the same from the FY 2024-25 year-end estimates.

Expenses: The PEG Fund FY 2025-26 Budget stayed the same $64,000 with the continued implementation of the communication master plan.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenues				
Franchises	$74,016	$63,969	$64,000	$64,000
Total	*$74,016*	*$63,969*	*$64,000*	*$64,000*
Expenses				
Misc & Projects	$821,654	$65,286	$64,000	$64,000
Total	$821,654	$65,286	*$64,000*	*$64,000*

Supplemental Requests - PEG Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost
Information Technology	Fiber replacement to Parks	$ 45,000

FUND: 314 HOTEL/MOTEL OCCUPANCY TAX

DESCRIPTION

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. There are five hotels in Schertz: Best Western Plus with 61 rooms, Hampton Inn with 98 rooms, La Quinta with 81 rooms and Fairfield Inn with 118 rooms and Candlewood Suites with 80 rooms. These revenues are used to support Schertz as a destination location. Advertising campaigns to increase awareness of all Schertz has to offer to reach citizens across the State and beyond.

BUDGET HIGHLIGHTS

Revenue: Revenue for FY 2025-26 Budget is expected to remain the same from the FY 2024-25 year end estimates.

Expenses: The Hotel Motel Tax Fund FY 2025-26 Budget decreases 41.6% from FY 2024-25 year-end estimate. The change for this year expenses is caused by the A/V upgrades to the Civic Center.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Taxes	$1,059,809	$849,265	$1,100,00	$1,100,000
Investment Income	92,825	154,834	126,500	126,500
Total	*$1,152,634*	*$1,003,704*	*$1,226,500*	*$1,226,500*
Expenses				
Operating Expenses	$82,488	$49,092	$104,322	$104,322
Professional Services	22,869	1,762	1,000	1,000
Fund Charges/Transfers	69,915	80,265	82,976	0
Repairs and Maintenance	2,300	0	25,000	25,000
Capital Outlay	5,266	48,071	78,400	40,000
Projects	0	0	0	0
Total	*$182,838*	*$180,258*	*$291,698*	*$170,322*

Supplemental Requests - HOT Fund FY 2025-2026

Department	Supplemental Request Name	Initial Cost
Event Facilities	Civic Center AV Upgrades	$ 40,000

FUND: 317 PARK FUND

DESCRIPTION

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System. The Fund is composed of parkland dedication revenues. Revenues are derived from developer fees (in lieu of parkland dedication), local citizen groups, state, local nonprofit neighborhood associations, homeowners' associations (HOA's), regional non-profit grants, and donations.

BUDGET HIGHLIGHTS

Revenue: The revenue for FY 2025-26 Budget is expected to be $154,750 in anticipation of a new development which will pay into the fund.

Expenses: The FY 2025-26 Budget is set at $100,000 to utilize incoming funds for park improvements.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$203,500	$446,138	$150,000	$150,000
Investment Income	9,058	8,975	4,750	4,750
Total	*$212,558*	*$455,112*	*$154,750*	*$154,750*
Expenses				
Professional Services	$0	$0	$0	$0
Capital Outlay	387,069	0	100,000	100,000
Total	*$387,069*	*$0*	*$100,000*	*$100,000*
Over/-Under	*-$174,511*	*$455,122*	*$54,750*	*$54,750*

FUND: 319 TREE MITIGATION

DESCRIPTION

Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan. These funds are used to replace trees on City Parks, City owned property, public lands, and SCUCISD school property.

BUDGET HIGHLIGHTS

Revenue: The revenue for the FY 2025-26 Budget is expected to stay the same from 2024-25 year-end estimate.

Expenses: The FY 2025-26 Budget stays the same from FY 2024-25 year-end estimate.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$48,065	$555,380	$100,000	$100,000
Investment Income	35,599	62,728	49,250	49,250
Total	*$83,664*	*$618,108*	*$149,250*	*$149,250*
Expenses				
Maintenance Services	$93,030	$81,429	$85,000	$85,000
Total	*$93,030*	*$81,429*	*$85,000*	*$85,000*
Over/-Under	*-$9,365*	*$536,679*	*$64,250*	*$64,250*

FUND: 431 ROADWAY IMPACT FEE AREA 1

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$301,561	$446,485	$300,000	$300,000
Investment Income	42,128	67,776	55,300	55,300
Total	*$343,689*	*$514,261*	*$355,300*	*$355,300*
Expenses				
Professional Services	$0	$0	$5,000	$5,000
Projects	88,173	0	0	0
Total	*$88,173*	*$0*	*$5,000*	*$5,000*
Over/-Under	*$255,516*	*$514,261*	*$350,300*	*$350,300*

FUND: 432 ROADWAY IMPACT FEE AREA 2

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $105,000 for any professional services or studies that need to be completed and to reimburse developers for road construction.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$191,018	$183,256	$200,000	$200,000
Investment Income	28,498	41,063	27,650	27,650
Total	*$219,516*	*$224,319*	*$227,650*	*$227,650*
Expenses				
City Supported Services	$102,495	$57,305	$100,000	$100,000
Professional Services	0	0	5,000	5,000
Total	*$102,495*	*$57,305*	*$105,000*	*$105,000*
Over/-Under	*$117,020*	*$167,014*	*$122,650*	*$122,650*

FUND: 433 ROADWAY IMPACT FEE AREA 3

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $5,000 for any professional services or studies that need to be completed.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$168,500	$853,298	$350,000	$350,000
Investment Income	62,942	108,200	75,250	75,250
Total	*$231,442*	*$961,498*	*$425,250*	*$425,250*
Expenses				
Professional Services	$0	$0	$5,000	$5,000
Projects	152,021	0	0	0
Total	*$152,021*	*$0*	*$5,000*	*$5,000*
Over/-Under	*$79,421*	*$961,498*	*$420,250*	*$420,250*

FUND: 434 ROADWAY IMPACT FEE AREA 4

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up into 4 separate roadway zones.

BUDGET HIGHLIGHTS

The FY 2025-26 Budget will be set at $3,000 for any professional services or studies that need to be completed.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$0	$0	$3,000	$3,000
Investment Income	350	362	315	315
Total	*$350*	*$362*	*$3,315*	*$3,315*
Expenses				
Professional Services	$0	$0	$3,000	$3,000
Total	*$0*	*$0*	*$3,000*	*$3,000*
Over/-Under	*$350*	*$362*	*$315*	*$315*

FUND: 609 LIBRARY FUND

DESCRIPTION

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services. The Library Advisory Board oversees various fund-raising activities including the operation of the Read Before Bookstore and book consignment sales with all proceeds providing supplementary funding for library materials, programs, projects and building enhancements.

BUDGET HIGHLIGHTS

Revenues: Revenue for FY 2025-26 is expected to decrease $1,000 from the FY 2024-25 estimate.

Expenses: The Library Fund's FY 2025-26 Budget will stay the same from the FY 2024-25 year-end estimate.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$20,318	$19,008	$21,000	$20,000
Fund Transfers	0	0	0	0
Investment Income	3,464	4,115	1,500	1,500
Miscellaneous	8	69	0	0
Total	*$23,789*	*$23,192*	*$22,500*	*$21,500*
Expenses				
Supplies and Equipment	$9,498	$4,700	$3,500	$3,500
Operating Expenses	7,625	12,180	18,000	18,000
Capital Outlay	0	6,585	0	0
Total	*$17,123*	*$23,465*	*$21,500*	*$21,500*
Over/-Under	*$6,666*	*-$273*	*$1,000*	*$0*

FUND: 615 HISTORICAL COMMITTEE

DESCRIPTION

To gather, preserve, and make available to the public historical information regarding people, places, and events that have contributed to the development of the City of Schertz. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

BUDGET HIGHLIGHTS

Revenues: Revenue for FY 2025-26 will remain at the same funding allocation as FY 2024-25.

Expenses: The Historical Committee's FY 2025-26 Budget will remain the same as the FY 2024-25 estimate.

Budget	2022-23 Actual	2023-24 Actual	2024-25 Estimate	2025-26 Budget
Revenue				
Fees	$199	$215	$1,000	$1,000
Fund Transfers	9,161	0	10,750	10,750
Miscellaneous	2,244	-95	2,500	2,500
Total	*$11,603*	*$120*	*$14,250*	*$14,250*
Expenses				
Personnel Services	$3,558	$0	$6,350	$6,350
Supplies and Equipment	3,680	3,949	7,000	7,000
Operating Expenses	423	173	500	500
Professional Services	1,500	0	400	400
Total	*$9,161*	*$4,122*	*$14,250*	*$14,250*
Over/-Under	*$2,442*	*-$4,002*	*$0*	*$0*

CAPITAL IMPROVEMENTS PROGRAM

CAPITAL IMPROVEMENTS PROGRAM

On an annual basis, Schertz adopts a 10-year Capital Improvements Program (CIP), the first year of which is adopted as the Capital Budget along with the annual budget. This Plan outlines projects to be funded by available revenue and debt sources, in which years those expenses and funding will occur, along with a description of each project and location. Projects included in the CIP are either over $1,000,000 or are funded by debt for tracking and transparency purposes. Projects under $1,000,000 are included in the operating funds instead of the CIP.

Projects are identified to be added to the plan from adopted Master Plans, like the Water and Wastewater Master Plan, the Drainage Master Plan, and the Streets Master Plan. Associated Impact Fee Studies also identify projects for which those fees can only be spent.

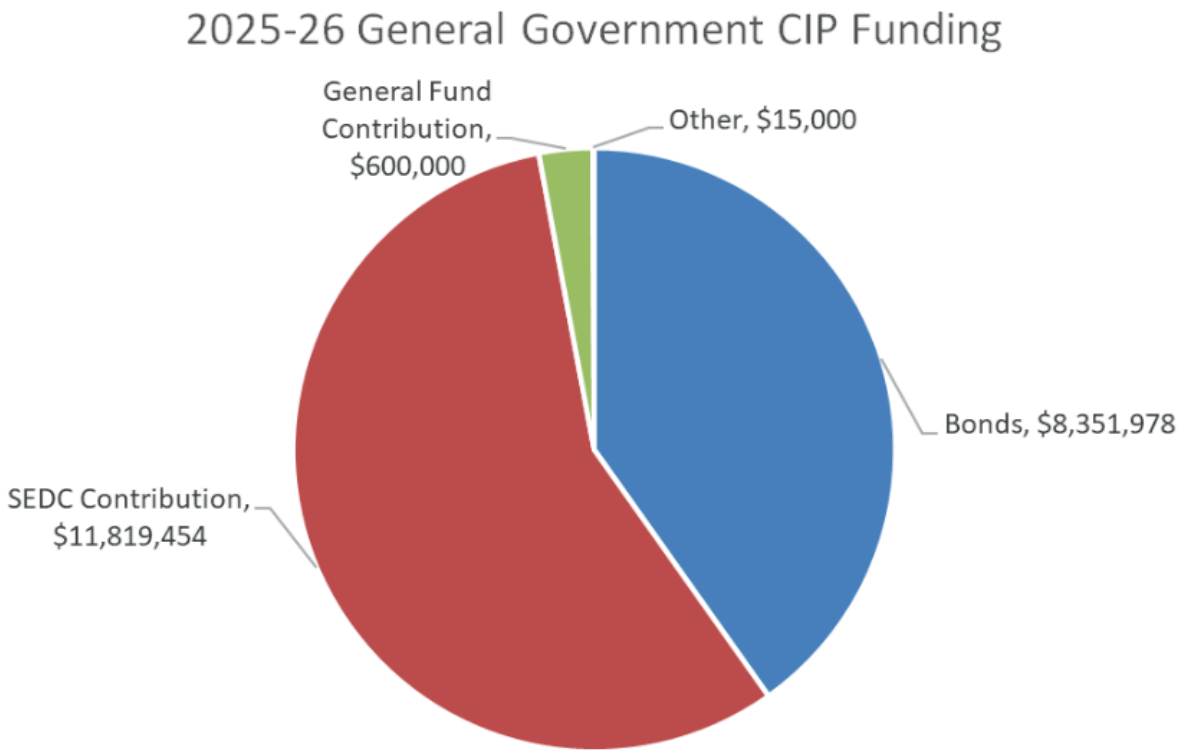
Other determining factors include the wear on the infrastructure, the frequency of use the infrastructure sees, and the community impact of the projects. The projects that are highest on the list often are in most need of repair while having frequent use and high community impacts on health and public safety. Staff makes the prioritization recommendation for Council's consideration based on these factors. Council may make changes to the recommendation during the adoption process.

General Government CIP projects include Streets, Parks, and Facilities categories. These are funded from contributions from the General Fund, the Economic Development Fund, tax-funded debt, or grants. Some projects may also be eligible for funding from contributions from Special Revenue Funds if they meet specific criteria.

Water and Wastewater (Sewer) CIP projects are funded from contributions from the Water & Sewer Fund, debt that is paid from service fees, and grants.

Drainage CIP projects are funded by Drainage Fund or the General Fund contributions, in addition to debt paid by drainage fees, and grants.

CAPITAL IMPROVEMENTS PROGRAM

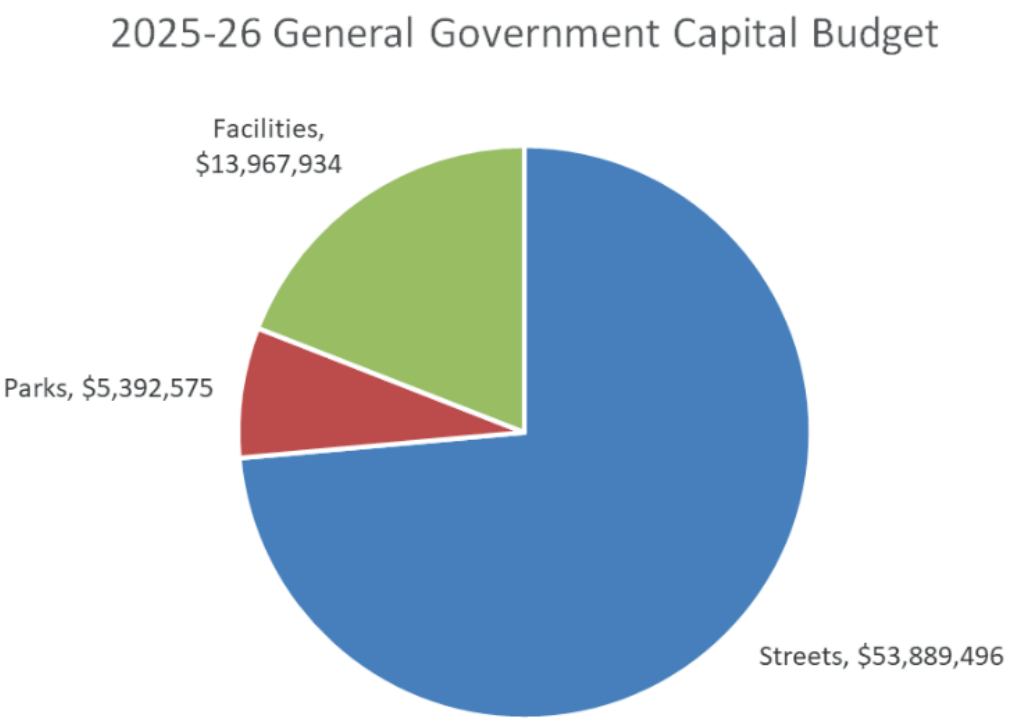


CAPITAL IMPROVEMENTS PROGRAM

FY 2025-26 GENERAL GOVERNMENT CAPITAL CIP

Streets	
2024 Street Preservation & Maintenance (SPAM)	$2,795,489
Lookout Road Reconstruction	$6,872,854
Main Street Improvements	$17,913,360
Lower Seguin Road Reconstruction	$16,015,000
2025 Street Preservation & Maintenance (SPAM)	$1,105,231
Kramer Farm Subdivision Rehabilitation	$1,275,562
Boenig, Ware Seguin to Greytown Rehabilitation	$2,970,000
Annual (SPAM)	$1,780,400
Savannah Drive Mill and Overlay Rehabilitation	$1,460,000
Total:	$53,889,496
Parks	
Hilltop/Homestead Park Development	$329,025
Community Circle Park Development	$5,646,600
Total:	$5,392,575
Facilities	
Fire Station 4	$11,925,963
FM 78 Build Out PD CID Property Room	$400,000
Pave Grassy Parking Areas	$191,971
Generator Replacement East Live Oak	$550,000
Generator Replacement at Community Center	$300,000
Generator Replacement at Public Safety Complex	$600,000
Total:	$13,967,934
Total General Government Projects:	$73,250,005

CAPITAL IMPROVEMENTS PROGRAM



Additional project information and projections on future projects can be found in the FY 2025-26 Adopted CIP document.

Operating Impacts:
Fire Station 4 has had an operating impact as the City hires the new firefighters in groups in advance of the new station opening. Total staffing for the new station will be 12 employees: 3 Firefighters, 3 Fire Apparatus Operators (FAO), 2 Lieutenants, and a Battalion Chief. FY 2025-26 will see the hiring of the final 6 positions, all Firefighters, since the FAO promotions were done the previous year. These final positions will be hired toward the end of the year, with a grand total impact of $1,300,000 annually to open the new station.

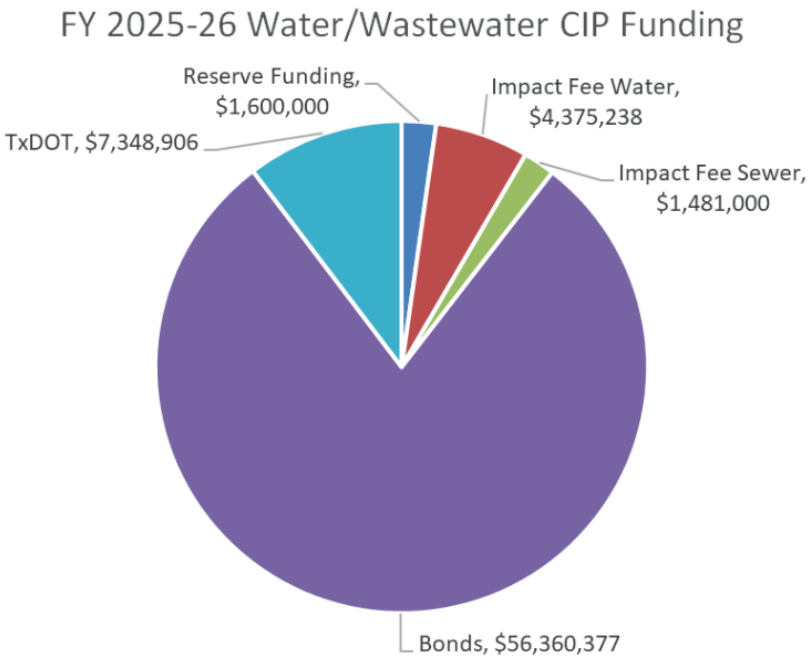
The additional Park acreage will be added to the existing mowing contract. Current estimates would be an additional $28,000 annually, including both parks.

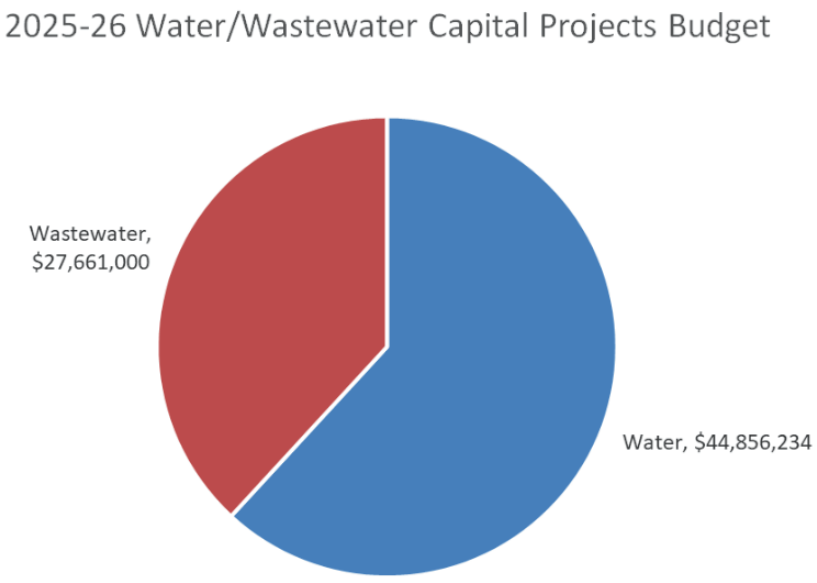
CAPITAL IMPROVEMENTS PROGRAM

Drainage Projects

Drainage will have 2 projects going in FY 2025-26. Wendy Swan Drainage Improvements at $1,100,000 and FM 1518 City Park Underground Drainage Upgrade for $45,000. Both projects funding for the year will come from the Drainage Fund Reserve and will have no material operating impacts.

Water and Wastewater Projects





HIGHLIGHTS FOR THE FY 2025-26 WATER AND WASTEWATER CIP:

Water Projects	
Corbett Ground Storage Tank	$135,000
Elevated Storage Tank Pipe Replacement	$2,485,000
Ware Seguin/Lower Seguin/Greytown/Pfeil Loop Lines	$4,562,328
Schertz Parkway 16” Replacement Waterline	$1,575,000
IH 35 NEX Utility Relocations North Section	$5,948,906
Scenic Hills Water/Wastewater Line Replacements	$1,250,000
FM 3009 Replacement of 18’ Transmission Line	$5,600,000
IH 35 Ground Storage Tank and Pumping Station	$4,400,000
Moonlight Meadow & Lost Meadow Water Line	$600,000
Greenshire Subdivision Water Main Replacement	$7,500,000
Northcliffe Country Club Estates Water Main Replacement	$8,200,000
E Live Oak to IH 35 Dedicated Water Transmission Main	$1,500,000
Bubbling Springs Waterline Replacement	$1,100,000
Total:	$44,856,234
Wastewater Projects	
Woman Hollering Creek Wastewater Main and Liftstation	$100,000
CCMA South Plant Expansion	$22,000,000
Decommission Corbett Lift Station	$500,000
Cibolo West Installation of Wastewater Trunk Main	$3,581,000
Bell North Drive Gravity Sewer Main Construction	$900,000
Wiederstein Road 8” Gravity Line Installation	$330,000
Aranda 8” Gravity Line	$250,000
Total:	$27,661,000
Total Water/Wastewater Capital Budget:	$72,517,234

These projects will have minimal annual operating impacts. Any unexpected maintenance is expected to be covered with the existing budget.

APPENDICIES

CITY OF SCHERTZ
POSITION AUTHORIZATION
FY 2025-2026

POSITION TITLE	PAY GRADE	FY2023-24	FY2024-25	FY2025-26
CITY MANAGER (151)				
City Manager	Council Discretion	1	1	1
Assistant City Manager	142	1	1	1
Deputy City Manager	144	1	1	1
Administrative Assistant	115	1	1	1
Total		**4**	**4**	**4**
MUNICIPAL COURT (152)				
Court Administrator	127	1	1	1
Senior Deputy Court Clerk	116	1	1	1
Deputy Court Clerk	114	2	2	2
Total		**4**	**4**	**4**
CUSTOMER RELATIONS 311(153)				
Service Representative	112	2	1	1
Service Representative (20 Hours)	112	1	1	1
Total		**3**	**2**	**2**
PLANNING AND ZONING (154)				
Planning Manager	128	1	1	1
Planner	121	2	2	2
Senior Planner	124	1	1	1
Total		**4**	**4**	**4**
CITY SECRETARY (164)				
City Secretary	Council Discretion	1	1	1
Deputy City Secretary	122	1	1	1
Assistant City Secretary	121	0	0	1
Records Management Coordinator (P/T)	116	1	1	1
Total		**3**	**3**	**4**
PUBLIC AFFAIRS (170)				
Director of Public Affairs	139	1	1	1
Public Affairs Communications Manager	124	1	1	1
Marketing & Communication Specialist	120	1	1	1
Communications Coordinator	115	0	1	1
Total		**3**	**4**	**4**
ENGINEERING (173)				
City Engineer	139	1	1	1
Assistant City Engineer	135	1	1	1
Administrative Assistant	115	1	1	1
Engineer (Associate / PE / Senior PE)	123/131/133	5	5	5
Engineering Inspector	120	3	3	3
MS4 & Floodplain Administrator	123	0	0	1
Total		**11**	**11**	**12**
GIS (174)				
GIS Manager	125	1	1	1
GIS Specialist	118	2	2	2
Total		**3**	**3**	**3**

POSITION TITLE	PAY GRADE	FY2023-24	FY2024-25	FY2025-26
UTILITY BILLING (176)				
Utility Billing Manager	124	1	1	1
Senior Utility Billing Specialist	119	2	2	2
Utility Billing Specialist	114	5	5	5
Meter Technician	116	2	3	3
Total		**10**	**11**	**11**
POLICE (256)				
Police Chief	140	1	1	1
Assistant Police Chief	135	2	2	2
Police Lieutenant	Public Safety	4	4	4
Police Sergeant	Public Safety	12	12	12
Police Officer	Public Safety	50	54	54
Administrative Assistant	115	2	2	2
Police Records Manager	120	1	1	1
Police Records Specialist	113	3	3	3
Property Room & Crime Scene Technician	120	2	2	2
Crime Victim Liaison	120	1	1	1
Public Safety Communications Manager	124	1	1	1
Public Safety Communications Supervisor	120	4	4	4
Public Safety Communications Officer	117	12	12	12
P/T Public Safety Communications Officer (Irregular)	117	3	3	3
Crossing Guards Seasonal (P/T) (267 hours Annual)		16	16	16
Total		**114**	**118**	**118**
FIRE RESCUE (257)				
Fire Chief	140	1	1	1
Assistant Fire Chief	135	1	1	1
Fire Marshal	Public Safety	1	1	1
Deputy Fire Marshal	Public Safety	1	1	1
Fire Prevention Specialist	118	1	1	1
Training/Safety Officer - Fire	Public Safety	1	1	1
Emergency Management Coordinator	128	1	1	1
Battalion Chief	Public Safety	3	3	3
Fire Captain	Public Safety	0	1	1
Fire Lieutenant	Public Safety	9	9	9
Driver Operator	Public Safety	9	11	11
Firefighter	Public Safety	24	21	27
Administrative Assistant	115	1	1	1
Total		**53**	**53**	**59**
INSPECTIONS (258)				
Director of Planning & Community Development	139	1	1	1
Chief Building Official	131	1	1	1
Administrative Assistant	115	1	1	1
Building Inspector	122	5	5	5
Plans Examiner	125	2	2	2
Permit Technician	114	3	3	3
Development Specialist	117	1	1	1
Total		**14**	**14**	**14**

POSITION TITLE	PAY GRADE	FY2023-24	FY2024-25	FY2025-26
NEIGHBORHOOD SERVICES (259)				
Neighborhood Services Manager	125	1	1	1
Code Enforcement Officer	118	3	3	3
Sanitarian	121	2	2	2
Total		**6**	**6**	**6**
EMS (280)				
EMS Chief	140	1	1	1
Assistant EMS Chief	135	2	2	2
Community Health Coordinator	Public Safety	1	1	1
Training Coordinator	Public Safety	1	1	1
Clinical Educator	Public Safety	1	1	1
Administrative Assistant	115	1	1	1
EMS Billing Manager	124	1	1	1
EMS Billing Specialist	114	3	3	3
MIH Paramedic	Public Safety	1	1	1
EMS Battalion Chief	Public Safety	3	4	4
~~EMS Field Training Officer~~		0	0	0
EMS Lieutenant	Public Safety	6	6	6
Paramedic	Public Safety	38	38	38
P/T Paramedics (Irregular)	Public Safety	15	15	15
EMT	Public Safety	10	12	16
P/T EMT (Irregular)	Public Safety	5	5	5
Supply Coordinator	112	1	1	1
Total		**90**	**93**	**97**
STREETS (359)				
Assistant Director of Public Works	135	1	1	1
Streets Maintenance Supervisor	122	1	1	1
Streets Maintenance Crew Leader	119	1	1	1
Streets Maintenance Worker II	116	5	5	5
Streets Maintenance Worker I	113	7	7	7
Traffic Signal & Sign Technician	116	2	2	2
Total		**17**	**17**	**17**
PARKS, RECREATION, & COMMUNITY SERVICES (460)				
Director of Parks, Recreation & Community Services	139	1	1	1
Administrative Assistant	115	1	1	1
Parks Superintendent	127	1	1	1
Parks Supervisor	122	1	1	1
Parks Maintenance Technician (I / II)	113 / 116	8	8	8
Parks Maintenance Technician (P/T)	113	1	1	1
Seasonal Recreation Instructior (980 Hours Annual)	112	1	1	1
Recreation Manager	124	1	1	1
Senior Center Supervisor	122	0	0	1
Recreation Coordinator	119	1	1	1
Recreation Specialist	113	1	1	2
Atheletic Coordinator	119	0	0	1
Total		**17**	**17**	**20**
EVENT FACILITIES (464)				
Administrative Assistant	115	1	1	1
Civic Center Manager	124	1	1	1
Civic Center Coordinator	119	1	1	1
Event Attendant	113	4	4	4
Event Attendant (28 Hours)	113	1	1	1
Total		**8**	**8**	**8**

POSITION TITLE	PAY GRADE	FY2023-24	FY2024-25	FY2025-26
PUBLIC WORKS (575)				
Public Works Director	139	1	1	1
Water/Wastewater Superintendent	130	1	1	1
Administrative Assistant	115	1	2	2
Total		**4**	**4**	**4**
WATER & SEWER (575)				
Schertz Seguin Local Government Corp (SSLGC) General Manager	139	1	1	1
Schertz Seguin Local Government Corp (SSLGC) Assistant General Manager	135	1	1	1
Water/Wastewater Supervisor	125	1	1	1
Industrial Electrician	125	1	1	1
Industrial Electrician Apprentice	115	0	1	1
Water/Wastewater Crew Leader	121	2	2	3
Water/Wastewater Worker II	118	5	5	6
Water/Wastewater Worker I	115	10	14	18
Total		**21**	**26**	**32**
DRAINAGE (579)				
Drainage Supervisor	122	1	1	1
Drainage Crew Leader	119	0	0	1
Drainage Worker II	116	2	2	3
Drainage Worker I	113	5	5	8
Total		**8**	**8**	**13**
LIBRARY (665)				
Library Director	139	1	1	1
Librarian / Senior Librarian	120 / 123	3	3	3
Library Technician	115	2	2	2
Library Assistant	112	4	4	4
Library Assistant (20 hrs)	112	7	7	7
Library Assistant (10 hrs)	112	2	2	2
Programming Specialist (20 hrs)	112	2	2	2
Total		**21**	**21**	**21**
ANIMAL SERVICES (762)				
Animal Services Manager	125	1	1	1
Animal Services Officer	116	4	4	4
Kennel Technician	112	4	4	4
Total		**9**	**9**	**9**
INFORMATION TECHNOLOGY (853)				
IT Director	139	1	1	1
Senior Systems Administrator	128	1	1	1
Systems Administrator	125	2	2	2
Administrative Assistant	115	1	1	1
IT Support Specialist / Senior IT Support Specialist	119 / 122	4	4	4
Total		**9**	**9**	**9**
HUMAN RESOURCES (866)				
Human Resources Director	139	1	1	1
Human Resources Manager	128	1	1	1
Senior Human Resources Generalist	123	1	1	1
Human Resources Generalist	121	1	1	1
Human Resources Assistant	117	1	1	1
Total		**5**	**5**	**5**

POSITION TITLE	PAY GRADE	FY2023-24	FY2024-25	FY2025-26
FINANCE (868)				
Finance Director	139	1	1	1
Assistant Director of Finance	135	1	1	1
Financial Analyst / Senior Financial Analyst	123 / 125	1	1	1
Accountant	121	2	2	2
Accounts Payable Coordinator	116	1	1	1
Administrative Assistant	115	1	1	1
Total		**7**	**7**	**7**
PURCHASING (872)				
Purchasing Manager	127	1	1	1
Risk & Safety Specialist	121	1	1	1
Purchasing Specialist	116	1	1	1
Total		**3**	**3**	**3**
FLEET SERVICES (877)				
Director of Internal Services	139	1	1	1
Administrative Assistant	115	1	1	1
Fleet Superintendent	127	1	1	1
Fleet Supervisor	122	1	1	1
Fleet Mechanic (I / II)	117 / 119	4	4	4
Inventory & Parts Technician	113	1	1	1
Total		**9**	**9**	**9**
FACILITY SERVICES (878)				
Facilities Maintenance Superintendent	127	1	1	1
Facilities Maintenance Supervisor	123	1	1	1
Facilities Maintenance Crew Leader	117	1	1	1
Facilities Maintenance Technician	113	2	2	2
HVAC Technician (Registered / Certified / Contractor)	113/119/124	2	2	2
Electrician (Apprentice / Journeyman / Master)	113/121/124	2	2	2
Plumber (Apprentice / Journeyman / Master)	113/119/124	2	2	2
Total		**11**	**11**	**11**
ECONOMIC DEVELOPMENT (966)				
Executive Director of Economic Development	139	1	1	1
Deputy Director of Economic Development	128	1	1	1
Business Engagement Manager	124	1	1	1
Administrative Assistant	115	1	1	1
Total		**4**	**4**	**4**
Total Approved Positions (Funded)		**475**	**488**	**514**
NEIGHBORHOOD SERVICES (256)				
Neighborhood Services Specialist (UNFUNDED)	119	1	1	1
POLICE (256)				
Police Officers (UNFUNDED)	Public Safety	4	0	0
Reserve Police Officers (Ordinance 23-G-30)		6	6	6
Total Approved Positions (Unfunded)		**11**	**7**	**7**

CITY OF SCHERTZ

POSITION LIST BY GRADE

FY 2025-2026

	Position Title	Hourly		Annual	
Grade		Min	Max	Min	Max
112		$17.83	$25.87	$37,086	$53,810
	Kennel Technician				
	Library Assistant				
	Library Programming Specialist				
	Seasonal Recreation Instructor				
	Service Representative				
	Supply Coordinator				
113		$18.72	$27.17	$38,938	$56,514
	Apprentice Electrician				
	Apprentice HVAC Technician				
	Apprentice Plumber				
	Drainage Worker Trainee				
	Event Attendant				
	Facilities Maintenance Technician				
	Inventory & Parts Technician				
	Parks Maintenance Technician I				
	Police Records Specialist				
	Recreation Specialist				
	Streets Maintenance Worker Trainee				
114		$19.65	$28.52	$40,872	$59,322
	Deputy Court Clerk				
	Drainage Worker I				
	EMS Billing Specialist				
	Permit Technician				
	Streets Maintenance Worker I				
	Utility Billing Specialist				
115		$20.64	$29.95	$42,931	$62,296
	Administrative Assistant				
	Communications Coordinator				
	Industrial Electrician Apprentice				
	Library Technician				
	Water/Wastewater Operator Trainee				
116		$21.67	$31.45	$45,074	$65,416
	Accounts Payable Coordinator				
	Animal Services Officer				
	Drainage Worker II				
	Meter Technician				
	Parks Maintenance Technician II				
	Purchasing Specialist				
	Records Management Coordinator				
	Senior Deputy Court Clerk				
	Streets Maintenance Worker II				
	Traffic Signal and Sign Technician I				
	Water/Wastewater Operator I				
117		$22.75	$33.02	$47,320	$68,682
	Development Specialist				
	Facilities Maintenance Crew Leader				
	Fleet Mechanic I				
	Human Resources Assistant				
	Public Safety Communications Officer				
118		$23.89	$34.67	$49,691	$72,114
	Code Enforcement Officer				
	Fire Prevention Specialist				
	GIS Specialist				
	Water/Wastewater Operator II				

	Position Title	Hourly		Annual	
Grade		Min	Max	Min	Max
119		$25.08	$36.40	$52,166	$75,712
	Civic Center Coordinator				
	Drainage Crew Chief				
	Fleet Mechanic II				
	HVAC Technician				
	IT Support Specialist				
	Journeyman Plumber				
	Parks Maintenance Crew Leader				
	Recreation Coordinator				
	Senior Utility Billing Specialist				
	Streets Maintenance Crew Chief				
	Traffic Signal and Sign Technician II				
120		$26.34	$38.22	$54,787	$79,498
	Crime Victim Liaison				
	Engineering Inspector				
	Librarian				
	Marketing and Communications Specialist				
	Police Records Manager				
	Property Room and Crime Scene Technician				
	Public Safety Communications Supervisor				
121		$27.65	$40.13	$57,512	$83,470
	Accountant				
	Assistant City Secretary				
	Human Resources Generalist				
	Journeyman Electrician				
	Planner				
	Risk and Safety Specialist				
	Sanitarian				
	Water/Wastewater Crew Chief				
122		$29.04	$42.14	$60,403	$87,651
	Building Inspector				
	Deputy City Secretary				
	Drainage Supervisor				
	Fleet Supervisor				
	Parks Supervisor				
	Senior Center Supervisor				
	Senior IT Support Specialist				
	Streets Maintenance Supervisor				
123		$30.49	$44.25	$63,419	$92,040
	Associate Engineer				
	Facilities Maintenance Supervisor				
	Financial Analyst				
	MS4 & Floodplain Administrator				
	Senior Human Resources Generalist				
	Senior Librarian				
124		$32.01	$46.46	$66,581	$96,637
	Business Engagement Manager				
	Civic Center Manager				
	EMS Billing Manager				
	HVAC Technician (Contractor)				
	Master Electrician				
	Master Plumber				
	Public Affairs Communication Manager				
	Public Safety Communications Manager				
	Recreation Manager				
	Senior Planner				
	Utility Billing Manager				

	Position Title	Hourly		Annual	
Grade		Min	Max	Min	Max
125		$33.61	$48.78	$69,909	$101,462
	Animal Services Manager				
	GIS Manager				
	Industrial Electrician				
	Neighborhood Services Manager				
	Plans Examiner				
	Senior Financial Analyst				
	Systems Administrator				
	Water/Wastewater Supervisor				
127		$37.06	$53.78	$77,085	$111,862
	Court Administrator				
	Facilities Maintenance Superintendent				
	Fleet Superintendent				
	Parks Superintendent				
	Purchasing Manager				
128		$38.91	$56.47	$80,933	$117,458
	Deputy Director of Economic Development				
	Emergency Management Coordinator				
	Human Resources Manager				
	Planning Manager				
	Senior Systems Administrator				
130		$42.90	$62.26	$89,232	$129,501
	Water/Wastewater Superintendent				
131		$45.04	$65.37	$93,683	$135,970
	Chief Building Official				
	Engineer - P.E.				
133		$49.66	$72.07	$103,293	$149,906
	Senior Engineer - P.E.				
135		$54.75	$79.46	$113,880	$165,277
	Assistant City Engineer				
	Assistant Director of Finance				
	Assistant Director of Public Works				
	Assistant EMS Chief				
	Assistant Fire Chief				
	Assistant Police Chief				
	SSLGC Assistant General Manager				
139		$66.54	$96.58	$138,403	$200,886
	City Engineer				
	Director of Finance				
	Director of Human Resources and Purchasing				
	Director of Information Technology				
	Director of Internal Services				
	Director of Library				
	Director of Parks, Rec and CS				
	Director of Planning and Community Development				
	Director of Public Affairs				
	Director of Public Works				
	Executive Director of Economic Development				
	SSLGC General Manager				
140		$69.87	$101.41	$145,330	$210,933
	EMS Chief				
	Fire Chief				
	Police Chief				
142		$77.03	$111.80	$160,222	$232,544
	Assistant City Manager				
144		$84.92	$123.26	$176,634	$256,381
	Deputy City Manager				

CITY OF SCHERTZ

UNIFIED PAY TABLE

FY 2025-2026

	Hourly			Annual		
Grade	**Min**	**Mid**	**Max**	**Min**	**Mid**	**Max**
112	$17.83	$21.85	$25.87	$37,086	$45,448	$53,810
113	$18.72	$22.94	$27.17	$38,938	$47,726	$56,514
114	$19.65	$24.09	$28.52	$40,872	$50,097	$59,322
115	$20.64	$25.29	$29.95	$42,931	$52,614	$62,296
116	$21.67	$26.56	$31.45	$45,074	$55,245	$65,416
117	$22.75	$27.89	$33.02	$47,320	$58,001	$68,682
118	$23.89	$29.28	$34.67	$49,691	$60,902	$72,114
119	$25.08	$30.74	$36.40	$52,166	$63,939	$75,712
120	$26.34	$32.28	$38.22	$54,787	$67,142	$79,498
121	$27.65	$33.89	$40.13	$57,512	$70,491	$83,470
122	$29.04	$35.59	$42.14	$60,403	$74,027	$87,651
123	$30.49	$37.37	$44.25	$63,419	$77,730	$92,040
124	$32.01	$39.23	$46.46	$66,581	$81,609	$96,637
125	$33.61	$41.20	$48.78	$69,909	$85,686	$101,462
126	$35.29	$43.26	$51.22	$73,403	$89,970	$106,538
127	$37.06	$45.42	$53.78	$77,085	$94,474	$111,862
128	$38.91	$47.69	$56.47	$80,933	$99,195	$117,458
129	$40.85	$50.07	$59.29	$84,968	$104,146	$123,323
130	$42.90	$52.58	$62.26	$89,232	$109,366	$129,501
131	$45.04	$55.21	$65.37	$93,683	$114,826	$135,970
132	$47.29	$57.97	$68.64	$98,363	$120,567	$142,771
133	$49.66	$60.86	$72.07	$103,293	$126,599	$149,906
134	$52.14	$63.91	$75.67	$108,451	$132,922	$157,394
135	$54.75	$67.10	$79.46	$113,880	$139,578	$165,277
136	$57.49	$70.46	$83.43	$119,579	$146,557	$173,534
137	$60.36	$73.98	$87.60	$125,549	$153,878	$182,208
138	$63.38	$77.68	$91.98	$131,830	$161,574	$191,318
139	$66.54	$81.56	$96.58	$138,403	$169,645	$200,886
140	$69.87	$85.64	$101.41	$145,330	$178,131	$210,933
141	$73.36	$89.92	$106.48	$152,589	$187,034	$221,478
142	$77.03	$94.41	$111.80	$160,222	$196,383	$232,544
143	$80.87	$99.13	$117.39	$168,210	$206,190	$244,171
144	$84.92	$104.09	$123.26	$176,634	$216,507	$256,381

Unclassified	Crossing Guard	$19.34

CITY OF SCHERTZ
PUBLIC SAFETY PAY TABLE
FY 2025-2026

POLICE PAY SCHEDULE EFFECTIVE 10/4/2025

POLICE CADET

	Step 1
Hourly	$29.15
Annual	$60,630

POLICE OFFICER

4% Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Hourly	$31.41	$32.67	$33.97	$35.33	$36.75	$38.22	$39.75	$41.33	$42.99
Annual	$65,335	$67,948	$70,666	$73,493	$76,433	$79,490	$82,670	$85,976	$89,415

POLICE SERGEANT

4% Steps	Step 1	Step 2	Step 3	Step 4	Step 5
Hourly	$44.71	$46.50	$48.36	$50.29	$52.30
Annual	$92,992	$96,712	$100,580	$104,603	$108,788

POLICE LIEUTENANT

4% Steps	Step 1	Step 2	Step 3	Step 4
Hourly	$54.39	$56.57	$58.83	$61.19
Annual	$113,139	$117,665	$122,371	$127,266

Annual amounts do not include overtime or any other types of pay (e.g. incentive, assignment, longevity, etc.).

EMS PAY SCHEDULE EFFECTIVE 10/4/2025

EMT

4% Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Hourly (24)	$17.44	$18.14	$18.86	$19.62	$20.40	$21.22	$22.07
Hourly (12)	$25.38	$26.40	$27.45	$28.55	$29.69	$30.88	$32.11
Annual	$58,075	$60,398	$62,814	$65,326	$67,940	$70,657	$73,483

PARAMEDIC
****MIH Paramedic**
****Clinical Educator**

4% Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Hourly (24)	$22.58	$23.48	$24.42	$25.40	$26.42	$27.47
Hourly (12)	$32.84	$34.15	$35.52	$36.94	$38.42	$39.95
Annual	$75,145	$78,151	$81,277	$84,528	$87,909	$91,425

EMS LIEUTENANT
****Community Health Coordinator**
****Training Coordinator**

4% Steps	Step 1	Step 2	Step 3	Step 4
Hourly (24)	$28.57	$29.71	$30.90	$32.14
Hourly (12)	$41.55	$43.21	$44.94	$46.74
Annual	$95,082	$98,886	$102,841	$106,955

EMS BATTALION CHIEF

4% Steps	Step 1	Step 2	Step 3
Hourly (24)	$33.42	$34.76	$36.15
Hourly (12)	$48.61	$50.55	$52.58
Annual	$111,233	$115,682	$120,310

Annual amounts include scheduled overtime, but does not include or any other types of pay (e.g. incentive, assignment, longevity, etc.).
*****Additional titles with rank.***

FIRE PAY SCHEDULE EFFECTIVE 10/4/2025

FIREFIGHTER

4% Steps	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Hourly	$22.38	$23.27	$24.20	$25.17	$26.18	$27.23	$28.32	$29.45
Annual	$61,676	$64,143	$66,709	$69,377	$72,152	$75,038	$78,040	$81,161

DRIVER OPERATOR
***Fire Prevention Specialist**

4% Steps	Step 1	Step 2	Step 3	Step 4
Hourly	$30.63	$31.85	$33.13	$34.45
Annual	$84,408	$87,784	$91,296	$94,947

FIRE LIEUTENANT
***Deputy Fire Marshal**

4% Steps	Step 1	Step 2	Step 3	Step 4
Hourly	$35.83	$37.26	$38.75	$40.30
Annual	$98,745	$102,695	$106,803	$111,075

FIRE CAPTAIN

	Step 1
Hourly	$41.92
Annual	$115,518

FIRE BATTALION CHIEF
***Fire Training and Safety Officer**
***Fire Marshal**

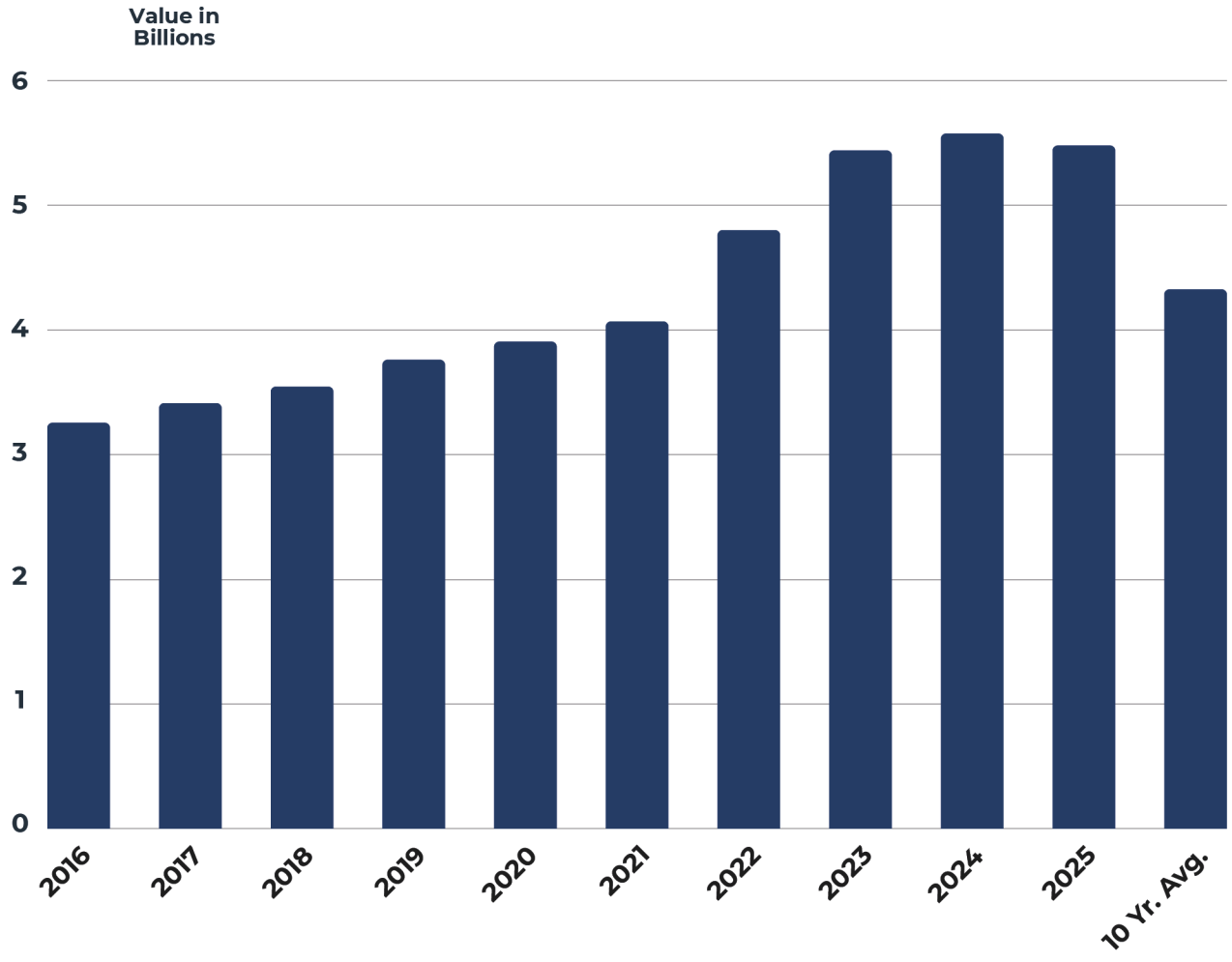
4% Steps	Step 1	Step 2	Step 3
Hourly	$41.92	$43.59	$45.34
Annual	$115,518	$120,139	$124,944

***Annual amounts do not include overtime or any other types of pay (e.g. incentive, assignment, longevity, etc.).*
****Annual amounts based on 2,756 hours/year.*
*****Additional titles with rank. Hourly rate is determined by dividing Annual by 2,080 hours, plus a 12.6% differential.*

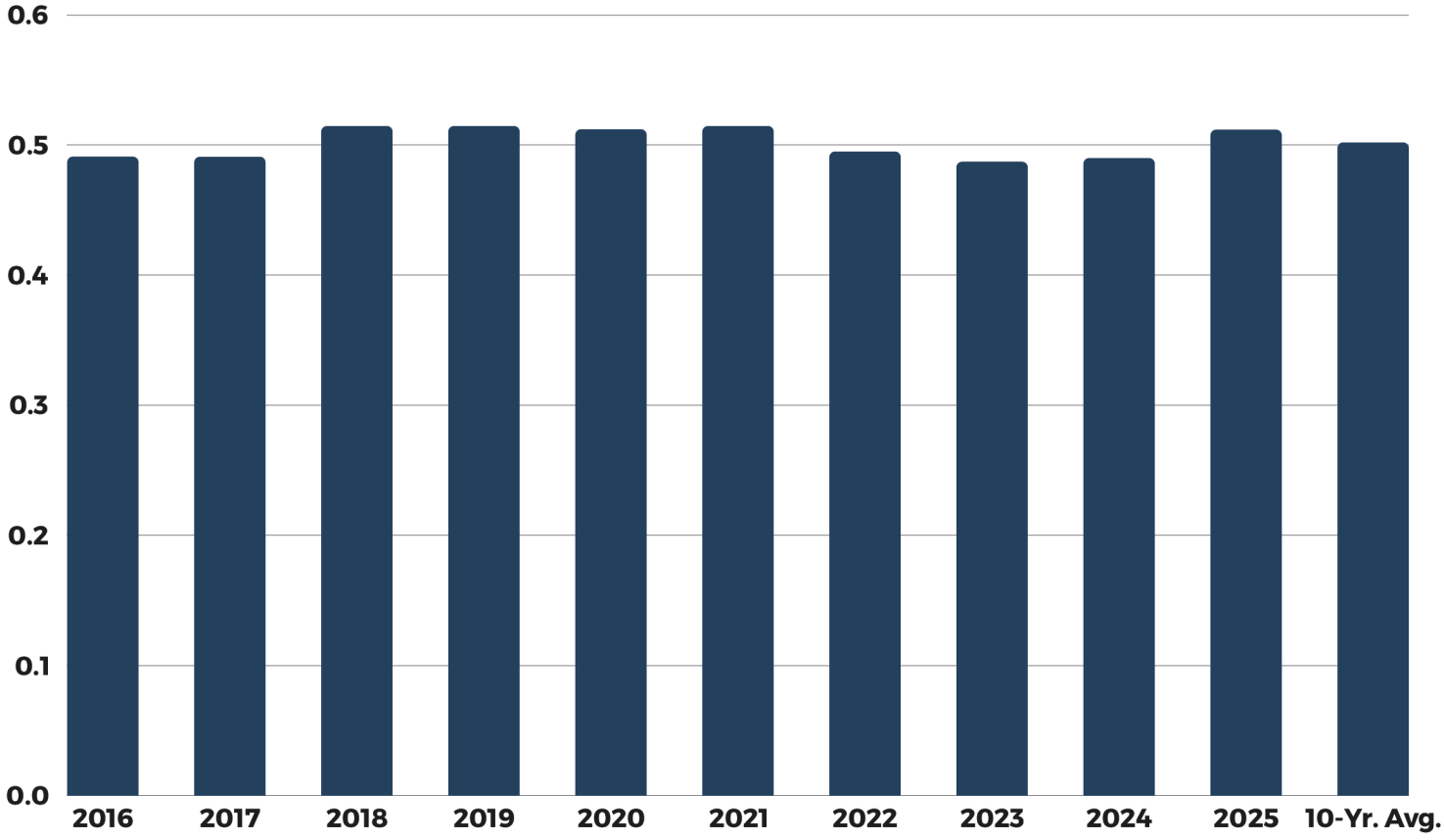
TAX YEAR RATES AND PROPERTY EVALUATION

YEAR	RATE	TOTAL TAXABLE VALUATION
2016	0.4911	$3,255,978,906
2017	0.4910	$3,413,283,122
2018	0.5149	$3,545,808,786
2019	0.5146	$3,761,245,673
2020	0.5121	$3,906,217,828
2021	0.5121	$4,068,009,738
2022	0.4950	$4,802,195,802
2023	0.4872	$5,440,641,228
2024	0.4900	$5,575,749,725
2025	0.5118	$5,480,002,657

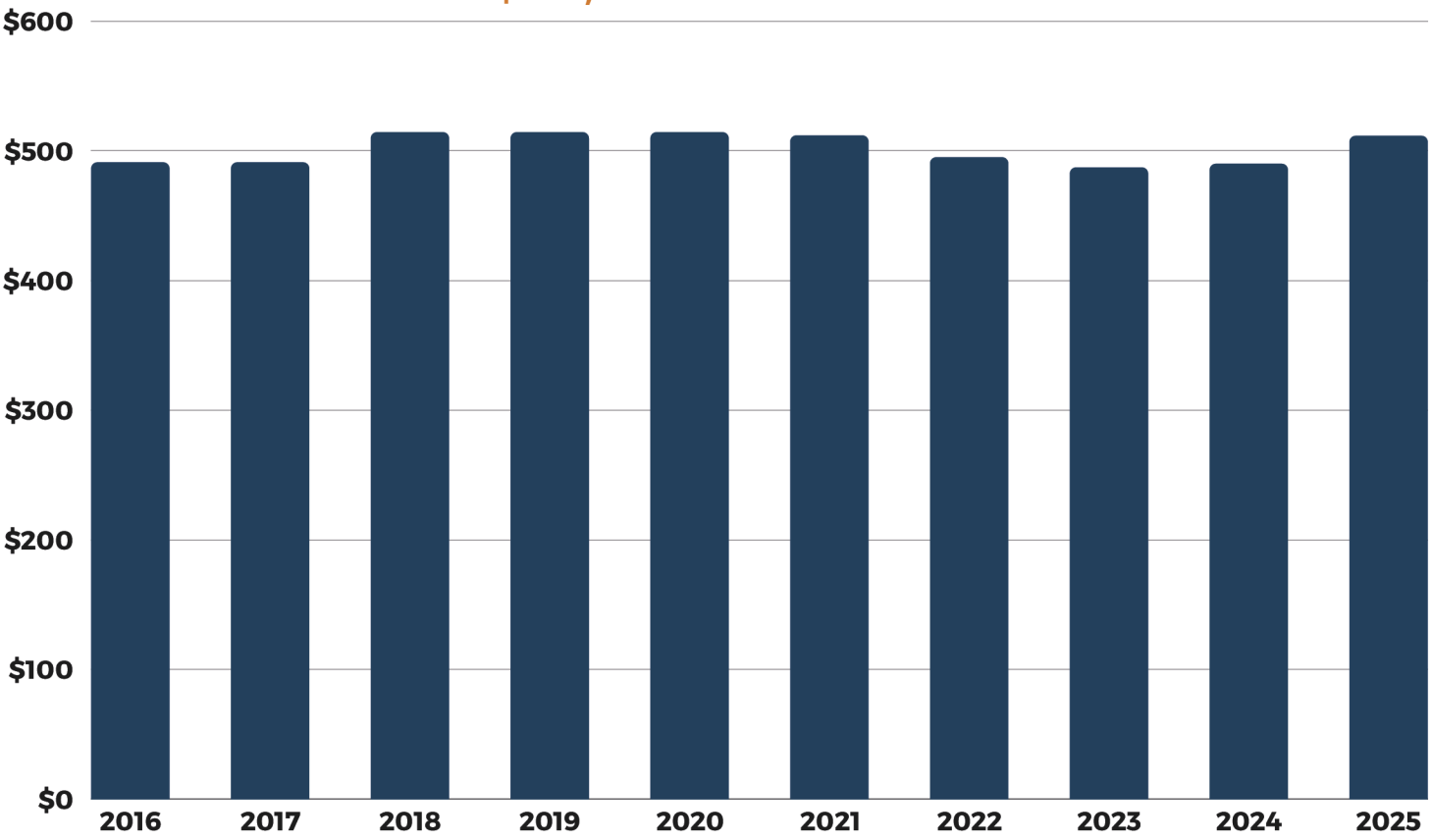
TAXABLE ASSESED PROPERTY VALUES



RATE PER HUNDRED VALUATION



TAX ON $100,000 VALUATION BY YEAR



FINANCIAL POLICIES

PURPOSE

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs.

These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

Objectives

1. To guide City Council and management policy decisions that have significant fiscal impact.
2. To employ balanced revenue policies that provides adequate funding for services and service levels.
3. To maintain appropriate financial capacity for present and future needs.
4. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
5. To promote sound financial management by providing accurate and timely information on the City's financial condition.
6. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
7. To ensure the legal use of financial resources through an effective system of internal controls.
8. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

Accounting Practices and Principles

The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Quarterly interim financial reports are on a cash basis, or Fund Balance basis, and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

Financial and Management Reporting

1. Interim Financial Reports will be provided quarterly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed quarterly by the end of the month following the end of the quarter.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.
3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

Annual Audit

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.

2. Audit Committee. The Mayor shall appoint or confirm the audit committee, consisting of at least two members of the City Council. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit Committee Charter which outlines the duties and responsibilities of the audit committee.
3. Annual Financial Disclosure. As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic material event notices as required by the SEC. The City contracts with SAMCO Capital Markets, Inc. to file the annual disclosures to the appropriate entities.

Signature of Checks
Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager and countersigned by the City Secretary, or the City Treasurer. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures with a secure laser check printing system.

Compliance with Council Policy Statements
The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager.

BUDGET AND LONG RANGE FINANCIAL PLANNING

Establish guidelines for budgeting to ensure a financially sound City and to establish a long-range financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets.

Balanced Budget
The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies.

Current Funding Basis (Recurring Revenues)
The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

Use of Non-Recurring Revenues

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non recurring sources.

Tax Rate

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

i. Homestead Exemption

The City shall review the homestead exemption annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

ii. Over-Age and Disabled Persons Exemptions

The City currently grants a $40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

Pay As You Go Capital Projects

The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.

Revenue Estimating for Budgeting

1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service changes.
2. The City, whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
3. Estimates from grant sources will be projected only to the specific date on which on the entitlement will end.
4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.

Performance, Merit Pool, and Market Adjustment Increases

The budget shall include an amount adequate to cover an overall average performance and merit pool as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.

Budget Preparation

1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support the City's Strategic Plan, City Manager priority direction, and department goals. Departments are charged with implementing them once they are approved.
2. All competing requests for City resources will be weighed within the formal annual budget process.
3. Actions on items that come up throughout the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.
4. Every five (5) years at a minimum or sooner as may be necessary, the City will incorporate a service needs review into the budget process, to ensure the most efficient and effective use of resources.

Budget Management

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by City Council, including the transfer of funds within departments and use of contingency funds while following purchasing policy. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

Performance Measurement

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

Operating Deficits

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that "net income" is lower than budgeted.

Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund and annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Long-Range Financial Plans

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process.
   Major operating funds are as follows:
   - General Fund
   - Debt Service Fund
   - Water/Sewer Utility Fund
   - Economic Development Corporation
   - Emergency Medical Services Fund
   - Drainage Fund
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's Five-Year CIP shall be included in the forecast. Commitments/obligations alreadymade that require future financial resources shall also be included.
3. The forecasts should identify the impact to property taxes and utility rates..
4. Major financial decisions should be made in the context of the Long- Range Plan. The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

REVENUES

Design, maintain, and administer a revenue system that will assure reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

Balance and Diversification in Revenue Sources
The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

User Fees – General Fund.

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum, every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

One - Time/Unpredictable Revenue Sources

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used for one-time purchases such as increase in fund balance requirements, capital equipment purchases, capital improvements, etc.

Revenue Collection
The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report.

Write-off of Uncollectible Receivables (excludes property taxes, court fines and warrants)

1. Receivables shall be considered for write-off as follows:

    a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
    b. Accounts outstanding with no activity for 180 days, identified as uncollectible, and all attempts to collect have been taken.

2. Accounts shall be written-off quarterly. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

EXPENDITURES

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

Maintenance of Capital Assets
Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

Periodic Program/Services Reviews
The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

Purchasing
All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

RESERVES

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

General Fund Unreserved Fund Balance
The City shall maintain the General Fund unreserved fund balance equivalent to 26% of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

Water/Sewer Unreserved Working Capital
The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 26% of the current year's budget appropriation for recurring operating expenses. The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

Use of Fund Balance/Working Capital
Fund balance/Working Capital shall only be used for emergencies, nonrecurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

Debt Service Fund Unreserved Fund Balance
The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

Employee Benefits Fund Unreserved Fund Balance
The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.

Economic Development Corporation
As sales tax revenue fluctuates due to changes in economic conditions, the SEDC shall maintain an unreserved fund balance of no less than 10% of budgeted sales tax revenues.

Water/Sewer Revenue Debt Coverage Reserves
Revenues shall be maintained at 1.15 times coverage in a fiscal year.

Bond Issuance Reserves
Debt service reserves should be maintained for each bond issue as required by bond covenants.

CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

Capitalization Threshold for Tangible Capital Assets

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than $5,000 for any individual item.
2. The capitalization threshold of $5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over capitalized tangible items, items costing $5,000 and greater will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

Ten-Year Captial Improvement Plan (CIP)

1. The City shall annually prepare a ten-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of $100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate.

5. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be reappropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
6. Appropriations for capital projects are for the life of the project; therefore reappropriation of capital funding for each fiscal year for budgeted projects is not necessary.

Infrastructure Evaluation and Replacement/Rehabilitation

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provide the best value to the City.

Replacement of Capital Assets on a Regular Schedule (Fleet, Fire Trucks, and High-Tech)

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

Capital Expenditure Financing

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

Pay-As-You-Go Capital Improvements

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Schertz citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

Capital Improvements/Project Reporting
A summary/status report on the City's various capital projects will be prepared quarterly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared quarterly and include budget-to-actual for each project as well as list of major contracts, expense to date, and % contract completion.

DEBT

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

Use of Debt Financing
Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

Affordability
The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects.

The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt. In no case will the City issue general obligation debt that will require a debt service tax rate of $1.50 per $100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

Types of Long-Term Debt

1. General Obligation Bonds (GO)

General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.

a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.

2. Certificates of Obligation

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.

a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.
b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.
c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.
d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council. e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

3. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor. If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

Debt Structures

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

Debt

Refunding The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance.

Interest Earnings on Debt Proceeds

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

Bond Elections

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7-year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependent on market/interest rate timing, if the interest rate environment or market/economic factors may affect the bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

Underwriting Syndicates

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

Bond Ratings

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

Covenant Compliance
The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

Arbitrage Rebate Monitoring and Reporting
Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

Lease/Purchase Agreements
The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.
Investment Management

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)

6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

Investment Strategy
The City of Schertz maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

Interest Income
Interest earned from investments shall be distributed to the funds from which the funds were provided.

Arbitrage Investments
Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

Depository The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

Collateralization of Deposits

1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value. The pledge of collateral shall comply with the City's investment policy.

S&P Global
Ratings

11511 Luna Road
Suite 500
Farmers Branch, TX 75234
tel (214) 871-1400
reference no.: 1860910

July 9, 2025

City of Schertz
1400 Schertz Parkway
Schertz, TX 78154
Attention: James Walters, Director of Finance

Re: ***US$56,400,000 City of Schertz, Texas, (A political subdivision of the State of Texas located in Guadalupe, Comal, and Bexar Counties), Combined Tax and Limited Pledge Revenue Certificates of Obligation, Series 2025, dated: Date of delivery, due: February 01, 2045***

Dear James Walters

Pursuant to your request for an S&P Global Ratings rating on the above-referenced obligations, S&P Global Ratings has assigned a rating of "AA+" . S&P Global Ratings views the outlook for this rating as stable. A copy of the rationale supporting the rating is enclosed.

This letter constitutes S&P Global Ratings' permission for you to disseminate the above-assigned ratings to interested parties in accordance with applicable laws and regulations. However, permission for such dissemination (other than to professional advisors bound by appropriate confidentiality arrangements or to allow the Issuer to comply with its regulatory obligations) will become effective only after we have released the ratings on standardandpoors.com. Any dissemination on any Website by you or your agents shall include the full analysis for the rating, including any updates, where applicable. Any such dissemination shall not be done in a manner that would serve as a substitute for any products and services containing S&P Global Ratings' intellectual property for which a fee is charged.

To maintain the rating, S&P Global Ratings must receive all relevant financial and other information, including notice of material changes to financial and other information provided to us and in relevant documents, as soon as such information is available. Relevant financial and other information includes, but is not limited to, information about direct bank loans and debt and debt-like instruments issued to, or entered into with, financial institutions, insurance companies and/or other entities, whether or not disclosure of such information would be required under S.E.C. Rule 15c2-12. You understand that S&P Global Ratings relies on you and your agents and advisors for the accuracy, timeliness and completeness of the information submitted in connection with the rating and the continued flow of material information as part of the surveillance process. Please send all information via electronic delivery to: pubfin_statelocalgovt@spglobal.com. If SEC rule 17g-5 is applicable, you may post such information on the appropriate website. For any information not available in electronic format or posted on the applicable website,

Please send hard copies to:
S&P Global Ratings
Public Finance Department
55 Water Street
New York, NY 10041-0003

The rating is subject to the Terms and Conditions, if any, attached to the Engagement Letter applicable to the rating. In the absence of such Engagement Letter and Terms and Conditions, the rating is subject to the attached Terms and Conditions. The applicable Terms and Conditions are incorporated herein by reference.

S&P Global Ratings is pleased to have the opportunity to provide its rating opinion. For more information please visit our website at www.standardandpoors.com. If you have any questions, please contact us. Thank you for choosing S&P Global Ratings.

Sincerely yours,

S&P Global Ratings
a division of Standard & Poor's Financial Services LLC

ka
enclosures

cc: ***Veronica Alonzo, Associate***
SAMCO Capital Markets

S&P Global
Ratings

S&P Global Ratings
Terms and Conditions Applicable To Public Finance Credit Ratings

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No Third Party Beneficiaries. Nothing in any credit rating engagement, or a credit rating when issued, is intended or should be construed as creating any rights on behalf of any third parties, including, without limitation, any recipient of a credit rating. No person is intended as a third party beneficiary of any credit rating engagement or of a credit rating when issued.

GLOSSARY

GLOSSARY

ACCOUNT	A designation assigned to an accounting entry where a running total of all entries is kept. It is a grouping of assets, liabilities, reserves, retained earnings, revenues, or expenses.
ACCOUNTING STANDARDS	The generally accepted accounting principles (GAAP) set by the Governmental Accounting Standards Board (GASB) that guide the recording and reporting of financial information.
ACCOUNTS PAYABLE	A short term liability (less than one year) showing the amounts currently owed for goods and services received by the City.
ACCOUNTS RECEIVABLE	A short term asset (less than one year) showing the amount currently due to the City for goods and services pro
ACCRUAL ACCOUNTING	An accounting method in which revenues and expenses are recorded at the time they occur, rather than when cash is traded hands. Used for financial reports
AD VALOREM TAXES	Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Used to support the General Fund and pay general obligation debt.
ADOPTED BUDGET	The budget as approved by the City Council. It sets the legal spending limits and funding sources for the fiscal year.
ASSESSED VALUE	A value set upon real estate or other property as a basis for levying property taxes. For the City of Schertz, the Appraisal Districts of Bexar, Comal, and Guadalupe Counties are responsible for assessing property values.
ASSET	Resources of the City that cover liability obligations.
BAD DEBT EXPENSE	This expense is used to recognize the City's estimated amount of uncollectable revenue.
BALANCED BUDGET	A budget where current revenues meet or exceed current expenses resulting in a positive fund balance at the end of the fiscal year.
BOND	Are a long term debt issued by the City to pay for large capital projects such as buildings, streets, and water/sewer system improvements.
BUDGET CALENDAR	The schedule of key dates used as a guide to complete various steps of the budget preparation and adoption processes.

GLOSSARY

CAPITAL IMPROVEMENTS	Expenditures for the construction, purchase, or renovation of City facilities or property.
CAPITAL OUTLAY	Purchase of property or equipment greater than $5,000 which will be added to the City's fixed assets.
CASH	Currency on hand with the bank
CASH BASIS	An accounting method that recognizes revenues and expenses when cash enters or leaves the bank instead of when services are provided.
CERTIFICATES OF OBLIGATION	Tax supported bonds similar to general obligation bonds and can be issued after meeting strict publication requirements and council approval.
CHARTER	A document that establishes the city's governmental structure and provides distribution of powers and duties. In order to be implemented or changed it must be approved with a vote by the people
CITY COUNCIL	The elected governing body of the City, consisting of the Mayor and five (5) council members acting as the legislative and policy-making bod of the City.
CRM	Client Resource Management - a type of software for tracking dates, events, and clients.
DEBT SERVICE	Payments on debt made up of principle and interest following a set schedule.
DELINQUENT TAXES	Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.
DEPARTMENT	A functional group of the City with related activities aimed at accomplishing a major City service or program.
DEPRECIATION	In accounting, this is a noncash expense that reduces the value of a capital asset over its expected useful life.
EFFECTIVE TAX RATE	The rate that would produce the same amount of property taxes from the properties on the previous year's tax rolls.
ENTERPRISE FUNDS	See Proprietary Fund.
EXPENDITURE	Any payment made by the City.
EXPENSE	Any reduction in Fund Balance.
FISCAL YEAR	The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Schertz' fiscal year begins each October 1st and ends the following September 30th.

GLOSSARY

FIXED ASSETS	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.
FTE	Full Time Equivalent (FTE) is a measure of employment of a position based on the total hours worked in a week versus the expected 40 hours of a full time employee.
FUND	A fiscal and accounting entity established to record receipt and disbursement of income from sources set aside to support specific activities or to attain certain objectives. Each fund is treated as a distinct fiscal entity where assets equal liabilities plus fund balances.
FUND BALANCE	The difference between fund assets and fund liabilities of governmental and trust funds.
FUND EQUITY	The difference between assets and liabilities of any fund.
GENERAL FUND	The major fund in most governmental entities. It contains many activities associated with municipal government, such as police and fire rescue, libraries, parks and recreation.
GENERAL OBLIGATION BONDS	A municipal bond backed by property taxes
GOALS	Department/Division objectives intended to be accomplished or begun within the coming fiscal year.
GOVERNMENTAL FUND	Funds, or specific groups of revenues and expenses, including the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.
HOME RULE CITY	Cities which have over 5,000 in population and have adopted home rule charters.
I&S	Interest and Sinking - The portion of the property tax that goes to pay debt issued by the City
INTEREST & SINKING FUND	See Debt Service Fund.
INTERFUND TRANSFERS	Transfer made from one City fund to another City Fund for the purpose of reimbursement of expenditures, general and administrative services, payments-in-lieu of taxes, or debt service.
INTERGOVERNMENTAL REVENUES	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments-in-lieu of taxes. Service contracts?
LIABILITY	Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
LUE'S	Living Unit Equivalent, the amount of water in gallons per year that an average household would produce

GLOSSARY

M&O	Acronym for "maintenance and operations". (1) The recurring costs associated with a department or activity; (2) the portion of the tax rate that is applied to the General Fund.
MISSION	The basic purpose of a department/division - the reason for its existence.
MIXED BEVERAGE TAX	A tax imposed on the gross receipts of a licensee for the sale, preparation, or serving of mixed beverages.
MODIFIED ACCRUAL BASIS	Method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received with the exception of principal and interest on long term debt.
OPERATING BUDGET	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.
OPERATING EXPENSES	Proprietary Fund expenses related directly to the Fund's primary activity.
ORDINANCE	A formal legislative enactment by City Council.
PAYMENT-IN-LIEU OF TAXES	A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. For example, the City's Water & Sewer Fund provides this payment to the City's General Fund because of the Water & Sewer Fund's exemption from property taxation.
PROPRIETARY FUND	Also referred to as Enterprise Fund. A governmental accounting fund in which services are provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.
RESOLUTION	A special or temporary order of the City Council. Requires less formality than an ordinance.
RETAINED EARNINGS	An equity account reflecting the accumulated earnings of a proprietary fund.
REVENUE BONDS	Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.
SPECIAL REVENUE FUND	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

GLOSSARY

TAX BASE	The total net taxable value after exemptions of all real and personal property in the City.
TAX LEVY	The result of multiplying the ad valorem property tax rate per one hundred dollars times the tax base.
TAX RATE	The rate applied to all taxable property to general revenue. The City's tax rate is comprised of two components; the debt service rate, and the maintenance and operations (M&O) rate.
TAX ROLL	The official list showing the amount of taxes levied against each taxpayer or property. See also Tax Base.
TAXES	Compulsory charges levied by a government to finance services performed for a common benefit.
TMRS	The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information.
TRANSMITTAL LETTER	A general discussion and overview of the proposed budget as presented in writing by the City Manager to the City Council
UNENCUMBERED BALANCE	The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.
USER CHARGES	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
UTILITY FUND	See Proprietary Fund.
VISION	The desired optiumum state or ultimate goal of the City or Department.